



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 137376

### INSPECTION DETAILS

Inspection Date	26/03/2004
Inspector Name	Mandy Mooney

### SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	The Village Nursery
Setting Address	Prince Imperial Road Chislehurst Kent BR7 5LX

### REGISTERED PROVIDER DETAILS

Name	Village Nurseries Ltd 04051776
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### ORGANISATION DETAILS

Name	Village Nurseries Ltd
Address	Bluebell Lodge Wilkins Way Brasted Kent TN16 1JG

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

The Village Nursery (Methodist Church) is a privately owned group, which is part of a group of nurseries based in Greenwich and Bromley Boroughs. The nursery is based in Orpington and offers a service for children from the surrounding area.

The nursery is based in a Methodist church and has sole use of a large hall, two smaller rooms and an outside play area. There are also kitchen and toilet facilities within the centre. The Centre has good transport links and is close to local shops and facilities.

The nursery opens five days, term time only. Opening hours are 9.15 to 12.00 and children attend various sessions a week. Children with special educational needs and those who have English as an additional language are fully supported.

The nursery implements a curriculum based on the Foundation Stage and over half the staff have early years qualifications to level 2 or 3. The setting receives support from a teacher/mentor from the Early Years development and Childcare Partnership (EYDCP).

### How good is the Day Care?

Village Nurseries (Methodist Church) provides satisfactory care children.

The atmosphere within the nursery is warm and welcoming. There is a positive attitude towards improving the quality of provision, a staff training programme has been drawn up. Good use is made of the large play area. There is a good range of resources available, this has recently been reviewed to identify any gaps in provision.

The premises are secure and generally safe, although a system is required to ensure regular safety checks are undertaken and appropriate steps are taken to minimise hazards at all times. Child Protection receives a high priority within the nursery in-house staff training has been arranged and appropriate written information is readily available for staff, however the system for ensuring parents are aware of the nursery's responsibility for child protection issues should be reviewed.

Children enjoy a well-balanced range of activities and staff are on hand to support their learning. Relationships between staff and children are good, children approach staff readily for cuddles reassurance and praise. A caring environment is fostered,

staff know children well and work hard to meet their individual needs. Positive strategies are used to manage children's behaviour, staff are firm and consistent in their approach. Staff have a positive approach towards the inclusion of all children, the range of resources available for equal opportunities could be further improved.

Establishing good relationships with parents is regarded by staff and management as essential, this has been achieved by providing regular opportunities for parents to become involved in nursery life and exchange information about children.

Many of the nurseries written policies and procedures have been updated in line with current legislation and guidance, however further detail is required to ensure accuracy and complete confidentiality in the system for storing records.

#### **What has improved since the last inspection?**

The majority of the actions agreed at the last inspection have been addressed, either fully or partly. Many of the actions related to safety and record keeping. Safety has improved, however requires further enhancement, especially in relation to the carrying out of risk assessments and identifying and minimising possible hazards. With regards to record keeping, the new proprietors have worked hard to review and update all policies and procedures in line with current legislation and guidance, however a few gaps remain. Actions have been agreed to address these two areas.

Toys and resources have been purchased and the nursery now has a wide range of good quality resources to meet the needs of the children.

Policies and procedures have recently been updated by the new proprietors to ensure these comply with current legislation and guidance.

#### **What is being done well?**

- The partnership with parents ensures regular information is exchanged about children attending the nursery in order for their individual needs to be met. Parents are kept informed about nursery activities via regular newsletters and a notice board. Staff and parents are able to discuss children's progress on a daily informal basis and at planned meetings. A new key worker system has recently been introduced to enable staff to build individual relationships with parents.
- The children have access to a wide variety of toys and resources to meet their all round development and staff work together to provide a good balance of activities to stimulate the children.
- Staff have a positive and consistent approach to behaviour management and provide a very positive role model for the children and as a result the children behave well and have developed good relationships with the staff.
- The arrangements for staff training ensure that staff are kept up-to-date with current developments in childcare. The attitude to staff and management to further training is positive. Several staff have attended short training courses and there is a planned programme of in house and other courses on offer to

staff over the coming months.

- The nursery has been through a period of change and uncertainty in recent months and is now under new ownership. The new owners are supporting the manager and staff in reviewing and improving practice and written policies. The nursery staff and management have a positive attitude towards identifying weaknesses and making changes to their provision.

#### **What needs to be improved?**

- the policy relating to child protection, to ensure it reflects the procedure to follow if an allegation of abuse is made against a member of staff and also the system in place to inform parents of the nurseries responsibility regarding child protection concerns.
- the procedures for allocating a named deputy to act in the absence of the manager, to ensure the safe management of the provision at all times.
- the safety within the nursery. Including carrying out of regular risk assessment to highlight any possible hazards and procedures to minimise these, the outside play area to ensure the children are unable to leave the area and to ensure that all possible hazards are minimised and also to review the storage systems to ensure these are easily accessible to all staff.
- the storage and accessibility of records to ensure that confidentiality is maintained at all times.

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

##### **The Registered Person must take the following actions by the date shown**

Std	Action	Date
6	conduct a risk assessment on the premises identifying action(s) to be taken to minimise identified risks, including the outside play area.	31/05/2004
14	ensure that all records relating to day care activities	31/05/2004

	are readily accessible on the premises and available for inspection at all times and that these are stored in a confidential manner.	
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<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>	
Std	Recommendation
2	designate a named deputy to deputise in the absence of the manager;
4	review the storage provision available to ensure it is suitable for all staff to access safely;
5	extend the range of resources to reflect positive images of the community;
13	ensure the procedure to follow if an allegation of abuse is made against a member of staff is included in the child protection policy.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*