



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 137775

INSPECTION DETAILS

Inspection Date 23/09/2004
Inspector Name Kim Mundy

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Children Making a Change After School Project
Setting Address Gladstone Park Primary School
Sherrick Green Road
London
NW10 1LB

REGISTERED PROVIDER DETAILS

Name Ms. Joan McFarlane

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Children Making a Change After School Project has been registered for seven years. The provider of this setting is Joan McFarlane. The project operates at William Gladstone Park School in Brent. It provides a service for children attending the school. Public transport services run close by. The project has access to a corridor area with suitable toilet facilities and an outdoor playground.

The project is registered to provide 24 places for children from 4 to 8-years-old. Children over 8-years-old also attend the settings. There are currently 11 children under eight-years-old on roll at the after school club. The setting supports children with English as an additional language and special educational needs.

The after school club is open five days a week during term times from 3:30 to 18:00 and the holiday play scheme operates from 09:00 to 17:30 during the school holidays.

There are three members of staff working with the children. The manager holds an National Nursery Examination Board qualification (NNEB). One member of staff holds a National Vocational Qualification (NVQ) level 2 in childcare and she is working towards NVQ level 3. Two staff hold current first aid certificates.

This setting receives support from the Early Years Development and Childcare Partnership.

How good is the Day Care?

Children Making A Change Project is unsatisfactory. This is mainly due to the provider failing to notify Ofsted of a change of premises: change of staff; and failing to meet required Standards. The requirements set out as part of the Children Act part XA have not been met or maintained.

It is important to state the children are safe and well cared for.

The organisation of the setting and care of the children is satisfactory. Ofsted have not been informed of the change in staff or the area used by the project on the school premises. The premises are clean and well maintained and there is a suitable range of furniture. The required policies and procedures are in place. However, they are not stored securely and confidentially. A record of children's and staff attendance is not kept.

Children are generally safe on the premises and a visual risk assessment is carried out each day. However, written risk assessments are not carried out. Parents do not sign the accident book entries. Fire evacuation procedures are carried out appropriately. Staff know the correct procedures to take if they identify child protection concerns.

There is a poor range of toys and equipment to help children to make progress in all areas of their development. Sufficient storage is not available on the premises. Children enjoy the limited activities available, for example, in and outdoor games. The consistent management of behaviour by staff ensures children are well behaved within this setting. Children's views are respected and included in the settings rules for appropriate behaviour and bullying is not tolerated. Staff do not have knowledge of the Code of Practice for the Identification and Assessment of Special Educational Needs.

Partnership with parents is satisfactory. Parents are made to feel welcome at this setting and they receive regular verbal feedback about their child's routine and activities. Information about the setting is not displayed for parents.

What has improved since the last inspection?

At the last inspection the setting was required to ensure that at least one member of staff held a current first aid certificate. Two staff now hold first aid certificates so suitable treatment can be administered to children.

A visual risk assessment of the premises is carried out. However, this is not recorded.

The children's hours of attendance is not recorded.

Adult-child ratios are now met to ensure the safety and care of the children.

What is being done well?

- Staff manage children's behaviour well.
- Children are safe and secure on the premises.
- Children are offered nutritious snacks.

What needs to be improved?

- the notification of changes to the areas of the premises used by the children to ensure they are adequate for the purpose
- the notification of changes to the staff team to ensure that appropriate checks are carried out
- the arrangements for recording children's and staff hours of attendance
- the range of toys and equipment to promote children's development in all areas of learning

- the arrangements to ensure sufficient, accessible and safe storage of toys and equipment
- the records and documentation to be stored securely and confidentially
- the written risk assessments to be carried out on the premises
- the accident book to be signed by parents
- the staffs knowledge and understanding of the Code of Practice for the Identification and Assessment of Special Educational Needs.

Outcome of the inspection

Unsatisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
1	Forward information to enable checks to be completed on staff members prior to the start date to ensure that checks are completed as soon as possible.	24/09/2004
2	Develop a system for registering children's and staff hours of attendance on a daily basis.	24/09/2004
2	Inform Ofsted of intentions to use other premises prior their use to ensure a full and appropriate assessment can be carried out and necessary amendments can be made to the certificate of registration. Provide measurements of the space available.	24/09/2004
3	Provide a wide range of activities to help children to make progress in all areas of their development.	01/10/2004
4	Provide sufficient, accessible and safe storage for toys and equipment.	01/10/2004
14	Make suitable arrangements to ensure that records are stored securely and confidentially.	24/09/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
6	Keep a written record of risk assessments carried out on the premises.
7	Ensure that parents sign the accident book entries.
10	Obtain knowledge and understanding of the Code of Practice for the Identification and Assessment of Special Educational Needs.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.