



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY245995

### INSPECTION DETAILS

Inspection Date	08/09/2004
Inspector Name	Valerie Button

### SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Yeoford Youngsters
Setting Address	Yeoford Primary School Station Road, Yeoford Credton Devon EX17 5HZ

### REGISTERED PROVIDER DETAILS

Name	The Committee of Yeoford Youngsters
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### ORGANISATION DETAILS

Name	Yeoford Youngsters
Address	Station Road Yeoford Credton Devon EX17 5HZ

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Yeoford Youngsters (Yeo Yo's) After School Club is managed by a voluntary committee of parents. The club is based in a mobile classroom in the school playground at Yeoford Community Primary School. Children use the school toilets and there is access to the school kitchen and outside play space. The club operates from 15:30 until 18:00 each school day during term times, primarily providing a social facility for the children of the village as well as providing a service to working parents. Children attending are aged from four years to 14 years and registration is for 20 children aged between 3 and 8 years. Three members of staff work with the children. The manager has a National Vocational Qualification in Play work at level Three and a Diploma in Pre-school Practice. The group has attained a Level Three (excellent) Grade in the, government accredited, 'Aiming High 4 Children' Quality Assurance Scheme.

### How good is the Day Care?

Yeoford Youngsters After School Club (Yeo Yo's) offers good quality care for children. The group has a useful 'Mission Statement' which is carried through to the service provided.

An experienced staff team works well together. Their enjoyment in the children's company is clear. Premises and resources are well maintained. Supervision is diligent, but emergency evacuation of the premises is not regularly practised. A good folder of information has been set up as part of the group's work to achieve Quality Assurance status. However, some detail is lacking. Procedures for a named deputy to take charge in the absence of the Manager are not clearly set out. The registration system for children and adults does not clearly show hours of attendance. The medication policy and parental permission for emergency medical advice and treatment both lack some necessary information.

Children enjoy attending and are consulted about activities to be included in the programme. The atmosphere of the group is calm and happy, with children devising their own rules of behaviour. Whilst they are able to choose what they do, an interesting programme is planned and provided for them, which includes input from other members of the community, for example, football coaching, an evening of Indian cookery or chances to use and gain information on water colour painting. They have opportunities to gain 'challenge cups' for physical or creative prowess.

The partnership with parents is good There is good community involvement. The address and telephone number of Ofsted, as the regulator of the provision, is not included in the Complaints Procedure, though this information is available on the Child Protection Procedure. Parents have good opportunities to share information and comment on the service offered. Parents and children who use the club warmly praise the quality of the care offered, the friendly, happy atmosphere and the freedom of choice for the children.

#### **What has improved since the last inspection?**

Yeoford Youngster's After School Club achieved a 'Level Three' (excellent) grade in the Government accredited 'Aiming High 4 Children' Quality Assurance Award in May 2004..

There were no actions to address following the previous inspection. The group has moved into different premises and continues to offer a good service to children and families in the local community and they are justifiably proud of their achievements since establishing the club.

#### **What is being done well?**

- The group's Mission Statement states that:
- 'We are committed to providing an excellent service for every child, young person and parent. We will provide a planned range of safe and creative, positive opportunities. Yeo Yo's will be a warm and welcoming place where children and adults are valued and respected equally.'
- and is achieved in practice.
- Children's own wishes, in terms of their activities at the club, are followed and supported by the caring staff team.
- A good range of activities is planned and provided, including input from other members of the local community.
- Practical aspects of organisation are good.
- Children are responsible for devising their own rules for behaviour to be followed. This contributes to the calm and happy atmosphere, where mutual respect is clearly shown by adults and children.
- The Manager attends regular training courses to develop her skills and expertise. She leads the group well and is well supported by other staff, volunteers and committee.
- Supervision is diligent and adapted according to the age of the children.
- The partnership with parents is strong. They have good opportunities to voice their opinions and be involved in the work of the group. There is also good community involvement.

**What needs to be improved?**

- Clarification of the procedure for a named deputy to take charge in the absence of the Manager.
- The system for registering the attendance of children and adults, in order to clearly show their hours of attendance.
- Regular practice of emergency evacuation procedures.
- The medication administration policy and parental permission for emergency medical advice and treatment.
- The inclusion of the address and telephone number of the Ofsted Regional Centre in the Complaints Procedure.

**Outcome of the inspection**

Good

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Devise an action plan to consider, clarify and set out procedures for a named deputy to take charge in the absence of the Manager and ensure that the system for registering children and staff attendance clearly shows the hours of attendance.
6	Ensure that emergency evacuation procedures are regularly practised.
7	Ensure that parental permission is sought for emergency medical advice and treatment to be followed and that the medication administration policy is clear, understood by all staff and discussed with parents.
12	Include the address and telephone number of Ofsted, as the regulator of the provision, in the written Complaints Procedure.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*