



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 127733

INSPECTION DETAILS

Inspection Date 11/08/2004
Inspector Name Beryl Witheridge

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Tunbury Playscheme
Setting Address Tunbury Avenue
Chatham
Kent
ME5 9HY

REGISTERED PROVIDER DETAILS

Name Tonbridge & Malling Borough Council

ORGANISATION DETAILS

Name Tonbridge & Malling Borough Council
Address Gibson Building, Gibson Drive
Kings Hill
West Malling
Kent
ME19 4LZ

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Tunbury Playscheme opened in 1994. It operates from one room in a community hall, in Walderslade, Chatham. The playscheme serves the local area.

There are currently 91 children from 5 to 8 years on roll. Children attend for a variety of sessions. The setting can support children with special needs and children who speak English as an additional language.

The group opens five days a week, four weeks a year during the school summer holidays. Sessions are from 09.00 to 13.00.

There are eight staff working with the children. Half the staff have early years qualifications to NVQ level 2 or 3. The other four staff are trainee teachers. The setting receives support from the youth and development officer from Tonbridge and Malling Borough Council.

How good is the Day Care?

Tunbury Playscheme offers satisfactory care for children.

The playscheme is well organised and uses the space available to good advantage, allowing the children opportunities for quiet play and physical activities. The children have use of a community centre hall with an outdoor play area, which staff supervise at all times. Staff are well deployed and are aware of their individual roles within the group. There is a high staff/child ratio. The children's information records are kept confidentially.

The staff are very aware of the safety of the children within their care, children are supervised at all times while on the premises, and staff monitor the door at the beginning and end of each session when children are dropped off and collected. The policy regarding lost or uncollected children should be reviewed to ensure that all necessary steps are followed. Staff practise good hygiene routines and encourage the children in these. They are aware of the individual needs of each child and ensure that those needs are being met at all times.

The activities provided for the children are varied, interesting and exciting. Children have free access all to toys and equipment. Workshops visit the playscheme to offer children variety and encourage skills such as art, football, yoga and golf. Staff work closely with the children taking an interest in all they do, talking and listening to

them. The support for children with special needs is excellent. Behaviour management is very good and children's behaviour outstanding.

There is a good relationship between parents and the scheme. Parents are given a prospectus to advise them about the scheme, notices are displayed advising them of what is happening. Parents are not given information about policies and procedures and the written complaints policy does not include Ofsted's information. Parents are able to speak to staff at any time.

What has improved since the last inspection?

Not applicable

What is being done well?

- Staff use positive and consistent strategies to manage children's behaviour. Strategies are well thought out to ensure children's individual needs are met. Praise and encouragement are given for good behaviour. Staff are excellent role models.
- The children are offered a wide variety of toys, equipment and exciting activities. Staff use planning well to give the children different experiences. Children have fun and are happy and secure.
- The staff have excellent interaction with the children. They talk to them at all times encouraging and praising them in all they do. The children learn to feel confident in all they do and learn.
- Staff promote good hygiene practices with the children. The children know how, why and when to wash their hands. They develop a good understanding of keeping themselves healthy.

What needs to be improved?

- the recording of staff on the attendance register
- the lost and uncollected children policy
- obtaining written permission from parents for outings
- the choice of snacks to include alternative to biscuits, such as fruit
- the written complaints policy
- making parents aware of the child protection procedures
- making parents aware of all policies and procedures which are relevant to the playscheme.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure that all staff are recorded on the register.
2	Update the lost and uncollected children policy to include time scales and the police.
12	Provide a complaints procedure for parents which includes Ofsted's complaints helpline contact number.
14	Ensure that parents are made aware of the policies and procedures.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.