



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 147588

INSPECTION DETAILS

Inspection Date 16/06/2003
Inspector Name Kanwal Sonia Lobo

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Moss Hall Playscheme
Setting Address Moss Hall School
Finchley
London
N12

REGISTERED PROVIDER DETAILS

Name The Committee of Moss Hall Playscheme

ORGANISATION DETAILS

Name Moss Hall Playscheme
Address Moss Hall School
Finchley
London
N12

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Moss Hall after school play scheme operates from school premises and is situated in the Infant School Hall. The group caters for the needs of children aged 4 to 12 years who attend the school.

Registered to provide care for 30 children under 8 years; of these 4 may be under 5 years; and of these 0 may be under 4 years. There are currently 7 children attending who have special needs.

A voluntary committee of parents of children in the school employ staff to run the play centre.

Parents can decide on the day if they wish to leave their children at the play centre they must notify their child's teacher in the morning. Children are collected by a member of staff after school and taken to the hall.

The group is open Monday to Friday during term time from 3.45pm until 5.45 pm.

How good is the Day Care?

Moss Hall After school Play scheme provides satisfactory care for children aged four to eight years.

The staff group have a number of years of experience working with children, and the Manager and Deputy are currently working towards achieving level 3 qualification in Play work.

The staff give priority to ensuring children are safe both inside the club and when being escorted to the club. The group are aware of safety issues but need to take the necessary action once identified.

Children have access to a range of toys and games and are encouraged to make their own choices about play and learning. The staff have a good relationship with the children, who are happy and confident.

The staff establish working relationships with the parents through the parents committee and through sharing information on a daily basis with individual parents. Policies and procedures for the organisation of the club are displayed for parents on the notice board.

The required paperwork is in place, but some procedures and policies need to be updated and lack the necessary detail.

What has improved since the last inspection?

At the last inspection it was agreed that a risk assessment of the area's used by children would be undertaken, to produce an action plan detailing how the person in charge intends to meet the qualification requirements, and to make available gas, electricity and fire certificates.

A written risk assessment of the areas used by children has been completed.

The person in charge has submitted an action plan detailing how she intends to meet the qualification requirements and is working towards achieving a NVQ Level 3 in Play work.

Copies of gas, electricity and fire certificates have been sent to OFSTED and the original certification for gas and electricity was seen.

What is being done well?

- clear and established routines for children with good systems in place to show visitors, staff and children's attendance (standard 2)
- accessible play provision and resources, which children can choose from and make their own choices and decisions.(standard 3)
- well planned procedure for collecting and escorting children from school to club (standard 4)
- children are valued and respected and their individual needs are met with equal concern (standard 9)
- staff plan and adapt activities for children with special needs to support their development (standard 10)

What needs to be improved?

- the condition of the floors in the toilets (standard 4)
- glass safety with regards to low level glass (standard 6)
- fire evacuation procedure (standard 6)
- written statement for the complaint's procedure (standard 12)
- documentation for the child protection procedure to be followed in the event of an allegation made against staff and in the event a parent fails to collect their child or a child is lost.(standard 14)

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
6	make sure that low-level glass panels are safe or inaccessible	01/07/2003
6	improve procedures for fire evacuation by ensuring that all fire exits are clear from obstruction	16/06/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
4	make sure that the floors in the toilet areas are not wet and slippery.
12	Make sure that the written statement available for parents that provides details of the procedure to be followed in the event of a complaint includes details of the Regulator
14	Update documentation to include procedures to be followed in the event of an allegation of abuse made against a staff member and in the event a parent fails to collect their child or a child is lost.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.