



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 316020

### INSPECTION DETAILS

Inspection Date 02/03/2005  
Inspector Name Sheila Iwaskow

### SETTING DETAILS

Day Care Type Full Day Care  
Setting Name Happitots Day Nursery  
Setting Address 31 Chorley Road  
Westhoughton  
Bolton  
BL5 3PD

### REGISTERED PROVIDER DETAILS

Name Ms Diane Margaret Swift

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Happitots Nursery was registered in 1992 to provide care for children in the local community. The nursery operates from 07:30 to 18:00, Monday to Friday all year round. It is closed on Bank holidays.

Children attending the nursery have access to three rooms and toilet facilities. There is a fully enclosed area for outdoor play.

There are currently 37 children on roll who attend on a variety of placements; of these 10 receive funding for nursery education. The setting supports children with special educational needs.

The nursery employs seven staff. Three members of the staff, including the owner and manager, have an early years qualification appropriate to NVQ level three and three staff hold NVQ level two. The setting receives support from the Early Years development Partnership.

### How good is the Day Care?

Happitots Day Nursery provides satisfactory care for children. Staff are suitably qualified and deployed to ensure staff ratios are maintained. Children are grouped according to age. Children relate well to staff although there is no key worker system in place. Space is not always organised to meet the needs of the younger children as the setting is currently not complying with its conditions of registration with regard to children aged from birth to two years. Children have access to a satisfactory range of toys, which promote all areas of learning. All aspects of documentation are in place although there are omissions to policies, records and confidentiality.

The premises are clean and heated to an appropriate temperature. Fire drills are carried out on a regular basis, however some safety issues need to be addressed. The setting raises children's awareness of hygiene issues by encouraging them to wash their hands at particular times of the day, however correct procedures for changing nappies are not always followed. Healthy eating is actively promoted to aid children's physical growth and development. Staff have a growing awareness of issues relating to special needs and child protection.

A range of age appropriate activities are implemented which, younger children clearly enjoy. Individual needs are responded to in an appropriate manner. Staff

spend time with the children and take an interest in what they do and say. Children's efforts and achievements are celebrated, promoting their confidence and self esteem.

Positive relationships are established with parents. Systems are in place to keep parents informed about the provision and their children's activities.

### **What has improved since the last inspection?**

At the last inspection the provider agreed to address some issues relating to her conditions of registration, safety, documentation and the storing of medication.

Some of these issues have now been addressed. The manager has completed a suitable person interview, times of children's arrival and departure are accurately recorded and an operational plan is now in place. The provider has provided Ofsted with evidence that baby equipment conforms to BS EN safety standards and that the nursery is in compliance with fire safety recommendations. A policy has been introduced to administer medication, consent is obtained from parents and any medication given is recorded appropriately and signed by parents. Medicines are inaccessible to the children. Procedures are in place to record significant behavioural incidents. These actions help to improve safety for children.

However, some of these issues remain outstanding. The complaints procedure does not contain Ofsted's address and a fire exit was blocked at inspection by a rocking horse. No documentary evidence was available showing dates or procedures for informing Ofsted of significant events. Actions and recommendations have been raised.

### **What is being done well?**

- The nursery provides children with a range of snacks which are well balanced, healthy and nutritious. Dietary needs are recorded and respected at all times. Sample menus are available for parents. Children clearly enjoy the selection of food on offer.
- Staff share warm relationships with the children and interact with them to promote all aspects of their development. For example, staff encourage children to identify colours, find objects beginning with a particular sound and identifying pictures in a book, fostering mathematical and language development. Physical development is enhanced through manipulating play dough, pushing balls backwards and forwards and making noises with musical instruments. Children enjoy the level of attention they receive from the staff.
- Children enjoy dance lessons; these enhance physical skills and imaginative play. Children are encouraged to stretch, skip and jump. Children pretend to pick flowers for Mothers Day and put a large ribbon on the bouquet. This is a weekly activity which the children clearly look forward to.

### What needs to be improved?

- the procedures to ensure that conditions of registration are met with regard to children aged from birth to two years
- the space available for younger children
- the safety issues relating to the smoke alarm, bins, fire exit, the computer chair; systems to conduct a risk assessment on the gas fire with regard to heat and objects placed on the shelf above
- the developing of a key worker system
- the procedures for nappy changes
- the complaints policy to include Ofsted's address and the child protection policy to incorporate clear procedures to be followed in the vent of an allegation being made against a member of staff
- the procedures to ensure the accident book is always signed, children's medical details remain confidential and systems to record how Ofsted are informed of significant events.

### PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

### Outcome of the inspection

Satisfactory

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person must take the following actions by the date shown

Std	Action	Date
2	Detail in the operational plan how children will be organised effectively, ensuring age groups specified are complied with at all times.	18/03/2005

4	Improve the space available for the younger children.	18/03/2005
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<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>	
Std	Recommendation
2	Develop a key worker system to ensure the needs of the children are fully met.
6	Minimise safety risks to children both indoors and outside; carry out a risk assessment on the gas fire.
7	Ensure staff follow correct hygiene procedures when changing nappies.
14	Update child protection policy to include procedures to be followed if an allegation is made against a member of staff, include Ofsted's address in the complaints procedure, ensure parents always sign the accident book and children's medical details are kept confidential; establish systems to ensure that records are kept of dates and procedures to inform Ofsted of significant events.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*