



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 311381

INSPECTION DETAILS

Inspection Date	23/06/2003
Inspector Name	Helen Shotton

SETTING DETAILS

Setting Name	Hunsworth Playgroup
Setting Address	Hunsworth Community Centre Cleckheaton West Yorkshire BD19 4DZ

REGISTERED PROVIDER DETAILS

Name	Mrs Lorraine Kidd
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ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Hunsworth Playgroup opened in 1981. It operates from rooms within Hunsworth Community Centre, in the Hunsworth area of Cleckheaton. The group is managed by a voluntary committee with charitable status. The children are cared for in one large open plan room with adjacent toilet facilities. The group also have use of an entrance area, with adjacent kitchen facilities. The children have access to a fully enclosed outdoor play area, adjacent to the play room. The group serve families within the local and wider community. Hunsworth Playgroup is registered for 25 children aged from two years to five years. The group is registered for children in receipt of nursery education funding. They provide support for children with special needs and at present no children with English as an additional language. The group is open Monday between 9.30 am and 12 noon, and 1.00 pm and 3.30 pm, Tuesdays, Thursday and Friday between 9.30 am 12 noon, term-time only. Three members of staff work with the children. Two staff have early years qualifications and one member of staff is currently on a training programme. The group receive support from the Early Years Development and Childcare Partnership (EYDCP) and are members of the Pre-School Learning Alliance (PLA). The group are in the early stages of working towards a Quality Assurance Scheme organised through the EYDCP.

How good is the Day Care?

Hunsworth Playgroup provides satisfactory care for children. They provide a welcoming environment, with well established routines that the children are familiar with, resulting in the children being happy and settled. Staff work well as a team, they are effectively deployment ensuring the needs of the children are met. Staff are well organised, they have established routines to enable them to overcome restrictions they have regarding the setting up and clearing of resources. Procedures and precautions are in place to ensure the group provides a safe, hygienic learning environment for the children. Children access a good range of activities and resources, including creative play, outdoor and quiet activities. The children are provided with opportunities to develop their independence skills and make their own choices through self chosen activities. Staff use their knowledge to plan activities across all areas of learning and to meet the children's individual needs. Staff have established good relationships with the children, they work directly with them, becoming involved in their play, supporting and encouraging their development. The children respond well to staff and children's behaviour is good, with children playing well together. Relationships with parents is good, they are provided with a welcome
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brochure. Policies and procedures are in place and shared with parents, however, some documentation is lacking and not maintained on the premises. Parents have access to their child's records and staff are available to discuss individual children's requirements. Parents provided positive feedback regarding the group and they become actively involved in the group through the parents rota.

What has improved since the last inspection?

At the last inspection the group agreed to develop or up date policies relating to lost, uncollected children, outings and complaints. These policies have now been developed and amended, however, not all were maintained on the premises at the time of the inspection. The group have also improved their registration system to ensure children's arrival and departure times are recorded. The system used to record staff attendance needs minor adjustments to ensure it clearly indicates staffs hours.

What is being done well?

Organisation of the group is good, staff are effectively deployed and the room is organised to provide children opportunities to make their own choices and select resources. (Standard 2) Staff have established routines to enable them to overcome restrictions on the group in relation to setting up, clearing resources and displaying children's work. (Standard 2 and 4) Staff have established good hygiene procedures to encourage personal hygiene of themselves and children. (Standard 7) Relationships between the staff and children are good, staff become involved in the activities of the children, encouraging their development. They plan a good range of activities that are stimulating and meet the individual needs of all children. (Standard 3) Staff provide a good role model for the children, they encourage positive behaviour, sharing and taking turns, resulting in the children's behaviour being good. (Standard 11)

What needs to be improved?

The child protection statement and procedure to be followed in the event of an allegation being made against a member of staff. (Standard 13) Documentation maintained on the premises. (Standard 14) The registration system of the staff. (Standard 14) Communication from the group regarding informing Ofsted of any relevant changes. (Standard 1)

Outcome of the inspection

Satisfactory

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
1	Obtain and return relevant clearance forms for new nominated person and any relevant committee members, ensuring that Ofsted are informed of any relevant changes at all times	04/07/2003
13	review the child protection statement to ensure that it complies with local Area Child Protection Committee (ACPC) procedures	11/07/2003
13	consider the procedures to be followed in the event of an allegation being made against a member of staff	11/07/2003
14	ensure that all records relating to day care activities outlined in the national standards are readily accessible on the premises and available for inspection at all times	04/07/2003
14	ensure that the registration system for staff clearly indicates their hours of attendance	04/07/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
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SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14: DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.