



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 106291

INSPECTION DETAILS

Inspection Date 08/07/2004
Inspector Name Mary Dingley

SETTING DETAILS

Day Care Type Full Day Care, Out of School Day Care
Setting Name APPLEDORE OUT OF SCHOOL CLUB
Setting Address Kingsley Avenue
Appledore
Bideford
Devon
EX39 1PF

REGISTERED PROVIDER DETAILS

Name Appledore Out of School Club 1080483

ORGANISATION DETAILS

Name Appledore Out of School Club
Address Kingsley Avenue
Appledore
Bideford
Devon
EX39 1PF

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Appledore Before and After School Club opened in 1999. The wraparound service and holiday scheme opened in 2000. They operate from four rooms within the grounds of Appledore C P school and serve the local community. There are currently 29 children on roll for the wraparound club. This includes 12 funded 4 year olds and 17 funded 3 year olds. The before and after school and holiday scheme have 35 children each on roll. Children attend for a variety of sessions. The setting currently supports a number of children with special needs.

The before and after school club and wraparound service open five days a week during term time only. Sessions are from 07.45 until 18.00. This incorporates two wraparound sessions. The holiday scheme opens every school holiday except Christmas. Sessions are from 08.45 until 18.00.

Four staff work between all aspects of the provision and all are appropriately qualified. The wraparound club receives support from a teacher/mentor from the Early Years Development and Childcare Partnership.

How good is the Day Care?

Appledore Out of School Club and Wraparound service provide satisfactory care for children.

Appropriately trained staff offer good support to children during their play. A welcoming environment is provided with children's work on display. Children show interest in what is available and can choose from a wide variety of activities and resources covering all areas of development. Records, policies and procedures are in place. However, some mandatory paperwork is not kept.

Regular risk assessments contribute to ensuring children's safety. However, some aspects are occasionally overlooked. For example furniture blocking a fire exit. Sick children are cared for appropriately with parents being contacted as necessary. Staff treat children with respect and teach them to respect each other and adults. Children with special needs are included. The setting works closely with parents, other agencies and the school to support their learning. Staff have a good understanding of what may constitute a child protection issue. They would benefit from familiarising themselves with the latest guidelines and national standards in this area.

Children are happy and secure within the setting. They play well independently and together, joining in organised games and activities. Their confidence and self esteem are promoted. Staff provide opportunities for children to attend to their own needs, offering encouragement and guidance. Children's behaviour is good. This is influenced by the constant praise they receive, and staff's calm approach. Children in the out of school club are involved in making the club rules and are encouraged to discuss any issues with staff.

Good information is available to parents through newsletters and daily discussions with staff. A welcome pack is provided for new parents. The group keeps a book for parents to record their comments in. Very positive comments, and feedback from questionnaires are available.

What has improved since the last inspection?

At the last inspection the group agreed to provide an action plan to show how the spatial requirements will be met for the after school and holiday club. Although an action plan has not been provided, there is now more space available for these clubs. This provides a less cramped environment and a greater choice of activities for children.

What is being done well?

- Children are happy and secure within the setting. Staff provide opportunities for them to develop confidence and self esteem through allowing them to experiment and attend to their own needs. For example children spread their own toast at snack times.
- Children's behaviour is good. Staff have a calm approach and constantly praise them for their achievements. Children in the out of school club are involved in setting their boundaries. Staff know the children well and encouraged them to discuss any concerns, especially around bullying, if they should occur.
- Good information is available to parents about the setting. Regular newsletters are published and staff make themselves available each day to discuss issues. The setting keeps a book for parents to record their comments. All recordings are positive.
- Staff have a calm approach to children. This influences children's behaviour which is good. Children are treated with respect and consequently learn to respect others. They say please and thank you and apologise to each other when required.

What needs to be improved?

- staff's understanding of the latest child protection guidelines
- the organisation of mandatory paperwork to ensure all is kept in line with the national standards and associated guidance

- staff's vigilance in respect of safety issues to ensure fire exits are not blocked during operational hours.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
14	Ensure all mandatory records, policies and procedures are kept and maintained in line with the national standards and associated guidance.	14/09/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
6	Ensure designated fire exits are kept clear at all times.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.