



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 148861

INSPECTION DETAILS

Inspection Date	08/09/2003
Inspector Name	Helen Mary Ball

SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Busy Bee Pre-School
Setting Address	Unit 2, Marlborough Road Southampton Hampshire SO15 3ND

REGISTERED PROVIDER DETAILS

Name	Mrs Alison Patricia Neville
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ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Busy Bee Pre School opened in 2001. It operates from two rooms in a unit in the Shirley area of Southampton. The Pre School serves the local community and is registered to care for 26 children.

There are currently 44 children from two years to four years on roll. This includes 29 funded three year olds. At the time of the inspection there were no funded four year olds. Children attend for a variety of sessions. Four children have special needs and the group supports five children who speak English as an additional language.

The group opens five days a week during school term time. Sessions are from 9.15-11.45, and 12.15 - 14.45 daily

Four part-time and five full-time staff work with the children. Five staff have relevant childcare qualifications, and four are currently on training programmes. The setting receives support from the Early Years Development and Childcare Partnership and the Pre School Learning Alliance.

How good is the Day Care?

Busy Bee Pre School provides good quality care for children aged from two years to five years. It provides a wide range of activities within a warm and welcoming environment. Staff make good use of space and children are able to move freely between activities. The children relate well to one another and are relaxed. They understand routines and are secure within these boundaries.

Most staff are well qualified and experienced and the Pre School has effective procedures for inducting new staff. The environment is bright, child friendly and well organised. There is a wide range of suitable toys and equipment to stimulate children's learning and to meet their individual needs. Staff know the children well and use detailed observations to monitor children's progress and to plan further play-based activities to extend their learning. Staff are consistent in their management of children's behaviour, offering plenty of praise and encouragement. Children respond in a positive manner to this approach.

Staff have a good awareness of health, safety and hygiene issues and children are encouraged to be independent in self-care routines. Sufficient staff have paediatric first aid certificates and the group is able to accommodate children with special

dietary requirements and special needs. Nutritious and varied snacks are offered to the children.

The management and staff work closely with parents and carers. They have an open door policy and parents are welcomed into the setting, with staff offering sensitive support where necessary. The Manager has a sound working knowledge of child protection procedures and works with outside agencies to support vulnerable children. The Pre School has a comprehensive range of policies and procedures and relevant paperwork is well maintained. However some minor amendments are necessary.

What has improved since the last inspection?

No actions were raised at the transitional inspection. However, since the last inspection the Pre School has received accreditation from the Pre School Learning Alliance.

What is being done well?

- Staff provide an environment, which is bright, colourful and welcoming. They organise it into separate areas enabling children to move freely between activities. Staff organise the toys and equipment well which are accessible to the children. Children are relaxed within this environment and show a good understanding of the daily routines.
- Staff provide a wide variety of toys and equipment to extend the children's learning. They operate a key worker system is in operation and staff use observations of children to develop play plans to meet children's individual needs. Interaction between staff and children is good. Staff are consistent in their management of children's behaviour and the children respond to praise and encouragement in a positive manner. Staff talk to children and are interested in what they have to say. They build on these conversations to help extend children's play.
- Staff have excellent health and hygiene routines and children are encouraged to be independent in self-care routines. They make tissues available and children are encouraged to wipe their noses and put the tissues in the bin. The children understand the need to wash their hands before eating and willingly cooperate. Staff ensure that a jug of water is available at all times and children are able to pour their own water when they are thirsty. Staff offer nutritious snacks to children, giving them choices. Staff are well trained in paediatric first aid, which enables them to provide appropriately for children with any special dietary needs.
- Staff have excellent relationships with parents and carers who are welcomed to the setting at any time. They exchange information daily and the Pre School produces a newsletter

What needs to be improved?

- the uncollected child policy, with particular regard to final sanction should a parent/carer not collect a child; (Standard 2)
- complaints policy, with particular regard to the inclusion of Ofsted's address and telephone number. (Standard 12)

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	extend uncollected child policy to include final sanction
12	revise complaints procedure to include address and telephone number of Ofsted

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.