



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 319165

INSPECTION DETAILS

Inspection Date	15/08/2003
Inspector Name	Julie Larner

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Dinnington OSC
Setting Address	Dinnington First School Sycamore Avenue, Dinnington Newcastle Upon Tyne NE13 7JY

REGISTERED PROVIDER DETAILS

Name	The Committee of Dinnington First School
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ORGANISATION DETAILS

Name	Dinnington First School
Address	Dinnington First School Sycamore Avenue, Dinnington Newcastle upon Tyne

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Dinnington Out of School Club is located in Dinnington First School, Dinnington in Newcastle upon Tyne. The group was first registered in August 2000 to provide care for children of school age from the primary school to which it is attached. The group is registered to provide care for 24 children aged from four years to eight years, however the group does also admit children over 8 years. During term-time the group is open from 08.00-08.50am and 15.00-17.45 and serves children who attend the school. During holidays the group is open from 08.00-17.45 and take children who attend any school.

The group has sole use of a room in the school when it operates, in addition there is a hall area for physical play, toilets nearby and use of the outdoor field and yard. There is a kitchen area within the room.

The group is run by a management committee and responsibility for running the group on a daily basis is passed over to the two persons in charge who share the role. There are three other members of staff, one is full time and the others work on a supply basis. None of the staff have a qualification appropriate to their post and this was highlighted at the inspection.

How good is the Day Care?

The standard of care provided by Dinnington Out of School Club is satisfactory. Although staff work well together there is a high reliance on verbal policies; as written policies in many key areas are not in place this allows the opportunity for new staff to be ill-informed about their roles and how the group runs. The group does not have sufficient staff who are qualified, including the persons in charge, and this must be addressed in order to meet National Standards and provide a consistent quality of care. The staff need to improve their awareness of what issues Ofsted need to be informed about.

While safety is adequate, records relating to this need to be in place. Ratios of staff to children is higher than required, which is good as it allows the opportunity for children to receive individual attention from staff. Staff worked well to support the children during activities. Relationships between staff and the children are friendly and a warm and secure environment is provided. The premises are light and airy with children's work displayed in the setting.

Information provided for parents is satisfactory on a day-to-day basis, however due to the lack of policies it is difficult to see how parents are informed about the running of the group and how areas relating to behaviour and child protection are dealt with; parents also need to be made aware of how they can complain to Ofsted. Although most paperwork is in place, some is inconsistent and not easily accessible.

What has improved since the last inspection?

At the last inspection the group agreed to: vet management committee members; ensure that sufficient equipment for younger children is in place; ensure that radiators are safe; check the use of cooker complies with fire safety; maintain a visitors book; provide copies of food hygiene certificates; provide evidence of staff clearance and ensure that there is a named deputy.

The management committee members have now been vetted; equipment from the nursery is used when younger children attend; radiators in the hall are covered with equipment; the cooker is isolated during the times the group operate; a record of visitors is in place; food hygiene certificates are kept on staff files; staff clearances are in place and there is a named deputy.

What is being done well?

- Staff have friendly relationships with children providing a safe and secure environment.
- Ratios are good, children are given individual attention and support by staff.
- The premises are light and airy with displays of children's work, showing that children are valued.

What needs to be improved?

- operational plan and policies to reflect the National Standards;
- qualifications of the person in charge and other staff members;
- induction of new staff;
- completion of risk assessments;
- awareness of the need to inform Ofsted of relevant matters;
- organisation of the filing systems;
- records for times of children's attendance;
- provision to parents of information about how to complain to Ofsted.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
1	ensure that Ofsted is informed about staff working in the group and any changes to this;	15/08/2003
2	develop and implement an action plan detailing how at least half of all childcare staff will attain a level 2 qualification in childcare and the timescale in which this will be achieved;	30/08/2003
2	develop and implement an action plan that sets out how supervisors will attain a level 3 qualification and the timescale in which this will be achieved;	30/08/2003
13	ensure that a written statement of child protection procedures is in place.	15/08/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	introduce a formal induction for new staff members;
2	ensure that staff files hold relevant information;
2	devise a policy for lost or uncollected children;
2	record times of attendance of children;
6	ensure that regular risk assessments of the premises are completed;
7	ensure that staff are aware of the correct agencies to inform of serious injury or death and infectious notifiable diseases;
9	expand on resources that reflect positive images of different cultures, ethnicity and disability;
12	maintain records of parents' addresses;
14	devise policies for the group as required by the National Standards.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.