



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 309750

INSPECTION DETAILS

Inspection Date	22/09/2004
Inspector Name	Lesley Ormrod

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Tommy's Time After School Club
Setting Address	St Thomas CE School Kepple Lane Garstang Preston PR3 1PB

REGISTERED PROVIDER DETAILS

Name	The Committee of Tommy's Time Management Committee
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ORGANISATION DETAILS

Name	Tommy's Time Management Committee
Address	St Thomas CE School Kepple Lane Garstang Preston PR3 1PB

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Tommy's Time After School Club opened in 1998. It operates from two rooms in St Thomas C of E School in the town of Garstang in North Lancashire. There is sole use of the facility during operational times. The club provides out-of-school care for children from St Thomas C of E School.

The facility is registered for 20 children aged three to under eight years. There are currently 30 on roll of which 14 are under eight. Children attend for a variety of sessions. The setting supports children with special needs. There are no children currently attending who speak English as an additional language.

The club opens five days a week during school term-times. Sessions are from 15.00 to 17.30.

Six part-time staff work with the children. Four staff have early years qualifications to the National Vocational Qualification (NVQ) level three. One staff member is working towards National Vocational Qualification (NVQ) level two. The setting receives support from the 4Children Association.

How good is the Day Care?

Tommy's Time After School Club provides good care for children. The group has a warm and welcoming environment that helps children to feel secure. There is very good organisation of the club by the provider for after school care. The staff team have extended their knowledge and expertise in childcare by completing a good range of training and qualifications. There is a very good range of age-appropriate play equipment that provides children with excellent play opportunities. There is generally good documentation that is fully shared with parents and staff.

There are good arrangements for safety and security for children's protection. Staff have good hygiene practices and children use well-cared-for equipment in a well-maintained environment. Children have healthy and nutritious snacks and drinks. There is good support for children with special needs and disabilities. Children have good health care arrangements. There are good resources and activities to develop children's awareness of diversity and equality. Staff have a good knowledge of child protection and keeping children safe.

There is very good planning of play opportunities for children to choose from.

Children learn and develop through the stimulating play. There is a good balance of free play and adult-initiated activities. Staff have good relationships with the children. Children's behaviour is managed well and their achievements are praised.

Staff have good relationships with parents and carers. There are good arrangements to keep parents fully informed about their children's activities during club sessions. Parents are given regular information about the club's provision.

What has improved since the last inspection?

At the last inspection the provider agreed to obtain public liability insurance; provide operational procedures for outings; include a statement on bullying procedures in the behaviour policy; provide a special needs policy; develop information given to parents; seek written permission from parents for emergency medical advice and treatment and ensure that the child protection policy covers current requirements.

The provider has enhanced her provision by developing an excellent set of policies and procedures that are fully shared with staff and parents. She has obtained public liability insurance. Arrangements for children's health care have been improved with the obtaining of parental written consents for emergency medical advice and treatment.

What is being done well?

- Children have an excellent selection of play activities to choose from. Weekly activities are based on themes such as 'food we like'. Children choose fruits to make a fruit salad and talk about healthy eating. They play games such as shopping bingo and the pizza game. They create fruit shapes using play dough.
- Staff facilitate play opportunities very well and children develop high-quality imaginative play. In free play children are encouraged to make decisions, negotiate with each other and work out their rules for taking turns and sharing. Children decide who will be the caller in the bingo game and create their ground rules for the game.
- Children have imaginative and stimulating play activities to develop awareness of diversity. Themes for the week incorporate aspects of diversity. They create rice paddy fields as part of the theme of landscape portraits and construct homes reflecting different cultures.
- There is good organisation of space for children to access resources, toys and equipment. Children work on laptops; create models with lego and meccano sets; choose from attractive displays of books for reading; use the free art and drawing area and play games together.
- The provider has good recruitment and appointment procedures. Staff are well qualified and experienced. They take up regular training opportunities such as courses on behaviour management, drama ideas and first aid.

What needs to be improved?

- the recording of visitors and staff attendance times
- the inclusion of the regulator's contact details in the complaints policy.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Record visitors and staff arrival and departure times and insert regulator's contact details on the complaints' policy.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.