



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 403795

### INSPECTION DETAILS

Inspection Date 15/07/2004  
Inspector Name Sonia Steele

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Trojans Woodmansterne  
Setting Address Stockport Road  
London  
SW16 5XE

### REGISTERED PROVIDER DETAILS

Name The Committee of The Committee of The Trojans Scheme

### ORGANISATION DETAILS

Name The Committee of The Trojans Scheme  
Address Trojans Woodmansterne  
Stockport Road  
London  
SW16 5XE

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Trojans Woodmansterne Out of School Club is run by a registered charity. It operates from Woodmansterne Primary School in Stockport Road, London SW16. Children have use to the school dining room, kitchen facilities, the play ground, separate boys and girls toilet, an office and storage space. The group serves the children who attends the Primary School and other local Schools.

There are currently 24 children aged from 4 to 8 years on roll. Opening hours are from 15:30 to 17:45 Monday to Friday term time only.

There are three full -time staff who work with the children. All staff are qualified to NVQ level 2 or 3 and have play worker course qualification.

### How good is the Day Care?

Trojans Woodmansterne After-school club provides satisfactory care for children.

The staff who are all appropriately qualified offer a warm and welcoming environment where children can have fun. On their induction volunteers are given two days play work training.

Staff show awareness of health and safety issues. Risk assessments are carried out daily to ensure children are safe. The staff actively promote good health and hygiene practices.

There is an adequate range of play materials and resources available for the children. This equipment is age appropriate and easily accessible to the children.

Activities are planned termly and are printed on the reverse side of the booking form. These activities as listed on the form are appropriate but on the day of the visit were seen to be under-resourced and not properly developed. Staff have positive relationships with the children, playing with them and offering clear guidance.

Snacks are provided and individual dietary needs are noted on the booking form.

The centre manager and staff ensure parents are kept fully informed about the group by providing them with a monthly newsletter. Some paper work is in place but it needs to be better organised. The public liability insurance has expired and there is no policy available to parents on adminisitering medication to children.

**What has improved since the last inspection?**

At the registration the club agreed to ensure that all staff were trained.this has now been addressed.

**What is being done well?**

- There is good interaction between parents and staff. Parents are kept up to date with all events through a regular newsletter and information displayed on the notice board.
- Confidentiality is well maintained by staff most of whom work within the school environment.

**What needs to be improved?**

- The provision of a suitable range of activities for children, which is appropriate for their stage of development and based on their individual needs so that there is support for the development of children's creativity and imagination.
- The public liability insurance must be renewed and a policy relating to administration of medication to be provided for parents.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person should have regard to the following recommendations by the time of the next inspection**

| Std | Recommendation   |
|-----|--|
| 3   | Devise a system for planning and implementing a suitable range of activities for children, which is appropriate for their stage of development and based on their individual needs |
| 6   | Ensure public liability is renewed   |

|   |   |
|---|---|
| 7 | Ensure that policy on keeping record of all medicines administered to children to made availabe to parents. |
|---|---|

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*