



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 309726

### INSPECTION DETAILS

Inspection Date 21/02/2005  
Inspector Name Ferroza Saiyed

### SETTING DETAILS

Day Care Type Full Day Care  
Setting Name Busy Bodies Pre-School Nursery  
Setting Address St. Marys Old School  
Wigan Road, Euxton  
Chorley  
Lancashire  
PR7 6JW

### REGISTERED PROVIDER DETAILS

Name Mrs Joanne Marie Jump

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Busy Bodies Nursery has been in operation since 1998. The setting is situated on the main road into the village of Euxton, near Chorley.

The setting is a single story detached old school and is located in the grounds of the local church. Children have access to; a self contained baby unit for children under 2 years; children aged 2 - 3 years have access to a room with toilet hand washing facility attached, the pre - school children have access to a room to the back of the premise, toileting facility are shared with the 2-3 year olds; school age children have a port cabin for their use, which is self contained; there is a quiet room which is shared by all age group for small group activities. There is an enclosed outdoor play area for children to access to the rear of the property. There is kitchen for preparation of meals and snacks. The office and staff facilities are also located to the front part of the premises.

The setting is registered to care for a maximum of 54 children of which not more than 42 maybe under 5 years; with not more than 26 maybe under 3 years; and of those not more than 10 maybe under 2 years. There are 93 on roll of which 34 children for whom funding is received. There is one child who has special needs and no children on roll with English as an additional language. Children attend for sessional care, full day care, before & after school care and holiday club.

The setting is open five days a week Monday to Friday, all year round excluding Christmas, Bank Holidays and a last full week in August. Opening hours are between 08:00 - 18:00 hours.

The registered provider/manager is qualified and experienced in childcare. There are 13 staff employed, of which all are qualified or trained in childcare. In addition 3 bank staff are employed as and when required, a cook and 3 domestic staff are also employed part- time.

The setting receives support from Local Authority and are working toward Lancashire Kite Mark Scheme.

### How good is the Day Care?

The overall quality of day care at Busy Bodies nursery is good. The environment is warm and welcoming for children and parents. The staff work effectively as a team

and understand their roles and responsibilities. Staff ensure sessions are organised to meet individual children's needs. The staff team are committed to professional development and have attended further training. Documentation is up to date, and records are well organised and kept in a confidential manner.

Staff have an understanding of health/safety issues and ensures policy is reviewed, and updated with risks assessments being undertaken. However, there was no evidence of regular fire drills being undertaken and the security for area used by school age children is not maintained. The setting is aware of healthy eating and promotes a positive approach in their practice to ensure children have a balanced diet. Staff reinforce good hygiene practices through daily routines, providing children with an understanding of the necessity of hand washing before and after specific activities. The setting has a range of documents available to enable them to keep appropriate medical and accident records. Staff are aware of issues regarding child protection and take steps to safeguard children.

There is good planning for learning and play opportunities. Children's development is regularly observed and recorded. Children freely access a range of activities, promoting independence and social skills. Staff enable children to play and learn independently and to explore their own ideas. There are resources and displays to reflect diversity. Children are given praise and encouragement., Staff are clear and consistent when establishing boundaries.

Partnership with parents is good. They are provided with detailed information about their child and regular newsletters keep them informed of activities and events. Parents can access all information held about their child at anytime.

#### **What has improved since the last inspection?**

At the last inspection several issues were raised which required action to: ensure the manager was suitably vetted; take remedial action in the children's toilets and hall (damp); seek advice from environmental health department; undertake risk assessments; have records of visitors; to ensure safe storage of packed lunches; keep records of incidents; formulate an uncollected child policy and to have details of local ACPC procedure.

Good progress has been made in addressing all these issues.

The manager has been vetted; damp proof course was completed in 2002; advice was sought by environmental health officer regarding washing facilities; risk assessment are undertaken regularly; there are records of visitors to setting; packed lunches are stored in the refrigerator in the kitchen; records of incidents are kept and shared with parents; there is a policy for uncollected children and there is comprehensive procedure in place regarding child protection.

The safety and the well being of children has been further improved.

#### **What is being done well?**

- Good use is made of space and resources, each room has its own programme and child care system, which meets the needs of the respective age, range. Children have free access to equipment giving them opportunities to be independent and to develop socialisation skills. Interactions from staff during free play and directed activities extend the children's thinking and extend their learning.
- The key worker system is effective in practice with staff being clear about their responsibilities for the children in their group. Observations are used to assist the key worker in identifying areas of development and to ensure planning meets the needs of all children.
- Good hygiene practices are regularly reinforced through daily routines/activities and visit by health professional, giving children an awareness and understanding of issues surrounding hygiene.
- Careful thought is given to the area of equality of opportunity and children are introduced to different cultures through play material, books, music, food, festivals and practical activities.
- Children are well behaved and staff are consistent in their approach to inappropriate behaviour giving children a sense of security and understanding of what is right and wrong. Positive reinforcement is used throughout the sessions to encourage children. This is effective in maintaining a calm atmosphere in which the children can play and learn.
- Partnership with parents is good. They are provided with detailed information on first leaving their child and regular newsletters keep them informed of activities and events within the setting. Parents have access to all information held about their child and there are regular updates on progress both verbally and in writing.

#### **What needs to be improved?**

- fire drills to be undertaken regularly and the security of the area used by school age children.

#### **PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints to report from 1st April 2004.

#### **Outcome of the inspection**

Good

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
6	Make sure that area used by the school age children are secure, when in operation.
6	Conduct regular fire drills and keep records of this.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*