



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 127801

INSPECTION DETAILS

Inspection Date 30/07/2003
Inspector Name Alison Reeves

SETTING DETAILS

Day Care Type Full Day Care
Setting Name Chips Summer Playscheme
Setting Address Richard Whittington School
Thornbera Gardens
Bishops Stortford
Hertfordshire

REGISTERED PROVIDER DETAILS

Name The Committee of Chips 1069535

ORGANISATION DETAILS

Name Chips
Address P O Box 132
Hertford
Hertfordshire
SG14 2FT

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

CHIPS Holiday Play Scheme opened in 1996. It operates from the dining room, hall and a double classroom in Richard Whittington School, Bishops Stortford. The play scheme serves the town and surrounding villages.

There are currently forty two children from three to eight years on roll. Children attend for a variety of sessions. The play scheme is for children with disabilities and their siblings.

The group opens for thirteen days over a three week period during the summer holidays. Sessions are from 10:00 until 15:30.

Twenty four part time staff and volunteers work with the children over the course of the scheme. The number of staff at each session depends on the number of children and their individual needs. Five staff have early years qualifications. Two staff are currently on training programmes. Volunteers have a variety of qualifications and experience.

How good is the Day Care?

CHIPS Bishops Stortford provides good quality care for children. They have a team of experienced and qualified staff and volunteers. The provision is carefully organised, welcoming and well resourced. Most of the appropriate documentation is in place to support the work with children.

Safety and hygiene procedures are in place, however some improvements in documentation and practice are required. Staff are sensitive to individual needs and are skilled in meeting these in a variety of ways.

A wide range of activities are provided for children of various abilities and with different interests. Individuals are valued and children behave well.

The relationships between staff and parents are effective ensuring that children and parents feel confident about the care offered.

What has improved since the last inspection?

At the last inspection a number of actions were raised to ensure all aspects of the

National Standards were met. All actions have been addressed. A new log for fire drills noting date, time taken and any problems that need to be addressed has been started. Recruitment for this year has included a number of qualified staff so that the required ratio is met. The leader of the play scheme has a sheet from head office detailing checks and clearances for each member of staff. The Integration policy covers all aspects of special needs. Records for each child are on site and include detailed care information, which is checked with each parent. The complaints procedure displayed has current contact details for the registering body.

What is being done well?

- The quality of the interaction between staff and children is particularly high. Staff use a variety of methods to communicate with children ensuring they are able to enjoy their time at the scheme. (Standard 3)
- The welcome to parents, children and visitors is warm and friendly. The environment in the hall and classroom is inviting, encouraging children to become involved. (Standard 4)
- Children are valued. Staff recognise the children's strengths and achievements and are interested in them as individuals. All children are fully integrated and able to participate in the activities of their own choosing. (Standard 9)
- Staff are able to develop relationships with new parents and to maintain relationships with those who have used the scheme before. Staff are readily available to parents so information can be easily exchanged.
- (Standard 12)

What needs to be improved?

- procedures to identify hazards; (Standard 6)
- procedures for ensuring good hygiene practice; (Standard 7)
- procedures to follow in the event of an allegation against a member of staff; (Standard 13)
- methods for recording parent/carer address. (Standard 14)

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

| Std | Recommendation |
|-----|--|
| 6 | conduct a risk assessment on the premises identifying action(s) to be taken to minimize identified risks |
| 7 | ensure good hygiene practices are in place regarding hand washing |
| 13 | ensure child protection policy includes procedures to follow in the event of an allegation against a member of staff |
| 14 | ensure records clearly show name, home address and telephone number of a parent |

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.