



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 119959

INSPECTION DETAILS

Inspection Date 02/07/2004
Inspector Name Ceri Ann Mills

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Burpham Pre-School
Setting Address Church of Holy Spirit
New Inn Lane, Burpham
Guildford
Surrey
GU4 7HN

REGISTERED PROVIDER DETAILS

Name The Committee of Burpham Pre-School

ORGANISATION DETAILS

Name Burpham Pre-School
Address Church of Holy Spirit
New Inn Lane
Guildford
Surrey
GU4 7HN

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Burpham Pre-school operates in a church hall in Burpham, a suburb of Guildford. It has been in operation since 1967, serves the local community and is managed by a parent committee.

The pre-school is open mornings, term time only and accepts children from 2 years 6 months to 5 years.

During operational hours the pre-school has sole use of the main hall, two side rooms, a kitchen, toilet facilities and the playing field behind the hall which is supervised accordingly, as this is not part of the premises.

There are currently 38 children on roll. This includes 14 funded 3 year olds and 14 funded 4 year olds.

There are currently no funded children present, for whom English is an additional language. A small number of children have special education needs.

There are 7 staff employed and 6 work directly with the children each session.

There is always at least 1 member of staff qualified in first aid on duty and 5 staff have a recognised qualification in early years.

All staff have opportunities to enhance their childcare knowledge through early years training workshops.

How good is the Day Care?

Burpham Pre-school provides good quality care for children.

The staff and parent committee work in partnership to ensure regulatory requirements are met. Staff deployment is excellent and the session is well organised. The staff team is led by a qualified and experienced early years practitioner and all staff have the opportunity to enhance their childcare knowledge and skills through training.

The building is spacious and children are able to move independently between the three areas. Staff work hard to create a warm, welcoming and child centred environment. Resources are plentiful and most are well maintained. Records are

comprehensive and stored securely, although some document details are not current.

Staff are extremely vigilant regarding children's safety and security. All areas used by children are routinely risk assessed and effective fire safety procedures are in place. Most aspects of health and hygiene are satisfactory and a high number of staff have a current first aid certificate.

Children are offered a choice of drinks and a biscuit and staff take heed of children's individual dietary requirements, however there are limited opportunities for children to be actively involved at snack time. Staff promote equality of opportunity well and through topic work children learn to appreciate and value each other's similarities and differences.

Staff work together with parents and other relevant support agencies to ensure children with special needs take part in activities at an appropriate level. All staff are familiar with child protection procedures.

Children have access to a wide variety of rich and stimulating play opportunities which are well planned and support all areas of learning. Staff promote good behaviour and foster warm relationships with the children.

The pre-school has an "open door" policy and parents are welcome to talk to staff at any time. Key work staff make ongoing assessments of the children which are regularly shared with parents.

What has improved since the last inspection?

not applicable.

What is being done well?

- The excellent deployment of staff and the high staffing levels mean that children are supervised very well and activities are organised in small groups. Children enjoy a warm and caring relationship with consistent staff, who know and understand the individual needs of all the children attending.
- Staff plan rich and stimulating play opportunities which support all aspects of the children's development. Activities are changed frequently to provide sufficient choice and variation. The children readily take part and enjoy many first hand experiences.
- Staff have a high regard for safety and ensure that appropriate measures are taken to safeguard children. Staff and children are familiar with and regularly practice fire safety procedures. Security is managed extremely well and staff are aware of children's movements at all times. No one is able to gain entry to the building without the knowledge of staff and a record is kept of all visitors.
- Staff work hard to keep the premises clean and hygienic for the children. In addition to their daily cleaning duties staff regularly undertake a thorough

cleansing of the toilets. This procedure has recently been carried out and includes the redecoration of both the ladies and gents facilities.

- The pre-school has clear and appropriate strategies in place for managing behaviour. Staff are fair and consistent, give children lots of praise and promote good behaviour. Children respond well to the staff's caring guidance and play cooperatively with their peers.

What needs to be improved?

- consistency of information regarding to procedures for uncollected children
- the condition of some chairs
- the organisation of snack time to include routine hand washing
- procedures for updating documents.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
5	Ensure all furniture is maintained in good repair.
7	Ensure hand washing procedures are consistently applied.
8	Revise the snack time routine to involve the children.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.