



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 509660

### INSPECTION DETAILS

Inspection Date 11/06/2003  
Inspector Name Samantha Powis

### SETTING DETAILS

Day Care Type Full Day Care  
Setting Name Tops Day Nursery  
Setting Address Castle Lane East  
Bournemouth  
Dorset  
BH7 7DW

### REGISTERED PROVIDER DETAILS

Name The partnership of Tops Day Nursery Ltd

### ORGANISATION DETAILS

Name Tops Day Nursery Ltd  
Address Leigh Road  
Wimborne  
Dorset  
BH21 2BX

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Tops Day Nursery has sole use of a two storey premises, which are situated in the grounds of the Royal Bournemouth Hospital, the group are also registered to use an adjacent social club building during holiday periods, from which the holiday play club operates. This is one of a chain of nurseries owned by the same Registered Person.

The Senior Nursery Manager is supernumerary and is responsible for the running of the nursery on a day to day basis. There are two deputies, who have the necessary skills enabling them to carry out their roles. Of the 31 staff who work directly with the children, over 50% hold relevant qualifications in child care and all remaining staff are working towards NVQ 2 qualifications.

There are currently 156 children on roll. The nursery is registered to accommodate up to 112 children aged from 0 to 8 years, separate areas are available for the 0-1's, 1-2.5's, rising 3's, 3 to 5's and a holiday play club for the 5 to 8's. Opening hours are from 06.45-18.30hrs each weekday. The nursery is not registered to offer overnight care.

Children attend from Poole, Christchurch, Southampton as well as the local area. The nursery is used mostly by staff who work at the hospital, however, the admissions policy allows for parents within the local community to access places when available.

The nursery is registered to receive funding for the early years education places and currently 43 children are in receipt of this. The nursery currently offers support to children who have special needs, and who have English as an additional language.

The Nursery has its own minibus and driver and therefore offers children opportunities to go swimming and be taken on daytrips to local Country Parks and attractions.

There is a training team attached to the chain of Nurseries who offer staff in-house training and encourage staff to continue to update their qualifications. Funding is available for this purpose. The nursery is part of the National Day Nursery Association accreditation scheme.

### How good is the Day Care?

Tops Day Nursery at the Royal Bournemouth Hospital, provides good quality care for children aged from 0 to 8 years. The Nursery is warm and welcoming to both adults and children, and good use is made of childrens work to help create a bright and stimulating environment. The staff work well together as a team, with staff and management clear on their respective roles. Staff are well qualified and have good opportunities to develop their childcare skills and qualifications through training. There is a secure outdoor play area which is particularly easily accessible to the children in the 1 to 2 year old room.

Staff give priority to ensuring childrens safety at all times. Staff are mindful to carry out the clear procedures outlined in comprehensive health and safety policies. Most equipment and resources are maintained to a good standard. There are good procedures in place regarding fire safety, which all staff are familiar with.

Keyworker systems are in place in all areas of the nursery, and this is particularly effective in the 0 to 1 year old room, detailed information is sought from parents about the childrens individual routines, to ensure each individual child's needs are met. Children have access to a range of activities, however, further consideration needs to be given to the planning of activities for children aged 3 to 5 years, to ensure they are covering a range of activities to meet their all round developmental needs. Children attending the holiday club have a good range of fun activities organised for them, including outings and trips to places of interest in the locality. Staff have a clear consistent approach to managing childrens behaviour.

There are very good relationships established with parents. They are provided with good information about their child's development, and have opportunities to meet regularly with their child's keyworker. Parents are given comprehensive information about the groups policies and procedures.

#### **What has improved since the last inspection?**

The nursery has made good progress in addressing the actions raised at the last inspection. They agreed to ensure that numbers of adults working directly with the children must meet minimum adult/child ratios at all times. They agreed to supply some domestic style furniture to assist the physical development of children under two. Also, to make available vehicle documentation. Systems now appear effective in ensuring staffing levels remain high throughout the day. Soft foam type chairs have been purchased for each of the baby rooms, to aid childrens physical development. All vehicle documentation is now available on the premises at all times.

#### **What is being done well?**

- Provision for the youngest children is particularly good. Attention is given to ensure the ever changing individual needs of each child is met. Good systems have been established to ensure parents are fully informed about their Child's day. (st 3)
- There is an ongoing commitment to staff training, ensuring that good ratios of

well qualified staff are maintained. (st 2)

- Very good relationships are established with parents, ensuring staff are aware of children's individual needs, and that parents are fully informed about their Child's development. (st 12)
- There are excellent written policies in place for all areas of health and safety, which are carried out in practice. Staff give priority to children's safety when indoors or out. Good procedures in place regarding fire safety.(st 6)
- Good use of children's work helps to create a warm and welcoming environment for both adults and children. (st 4)
- There is a consistent approach to the management of children's behaviour throughout all areas. (st 11)

#### **What needs to be improved?**

- procedures for ensuring all equipment is well maintained and suitable for use. (st 5)
- the safety of younger children when using high or low chairs. (st 6)
- planning of activities for children aged 3 to 5 years, to ensure they have access to a good range of activities to meet their all round developmental needs. (st 3)
- the procedures for ensuring kitchen is maintained according to environmental health requirements. (st 7)

#### **Outcome of the inspection**

Good

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

#### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
3	plan a range of activities and play opportunities for children's overall development

5	Ensure equipment is well maintained.
6	Ensure young children are safely harnessed when using high or low chairs.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*