



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 305079

### INSPECTION DETAILS

Inspection Date 08/09/2004  
Inspector Name Jane Shaw

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Mickle Trafford C.P. School  
Setting Address School Lane  
Mickle Trafford  
Chester  
CH2 4EF

### REGISTERED PROVIDER DETAILS

Name Mrs Anne Lesley Stone

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Mickle Trafford Badgers Set Out of School Club first opened in 1998. The club is owned and managed by Lesley Stone and Patricia Thornborough, who are the registered providers. They are registered to offer Out of School Care to 30 children aged from four to eight years. They employ a supervisor who has responsibility for the day to day organising and running of the club.

The Out of School club operates from Mickle Trafford Primary School, which is situated within the village of Mickle Trafford, on the outskirts of Chester, and offers places to children from this school only. Children attending the club have access to a small classroom and the school hall, they also have access to the school playground and fields for outdoor play. Appropriate toilet and hand washing facilities within the school are also available.

The club offers out of school care for children from Mickle Trafford Primary School, Monday to Friday from 08:00 to 09:00 and 15:00 to 18:00, term time only.

There are currently 29 children attending the club. Three members of staff work with the children, one of whom is appropriately qualified. Further staffing is available from Guilden Sutton Day Nursery, which is owned by the registered providers.

### How good is the Day Care?

Mickle Trafford Badgers Set Out of School club provides satisfactory care for children.

A recent change in the areas available for use, allows staff to be more flexible in the organising of activities and grouping of children. The premises are clean and well maintained. As the club operate within a school, the environment is bright and welcoming with colourful displays of children's work. The club now have access to their own notice board area which is currently being developed. All relevant documentation is in place and is kept on the premises or at the day nursery owned by the registered providers. Staff employed are currently training to ensure that the provision will meet the required ratio of qualified staff.

Staff are vigilant about the whereabouts and safety of the children whilst the club is in operation, however, the premises are not secure. Appropriate systems are in place for the recording of medication administration and accidents. Children are offered light snacks which are varied and take account of children's personal needs

and preferences. Staff have an awareness of children protection issues and have access to an appropriate policy.

Staff provide the children with a range of activities and opportunities supported by appropriate resources. Older children attending the club meet with staff to discuss and plan the provision of activities and opportunities and the extension of appropriate resources to reflect their age. Appropriate equal opportunity and special needs policies are in place and all children are given equal access to activities and opportunities.

Staff create a friendly atmosphere and greet parents and carers warmly as they collect their children giving verbal feedback at this time. Appropriate information is obtained from parents and carers prior to their child starting at the club. The development of a 'club' notice board will enable staff to make available information on policies, procedures, menus and activities.

### **What has improved since the last inspection?**

The registered providers were asked to address seven actions following the last inspection relating to staffing, safety issues and policies.

Three actions related to staffing and asked the registered providers to detail how they intended to ensure that there was; a fifty percent ratio of qualified staff, a qualified person in charge, and an appropriate number of staff trained in first aid. The registered providers are working towards the required fifty percent ratio of qualified staff and having a qualified person in charge, and currently have staff attending National Vocational Qualifications to level three standard. Two staff within the staff team hold appropriate first aid qualifications.

The registered providers were asked to address three actions in relation to safety issues, these included undertaking regular risk assessments, the conducting of fire drills on a regular basis and providing evidence of periodic electrical and gas installation checks. The registered providers undertake regular risk assessments of the areas used by the children, staff also carry out 'opening up' and 'closing down' checks. Several staff from the out of school club and day nursery owned by the registered providers have undertake Risk Assessment training. Evidence of gas and electrical installation checks have been obtained from the school.

The final action asked the registered providers to amend their child protection policy, to show the procedure to be followed in the event of an allegation being made against a member of staff. The club's child protection policy now contains this procedure and is available within the group's full policy document.

### **What is being done well?**

- Staff give children lots of positive praise for their attempts and achievements, and for their general good behaviour. The club's behaviour management policy describes the use of appropriate positive strategies, focusing on the creation of a positive environment. The main behaviour management

techniques include promoting positive behaviour and the use of discussion to resolve problems and deal with behaviour issues.

- Staff are well supported by the registered providers and nursery manager and have access to relief staff in the event of an emergency.
- Children's attendance is well recorded, staff sign children in upon arrival/collection, they are vigilant in ensuring that parents and carers sign their children out.

#### **What needs to be improved?**

- the resolution of storage issues to enable the club to store equipment and materials and therefore make full use of the small classroom for activities
- the security of the premises to ensure that the children are cared for in a secure environment.

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

#### **The Registered Person must take the following actions by the date shown**

Std	Action	Date
6	make sure that premises are secure and that children are unable to leave them unsupervised.	01/10/2004

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*