



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 509249

INSPECTION DETAILS

Inspection Date	15/04/2003
Inspector Name	Rachel Burnett

SETTING DETAILS

Setting Name	Papermoon Day Nursery
Setting Address	The Clock Tower West Bridgford Nottingham NG2 7PA

REGISTERED PROVIDER DETAILS

Name	Miss Dianne Hibbert
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ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting
Papermoon Day Nursery opened in 1990. It operates from a purpose built building, which is situated in the Compton Acres area of West Bridgford, which is a suburb of Nottingham. There is access to five individual group rooms for the different ages of the children, an office, kitchen facilities, staff facilities and children's toilet and changing areas. There is also access to an enclosed outdoor play area, which is adjacent to the building. Children attend the nursery from West Bridgford and the surrounding areas. The nursery is registered to provide places for 80 children and children can attend the setting up to the age of 5 years. There are currently 97 children on register. This includes 10 funded 3 year olds and 14 funded four year olds. The setting is open Monday - Friday, for 51 weeks a year. Opening hours are 8:00 a.m. until 6:00 p.m. Children attend the setting for a variety of sessions each week, depending on parental wishes. 17 staff work with the children. Of these 11 staff currently hold relevant qualifications in early years, with an additional 3 staff currently attending relevant training courses. Training and support is accessed through the EYDCP. Papermoon Day Nursery is a member of the National Day Nurseries Association.

How good is the Day Care?
Papermoon Day Nursery provides satisfactory care overall for children aged 0-5 years. Effective procedures are in place to ensure staff are suitable to work with children and the nursery Principal has the appropriate qualifications, experience and skills to undertake her role. Staff are encouraged by the nursery management to continue to develop their professional skills. The environment is warm and welcoming and a wide range of interesting activities for children helps to create a stimulating environment. Children are provided with a healthy balanced diet, where all staff are aware of and proactive in meeting their needs. Most aspects of children's safety are met effectively, but attention needs to be given to the safety of some equipment used by babies and ensuring the children are unable to leave the outdoor area unsupervised, whilst ensuring the Fire Officers recommendations are met. Children's health is generally met effectively, however some aspects of the paperwork needs to be developed further. Procedures are in place, which ensures children with special needs are fully included and valued. Children are involved in and interested in the activities provided and are settled in the nursery environment. Records are maintained of the children's development, however these need to continue to be developed. Staff provide the children with positive reinforcements and praise, however some aspects of managing children's behaviour need to be

developed. Staff show a good understanding of the children attending and their individual needs and positive relationships have formed between the staff and the children. There is satisfactory partnership with parents, with staff communicating with parents to ensure they are aware of children's needs and a good written record is maintained of these. The system for exchanging information with parents to ensure they are informed about their child and the provision would benefit from being addressed.

What has improved since the last inspection?

At the last inspection, the day nursery agreed to develop their existing procedures for checking that staff are suitable to care for children, develop an action plan detailing how children aged under 2 years will be cared for in groups of no more than 12 and to ensure a record of all visitors is maintained. The setting also agreed to ensure there is clear planning of babies activities, meet the actions made by the Environmental Health Officer, ensure risk assessments are carried out, which identifies actions to be taken to minimise risks, ensure poisonous plants are inaccessible to children and record existing injuries children arrive with. Procedures are now in place and implemented to ensure staff are suitable to care for children. Appropriate plans are followed, which ensures children under 2 years are cared for in groups of no more than 12. A record of visitors is now maintained and risk assessments are carried out of the premises, which the nursery are continuing to develop. Clear planning of babies activities is in place and plants, which were hazardous to children have been made inaccessible. Actions identified by the Environmental Health Officer have been put into place and existing injuries which children arrive with are now recorded.

What is being done well?

the person in charge is suitably qualified and has the appropriate experience, skills and abilities. Staff are encouraged to maintain their professional development. the children are involved, interested and they enjoy their play. They relate well to the adults working with them. the environment is warm, welcoming, clean well maintained and suitable for the purposes. the day nursery provides a wide range of learning and play opportunities and helps children to make progress in all areas of their development. the day nursery makes excellent use of providing fresh drinking water to children at all times.

What needs to be improved?

children's safety, in relation to ensuring that when in high or low chairs babies are restrained in safety harnesses and when in the outdoor children are safe unable to leave them premises unsupervised. children's developmental records, to provide accurate information for parents, carers and other professionals, which shows what a child knows, understands and can do and how they learn and their rate of progress. the partnership with parents, to ensure parents are kept informed about their child and the provision. the procedures for behaviour management, to ensure staff are consistent in their approach and behaviour is dealt with appropriately taking

into account children's level of understanding and maturity. the written records of any accidents and medication administered, to ensure these are signed by parents.

Outcome of the inspection

Satisfactory

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
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Std	Action	Date
6	Ensure children are safe when in high or low chairs.	18/04/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection	
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Std	Recommendation
3	Ensure staff observe and record what children do and use their observations to plan the next steps for children's play, learning and development.
6	Conduct a risk assessment of the outdoor area to ensure children are safe and unable to leave unsupervised, and of managing the need to keep premises secure and fire exits open.
7	Ensure the record of any accidents and medication administered are consistently signed by parents.
11	Ensure adults handling of behaviour is consistent and developmentally appropriate, respecting individual children's level of understanding and maturity.
12	Develop the system for regular exchange of information between parents and staff members.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14: DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.