



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 486531

INSPECTION DETAILS

Inspection Date 15/04/2004
Inspector Name Kerry Davey

SETTING DETAILS

Day Care Type Creche Day Care
Setting Name Grundy Park Creche
Setting Address Grundy Park Leisure Centre
Windmill Lane
Cheshunt
Hertfordshire

REGISTERED PROVIDER DETAILS

Name Borough of Broxbourne

ORGANISATION DETAILS

Name Borough of Broxbourne
Address Council Offices
Bishops College
Cheshunt
Hertfordshire

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Grundy Park Crèche opened in 1993. It operates from a converted area of Grundy Park Leisure Centre in Cheshunt. The crèche serves the local community.

There are currently 86 children on roll. Children attend for a variety of sessions for up to two hours at a time.

The setting currently supports a child with English as an additional language.

The group opens 6 days a week throughout the year. Session times vary on different days between 9.15am and 3pm.

Eleven part-time staff work with the children. Over half the staff have early years qualifications to NVQ level 2 or 3.

How good is the Day Care?

Grundy Park Crèche provide satisfactory care for children. The crèche premises are newly refurbished and situated within the leisure centre complex. Staff know the majority of the children well and have good relationships with them. Vetting procedures have not been carried out since last inspection. Over half of the staff hold child care qualifications however, there is a need for the manager and staff to attend further training to develop their knowledge and understanding of equal opportunities, child protection and behaviour management. With the exception of individual children's record forms, none of the required documentation is in place.

The environment provided is safe, clean and tidy and various precautions are in place to reduce risks however, medical creams were accessible and emergency evacuation procedures and fire drills have not been implemented. Drinks and snacks are generally provided by parents however, there is provision for drinks and biscuits to be provided if necessary.

Children enjoy their play and are interested in the varied range of resources made available to them. There is some interaction from staff to develop children's learning.

Staff have developed warm relationships with parents and they are welcomed into the crèche to collect their children. Three parent questionnaires were received giving positive feedback on the service provided. Parents refer to friendly, efficient staff, individual attention to the children and one parent stated that her child looks forward

to his time at the crèche.

What has improved since the last inspection?

At the last inspection the group agreed to ensure staff had submitted to the appropriate vetting procedure, maintain registers effectively, provide sufficient furniture and play resources to meet the needs of children, conduct a risk assessment of the premises, make electrical sockets inaccessible, provide policies relating to sickness, no smoking, administering of medication, equal opportunities, special needs, behaviour management and child protection, develop staff awareness of child protection, behaviour management and equal opportunities, ensure all relevant information is obtained regarding children, provide a visitors book, improve security of the provision, ensure television cables and low level cupboards do not pose a hazard, provide a separate base area for under 2s.

Children are unable to leave the crèche unsupervised and security measures are in place to prevent strangers from collecting children, risk assessments are carried out by the leisure centre staff periodically, electrical sockets are protected, sufficient play resources and equipment have been provided and children's information records are obtained prior to attending the crèche.

The remainder of the actions have not been met, vetting processes are no further forward with all staff members, no written policies have been developed and staff have not attended any further training, no written information has been provided for parents regarding the crèche facility. It was reported that a visitors book is in place in reception however, this is not used appropriately to ensure all visitors are recorded.

What is being done well?

- Children are provided with a varied range of play resources which are attractively displayed to encourage their use.
- Good staff ratios ensure that children can be well cared for.

What needs to be improved?

- procedures for carrying out vetting process of all staff and for notifying Ofsted of all significant changes
- procedures for recording the attendance of children and visitors and providing information for parents about the setting
- provision and implementation of all required policies and procedures as detailed in the National Standards for Childminding
- staff knowledge and understanding of equal opportunities, child protection and behaviour management
- children's safety with regard to medical creams
- procedure for obtaining parental consents

- procedure for emergency evacuation and fire drills

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
2	Implement a procedure for lost/uncollected children.	27/05/2004
12	Make available to parents a written statement that provides details of the procedure to be followed if they have a complaint and provide information to parents about the setting and activities provided.	27/05/2004
13	Provide a written statement clearly stating staff responsibilities relating to child abuse including contact names and telephone numbers and develop staff knowledge and understanding of child protection issues.	27/04/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	Ensure that all staff have completed CRB and DC2 checks and have a working knowledge of the National Standards and that Ofsted are notified of all significant changes to circumstances.
2	Implement a system for induction training of new staff and ensure that the attendance register for all children and visitors is complete.
4	Ensure that there is space provided to enable children to rest and relax.
6	Ensure that there are clearly identified procedures for emergency evacuation of the crèche, that fire drills are carried out regularly and recorded and that nappy creams do not pose a hazard to children.
7	Ensure that the registered person has a clear policy understood by all staff and discussed with parents regarding sickness and the

	administration of medication; that written permission from parents is requested for the seeking of emergency medical advice or treatment and that a no smoking policy is developed.
9	Devise an equal opportunities policy that is consistent with current legislation and guidance. Ensure that this is understood and implemented by all staff and shared with parents.
10	Devise and make available to parents, a written statement on special needs which is consistent with current legislation and guidance. Ensure that this is understood and implemented by all staff.
11	Develop staff's awareness and understanding of effective ways to manage children's behaviour, taking into account their age and stage of development.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.