



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 500004

INSPECTION DETAILS

Inspection Date 11/01/2005
Inspector Name Verlyn Ulanda Blake

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Alma Park Kids Club
Setting Address Alma Park Primary School
Errwood Road
Manchester
Lancashire
M19 2PF

REGISTERED PROVIDER DETAILS

Name Miss Corrina Cottrell

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Alma Park Kidz Club has been registered since 1999. The club is located in the Levenshulme area of Manchester, close to swimming baths, a library, parks and primary schools.

The club is operating from a building within the grounds of Alma Park school. It serves the local community.

There are three separate play area available for outdoor play.

The club is open from 15:15 to 18:00 Monday to Friday term time only.

There are 52 children on roll who attend a variety of sessions across the week.

The club supports children with special needs and those who speak English as an additional language. The club has two play rooms, with a kitchen and bathroom leading from it.

There are seven care staff who work with the children. The manager holds a suitable play work qualification. All staff have or are working towards a suitable playwork qualification.

The provision receive support from Sure Start.

How good is the Day Care?

Alma Park Kidz Club provides satisfactory care for children. The staff offer a warm, welcoming and well maintained environment where children feel secure and happy. Staff work well as a team and are familiar with the settings policies and their areas of work and responsibilities. The organisation of the club allows children to lead and develop their play. Some policies and procedures are in place, however much of the documentation is not available on the premises and there are some omissions.

Staff ensure that children are safe when in the play rooms or in the outside play areas. Children are encouraged to practice effective hygiene routines. Well planned healthy nutritious snacks are provided offering children choice. Although drinking water is not immediately accessible. Staff are aware of children's individual needs and support them accordingly. Staff demonstrate an understanding of their duties with regards to child protection procedures. However fire safety recommendations

are inconsistently applied and the clubs public liability insurance displayed is out of date.

Children have opportunity to play with a wide range of play materials and resources which they freely select. Children have well developed imaginative skills as they engage in role play activities. There is a consistent routine for play and snack times which children know and follow well. There is a wide range of resources that promote positive images of people, ethnicity, culture and differing needs. Staff praise and encourage positive behaviour. Ground rules are clearly displayed ensuring children's awareness of their boundaries.

Effective communication and working in partnership with parents is clearly evident. Through discussion, parents are aware of the clubs policies and procedures and feel that they receive sufficient information about the club and any forthcoming events or celebrations. They are kept informed of their child's day verbally on a daily basis.

What has improved since the last inspection?

At the last inspection the provision agreed to produce an action plan detailing how staff qualification will be met, ensure staff's suitability, induction and training. Ensure procedures are in place in the event of a lost or uncollected child, excluded children in the case of illness, the administration of medication, child protection, and complaints procedure. Provide a no smoking policy, a statement regarding special needs and any incidents occurring on the premises. Ensure children's privacy in the bathroom and provide hot water for hand washing purposes, risk assessment are carried out and gas appliances conform to safety requirements.

All of the above actions have been satisfactorily completed. Improving children overall care, welfare and safety whilst on the premises.

Additionally the provision agreed to ensure the system for registering children's attendance includes times of arrival and departure and provide fresh drinking water for children at all times. These have not been completed.

What is being done well?

- The staff work well together ensuring that children are happy and involved in a wide range of interesting activities. They spend time playing and talking with the children, but also respect children's space, play ideas and creativity. The wide range of resources and play materials provided reflects the community in which the club is located.
- Children respond well to the staff's guidance and ongoing use of praise.
- Staff have good relationships with parents and carers. Parents speak warmly of staff. They are happy with staffs professional approach and feel able to speak to staff about any concerns they may have, which are always responded to immediately and effectively.

- The organisation of the club allows children to set up the main playroom with what they choose to play with. Their independence skills and self esteem is clearly boosted. Children play cooperatively with each other, asking for support from staff when needed. They are clearly happy, relaxed and settled within their environment. The environment is welcoming for children and parents alike.

What needs to be improved?

- the completion of the registers
- the frequency of which fire drills are practiced
- the relevant documentation maintained on the premises
- the access to fresh drinking water.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure registers contains times of arrival and departure.
6	Meet any recommendations made by the Fire Safety Officer (in this case practising drills at appropriate intervals and recording them in the Fire Log Book) Make sure that up to date public liability insurance is in place and displayed.
7	Make available accident and medication books for completion and

	inspection at all times and make sure any medication kept on the premises is clearly labelled.
8	Provide accessible fresh drinking water.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.