



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 974633

### INSPECTION DETAILS

Inspection Date 21/05/2004  
Inspector Name Lesley Theresa Watts

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name St John's Playgroup  
Setting Address St John's Church Hall and Community Centre  
Victoria Road  
Margate  
Kent  
CT9 1LN

### REGISTERED PROVIDER DETAILS

Name The Committee of St John's Pre School QR820SEPG

### ORGANISATION DETAILS

Name St John's Pre School  
Address St John's Church Hall and Community Centre  
Victoria Road  
Margate  
Kent  
CT9 1LN

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

St John's Playgroup opened in 2001. It operates from two rooms within the St John's Community Centre in Margate, Kent. The group serves the local area.

There are currently 32 children from 2 to 5 years on roll. This includes 17 funded 3-year-olds and 10 funded 4-year-olds. Children attend for a variety of sessions. The setting currently supports a number of children with Special Educational Needs.

The group opens four days a week during school term times. Sessions are from 09.15 until 11.45 on Monday, Tuesday, Thursday, Friday and from 13.30 until 16.00 on Tuesday.

There are nine members of staff and one volunteer who work with the children. Over half the staff have early years qualifications to NVQ level 2. There are seven members of staff and one volunteer who are currently working towards a recognised early years qualification to NVQ level 2 or 3.

The setting receives support from a teacher from the Early Years Development and Childcare Partnership (EYDCP).

### How good is the Day Care?

St John's Playgroup provides satisfactory care overall for children under five years.

Staff provide a caring and welcoming environment for young children. The supervisor of the setting is new to this role. Staff induction procedures are ineffective, consequently, the supervisor is insecure in her knowledge and understanding of her role, the requirements of the National Standards and there are gaps in the mandatory documentation. Staff work well together and are committed to improving the quality of care provided. They continue to develop their awareness of the group's policies and procedures, however, they are unsure of child protection issues. Staff give high priority to children's safety and procedures for the safe arrival and departure of children are good. Children learn about health and hygiene through the daily routine, however procedures for nappy changing are inadequate. There are systems in place to ensure that at least one member of staff is on duty with a current first aid certificate.

Staff make effective use of the space and children are able to move around freely and safely. Staff are interested in what the children do and say; talk and listen to

them, praise and encourage them. There is a varied range of toys and activities, however staff do not always ensure the resources are changed regularly. Consequently, children lose interest resulting in some unwanted behaviour. Opportunities for children to make independent choices are limited. Children receive a generally well-balanced range of activities that promotes most areas of their development, however they receive insufficient opportunities to participate in large physical activities.

Parents and children are greeted warmly. Parents are happy with their child's care at the setting and an effective key worker system ensures children settle happily. They are kept informed through regular newsletters, but policies and procedure are not readily available.

#### **What has improved since the last inspection?**

Not applicable.

#### **What is being done well?**

- The manager and the staff are developing a strong team and are committed to developing the provision.
- Staff provide a welcoming environment to parents and their children. Parents and children are greeted warmly.
- Staff praise and encourage the children. Staff are interested in what the children do and say, they praise and encourage them, consequently children are confident.
- There is an effective key worker system in place consequently children are happy and well settled.
- There are effective procedures for the safe arrival and collection of children.

#### **What needs to be improved?**

- the induction procedures for all new staff/volunteers
- documentation - record of attendance for children and staff; consent to seek medical advice or treatment in an emergency; availability of accident records
- staff's knowledge and understanding of child protection issues
- nappy changing procedures to ensure children are afforded privacy when intimate care is being provided
- opportunities for children to self select and make independent choices
- daily planning and assessment to ensure children are kept stimulated and challenged throughout the session
- information given to parents.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

Std	Action	Date
1	Develop and implement an action plan that sets out how the supervisor meets the required qualification criteria.	01/07/2004
14	Ensure a daily record of the full names of the children and the names of persons who look after children is maintained correctly.	01/07/2004

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Develop staff induction procedures to ensure all staff and volunteers understand their roles and responsibilities fully.
3	Devise a system for planning and implementing a suitable range of activities for children, which is appropriate for their stage of development and based on their individual needs.
4	Ensure nappy changing facilities afford children privacy and dignity and takes account of their individual needs.
13	Develop staff's knowledge and understanding of child protection issues.
14	Ensure accident records are accessible at all times.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*