



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 509941

### INSPECTION DETAILS

Inspection Date 16/12/2004  
Inspector Name Josie Lever

### SETTING DETAILS

Day Care Type Creche Day Care  
Setting Name Eastfield Adult Education Centre  
Setting Address Anlaby Road  
Hull  
HU4 3TW

### REGISTERED PROVIDER DETAILS

Name Kingston upon Hull City Council

### ORGANISATION DETAILS

Name Kingston upon Hull City Council  
Address Southcoates Centre  
Hull  
HU9 3TW

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Eastfield Crèche is part of the Adult Education Service of Kingston Upon Hull City Council. It opened in 1996 and operates from a first floor room within the Eastfield Adult Education Centre. This is located to the west of the city, approximately three miles from the city centre within the same grounds as Eastfield School. A maximum of 15 children may attend the crèche at any one time. The crèche is open between the hours of 09:30 to 11:30 and 13:00 to 15:00 Monday to Thursday and 09:30 to 11:30 on Friday, term time only.

There are currently 45 children from 0 to under 5 years on roll. Children attend the crèche from a wide catchment area, whilst their parents attend training courses run within the centre. The crèche currently supports a number of children who speak English as an additional language.

The crèche employs 3 staff on a continual part time basis and uses staff from the other adult educational crèches to relieve cover. All staff have experience in caring for children, only one holds a child care qualifications the National Association for Maternal and Child Welfare (NAMCW) Level II.

### How good is the Day Care?

Eastfield Adult Education Crèche provides satisfactory care to children in a clean and safe environment. The crèche room is stimulating and extremely child friendly. It is decorated to very good effect and space is used creatively to separate children into appropriate age groups with cosy areas of division. Staff are experienced in caring for children and some have worked at the crèche for many years. That said, very few hold a recognised child care qualification and the group does not have a suitably qualified person in charge with a level III qualification, a requirement of registration. As a consequence, staff lack leadership and support and this should be addressed as a priority. Documentation for the group is satisfactory with one action raised, however several recommendations are made with regard to reviewing policies to ensure consistency by staff.

There is an extensive range of toys and resources available to children and these are appropriate to their ages and help them make progress in all areas of development. A variety of creative opportunities are planned in advance and tailored to the ages of the children. Staff give good importance to safety and children learn about this through discussion and good practice. Hygienic procedures teach children

about the importance of hand washing, however staff should review their communal use of the crèche room sink to ensure the highest practices are followed.

Staff meet the needs of individual children well and systems in place ensure those children who speak English as an additional language are supported. Children receive good attention and staff are responsive to their needs, in a helpful way. They know the children well and plan a flexible routine that enables children to play independently and with supervised structure.

Positive friendly relationships have been built with parents in the short and long term and information exchanged keeps them informed about their child in a useful way.

#### **What has improved since the last inspection?**

At the last inspection the group agreed to devise and implement an action plan detailing how at least 50% of staff would hold a level II child care qualification and the supervisor would hold a level III. They also agreed to provide a separate play area for babies, produce an action plan for staff to access additional help, keep a written record of medicines given to children and obtain parental signatures in accident records.

They now have use of a carpeted area and play pen to separate babies, have a telephone linking the crèche room to the main office and now obtain written signatures from parents in accident records. They have established a policy whereby medication is only administered by the parents.

The group have yet to address the action regarding staff qualification requirements.

#### **What is being done well?**

- Children receive good support from staff who respond in a kind and helpful way to children's needs. They spend a lot of time playing with children and are fully engrossed in play which helps develop children's imagination and communication skills. The children are involved in a broad range of activities that are stimulating and challenging and make progress in all areas of development. The flexible routine followed ensures children feel secure.
- There is a very good range of toys and resources available to children, the storage of which enables them to self select freely. They reflect very well in all areas of equal opportunities and these are used effectively to ensure children learn about and value diversity.
- Staff give safety good importance and children learn about this through discussion and gentle reinforcement. Their understanding is further developed through extended topics about road safety such as safe crossings and the meanings of traffic lights.
- The crèche is clean and children have good use of indoor space. They learn about the importance of hand washing before eating and after attending the toilet as well as through everyday discussions and more in depth coverage in topics.

- Staff know the children well and meet their needs effectively. They work in close partnership with the parents of those children who speak English as an additional language and have useful systems in place to communicate effectively.
- Staff have built up some good friendly relationships with parents. They take time to talk to them in a friendly manner and exchange verbal information. Children are warmly greeted into the crèche, they are well behaved and settled.

#### What needs to be improved?

- regulatory requirements with regard to minimum staff and supervisor's qualifications, notification of changes to Ofsted, displaying the current Ofsted certificate and notification of changes to Ofsted
- staff's knowledge and understanding of managing children's behaviour consistently
- hygienic practices with regard to the use of the crèche sink
- opportunities for gathering information on children before they commence
- documentation with regard to the complaints procedure, statements of procedure for lost/uncollected children and allegations against staff members.

#### PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

As from 1st April 2004 Ofsted have not received any complaints about this provider.

#### Outcome of the inspection

Satisfactory

#### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person must take the following actions by the date shown

Std	Action	Date
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1	Ensure Ofsted are notified of changes in staffing structures and are kept informed of all other relevant changes	16/12/2004
2	Submit an action plan that clearly sets out how supervisors will achieve a level 3 qualification. Include in this, current staff qualifications and how at least half of all childcare staff will hold a level 2 qualification in childcare. Nominate a suitable person in charge who will have day- to-day responsibility for the running of the crèche.	28/02/2005
2	Devise and implement a procedure for lost or uncollected children and display the current Ofsted certificate.	28/02/2005

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
7	Review hygienic practices with regard to the multi-use of the single sink in the crèche room and seek advice about Environmental Health requirements for nappy changing and hand washing.
11	Review the behaviour management policy to increase staff's awareness of strategies used for dealing with children's behaviour and ensure these are consistently applied.
12	Implement procedures for gathering information about children's details, prior to parents commencing training courses. Include contact details for Ofsted in the complaints procedure.
13	Review the statement of child protection arrangements to include details of procedures to follow in the event of an allegation against staff members.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*