



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 512480

INSPECTION DETAILS

Inspection Date 22/09/2003
Inspector Name Stephanie Joy Bennett

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Greenside Care Club Out of School Club
Setting Address Greenside Primary School
South Parade, Pudsey
Leeds
West Yorkshire
LS28 8NZ

REGISTERED PROVIDER DETAILS

Name The Committee of Greenside Care Club

ORGANISATION DETAILS

Name Greenside Care Club
Address South Parade
Pudsey
West Yorkshire
LS28 8NZ

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Greenside Care Club, out of school club and playscheme has been registered since 1997.

It operates from purpose built premises, in two rooms, set within the grounds of Greenside Primary School, Pudsey, Leeds 28. The club serves the local area.

There are currently 60 children aged from four to eleven years on roll. Children may attend before and after school, and during the holidays. The setting does not currently have children with special needs and who speak English as an additional language.

The group opens five days a week, from 07:30 to 09:00 and then from 15:15 to 18:00 hours.

During the holidays sessions run from 08:00 to 17:30 hours.

Ten part-time/full time staff work with the children. Over half of the staff have relevant early Years and Playwork qualifications. The setting receives support from the Leeds Childcare and Early Development Services, and Leeds Play Network.

How good is the Day Care?

Greenside care Club provides satisfactory care overall for children.

The group is led and run by experienced and suitably qualified staff. There are two managers, of whom one is presently updating her qualifications. The team are well deployed, and organised. They set out good clear routines, which help children feel settled and secure.

The premises are new and in excellent condition, creating a relaxed atmosphere, where children may choose from a range of activities and resources which are easily accessible.

Most health and safety procedures are appropriate and effectively implemented. However, staff need to review the children's general hygiene procedures to ensure they develop good hygiene practices. Staff share child protection policies with parents, but some aspects of child protection procedures need to be updated.

There are appropriate systems in place to ensure that all children's individual needs are met, although no children at present attend with special needs, staff have support systems ready to put into place.

There are a very good range of resources, and activities planned and provided. Children are also able to be involved in planning and organising activities, giving them a sense of ownership in the club, and developing their abilities to plan, organise and make their own decisions.

Staff relate well to the children. They are involved in activities, and give appropriate support whenever needed.

The children's behaviour is generally good. Staff reinforce behaviour boundaries, and ensure that children are developing respect for each other and their club.

Partnership with parents is satisfactory. Appropriate information is shared through well documented policies and procedures, which are displayed, and through daily communication. There is a keyworker system in place, which means that parents may liaise with one member of staff to develop consistency in caring for their child.

What has improved since the last inspection?

At the last inspection the group were asked to update and implement various policies and procedures, which are now all in place.

The joint- manager was asked to update her qualifications to bring them into line with the National Standards. She is now completing her NVQ level 3 in Playwork.

The group were asked to gain an understanding of the local Area Child Protection Committee procedures. Two members of staff have accessed Child Protection training, and have cascaded the training to the rest of the group. An appropriate policy is now shared with parents, however, the group still need to implement a procedure to be followed in the event of an allegation being made against a member of staff.

Some safety work needed to be completed, but this relates to the former building. The new premises are purpose built, and actions are no longer applicable.

The final action was to make the pond in the outdoor area safe. This has now been protected by steel mesh.

What is being done well?

- The premises are in excellent condition, where some areas are made homely and inviting by the provision of soft furnishings and large sofas, providing a relaxed atmosphere for children.
- An excellent range of resources and activities are available, which cover all areas of play.

- Staff are involved with children and are sensitive to their needs. The children feel confident in suggesting new activities and ideas.
- Staff involve children in setting positive clear boundaries and expectations, these are then reinforced by staff, helping children to develop a respect for each other.
- Fruit and drink is available at all times for children to freely access.
- Records are well organised and maintained in a professional manner.

What needs to be improved?

- the organisation of some areas so that louder group activities do not impose on quiet areas where children are relaxing;
- children's hygiene practices and procedures in their daily routine, to help them develop good hygiene skills;
- child protection policies, to include procedures to be followed in the event of an allegation being made against a member of staff.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	re-organise resources so that activities work effectively and do not impose on each other
7	make sure good hygiene practices are in place regarding handwashing
13	ensure that procedures to be followed in the event of an allegation being made against a member of staff is devised and implemented

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.