



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 221680

### INSPECTION DETAILS

Inspection Date 11/12/2003  
Inspector Name Emma Louise Bright

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name The Meadow Out Of School Club  
Setting Address The Meadow County Primary School  
High Street,Balsham  
Cambridge  
Cambridgeshire  
CB1 6DJ

### REGISTERED PROVIDER DETAILS

Name The Committee of Meadow Out of School Club 1097604

### ORGANISATION DETAILS

Name Meadow Out of School Club  
Address The Meadow County Primary School  
High Street,Balsham  
Cambridge  
Cambridgeshire  
CB1 6DJ

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

The Meadow Out of School Club opened in 1997. It is a committee run provision and operates from a mobile building in the grounds of the Meadow County Primary School in Balsham. The club serves the local area.

There are currently 67 children from 4 to 11 years on roll. Children can attend for a variety of sessions. The group currently supports a number of children with special needs.

The group opens five days a week during school term times and during the school holidays. Sessions are from 08:00 until 09:00 for the before school club and 15:15 until 18:00 for the after school club. The playscheme opens from 08:00 until 18:00.

There are three full time and two part time staff working with the children. Over half the staff have early years qualifications to NVQ level 2 or 3. One member of staff is currently working towards a recognised early years qualification. The setting receives support from Out of School Childcare Action (OSCA) and are members of the Kid's Club Network.

### How good is the Day Care?

The Meadow Out of School Club provides good quality care for children.

The group provides a warm and welcoming environment, which ensures that children feel safe and can look forward to the sessions. The staff are well-deployed and they work well together, which means children benefit from being cared for by an experienced and qualified staff team. Children have access to a good range of interesting resources and activities and are active and involved throughout the session. Well-documented policies and procedures are in place which are regularly updated and are clearly implemented by the staff.

The staff are active in ensuring children's understanding of safety and health issues. This means that children can play safely, both indoors and outdoors. Staffing ratios are good, which ensures that children receive individual care and attention. The staff are very supportive of children with special needs and this enables them to participate in activities at their own pace alongside other children.

The staff develop very good relationships with the children. They are consistent in their approach to positive behaviour management and set good examples, so that

children are learning to resolve issues through discussion and to treat others with respect. Children respond well to consistent expectations and they are happy and secure.

The staff develop good relationships with the parents. Parents receive good information about the club and the staff ensure they are available to discuss and share information with the parents about their child on a daily basis.

#### **What has improved since the last inspection?**

At the last inspection, the group agreed to submit an action plan showing how they intend to meet training and qualification criteria; produce a behaviour management statement and amend the complaints policy to include the name and address of the regulator. They also agreed to update the registration system; ensure the premises and outdoor area are secure; ensure that activities allowed children to choose their own resources and make policies and procedures available to parents.

The staff are now suitably qualified, activities provided can be chosen by the children and all policies and procedures are available to parents. All documentation is now complete and in place.

#### **What is being done well?**

- The provision is very well organised and staff know their roles and responsibilities. They are supported by an effective committee, which ensures the smooth operation of the day to day running, where children's well-being and safety is paramount.
- Staff interact well with the children. They listen carefully to what children say and respond with interest; this fosters a supportive and caring environment for children.
- The group provides a bright and colourful environment, with a good range of resources and activities. This ensures that children are encouraged to explore their environment and extend their growing skills.
- Children with special needs are welcomed and are actively involved within the group. There is good communication between the staff and parents and this means that the children's individual needs are met.
- The group builds good relationships with parents. Parents receive comprehensive information about the provision and staff keep them informed of their child's progress.

#### **What needs to be improved?**

- staff training, to continue to develop staff training and professional development
- staff's knowledge and understanding of child protection issues.

<b>Outcome of the inspection</b>
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Good
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<b>CONDITIONS OF REGISTRATION</b>
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<i>All registered persons must comply with all conditions of registration included on his/her certificate of registration.</i>
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<i>As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.</i>
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<b>WHAT NEEDS TO BE DONE NEXT?</b>
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<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>
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Std	Recommendation
2	Continue to develop staff training and professional development.
13	Develop staff's knowledge and understanding of child protection issues.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*