



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 316028

### INSPECTION DETAILS

Inspection Date	28/02/2005
Inspector Name	Susan Janet Lee

### SETTING DETAILS

Day Care Type	Full Day Care, Out of School Day Care
Setting Name	Wells House Kindergarten
Setting Address	Ringley Road Stoneclough Radcliffe Manchester M26 1SF

### REGISTERED PROVIDER DETAILS

Name	Mrs. Tina Jane Knight 3235129
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### ORGANISATION DETAILS

Name	Mrs. Tina Jane Knight
Address	Actua Business Services LTD Fernhills Business Centre, Todd Street Bury Lancashire BL9 5BJ

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Wells House Kindergarten and Out of School Club opened in 1996. It operates from a detached property on Ringley Road, Stoneclough, Radcliffe. The setting is run by a limited company and the director of the company is the registered person.

The setting offers the following provision:

The nursery is open Monday to Friday from 07:30 until 18:00 for 51 weeks of the year. There are 85 children aged from birth to four years on roll. Of these 17 children receive funding for nursery education.

The after school club is open Monday to Friday from 15:15 until 18:00 during term time. There are 7 children on roll.

The holiday club is open Monday to Friday from 08:30 until 18:00 during school holidays. There are 12 children on roll.

Children attending the nursery have access to five playrooms located on the ground and first floor, bathroom facilities and an outdoor play area. Children attending the out of school facilities have access to a portacabin in the grounds of the property and associated facilities.

The setting currently supports a number of children with special needs. the setting is also able to support children who speak English as an additional language.

The provision employs 23 staff, of these, 18 staff hold appropriate early years qualifications and 3 staff are working towards a qualification; 6 staff who hold a level 2 qualification are working towards a level 3 qualification. The setting receives support from the Early Years Development and Childcare Partnership. The setting has been awarded the Investors in People Award and they have completed the Quality Counts assurance scheme.

### How good is the Day Care?

Wells House Kindergarten and Out of School Club provide good quality care for children. There is a good settling in procedure and staff work with parents to settle children at their own pace; helping them to feel secure. Good use is made of space. There is a wide range of furniture, equipment and resources available to meet the needs of the children being cared for. This includes a good selection of toys that

reflect diversity; helping to raise children's awareness of the world around them. All appropriate documentation is in place. Staff indicate they wish to continue to develop their childcare practice by attending further training.

The premises are maintained to a high level of repair, cleanliness and decoration. All reasonable steps have been taken to ensure the environment in which children are cared for is safe and secure. Staff exercise good hygiene practices and children learn about personal hygiene routines through daily activities such as washing hands at appropriate times of the day. Meal times are relaxed, sociable occasions. Staff have a good awareness of issues relating to child protection and special needs.

The children are engaged in a range of age appropriate activities. Staff develop warm relationships with the children, who are happy and confident in their care. Effective systems are in place to monitor children's progress. Staff take an interest in what children do and say and children invite them to join in their play. Staff set good role models to the children, they use please and thank you and celebrate children's efforts and achievements, for example, helping to tidy up and admiring their artwork; helping to raise children's confidence and self esteem.

The staff build good working relationships with parents. Effective systems are in place to keep parents informed about the provision and their children's activities.

#### **What has improved since the last inspection?**

At the last inspection the provider agreed to address a number of issues relating to the vetting procedure, food safety, suitability of resources and safety. There is a clear vetting procedure in place and policies in place to ensure that unvetted persons are not left alone with children. The cook has attended food hygiene training; ensuring she has up to date knowledge of food safety. Toys and equipment are checked on a regular basis to ensure they are safe. A comprehensive risk assessment is in place and this is regularly reviewed. Appropriate documentation is in place for transport, this includes named drivers and insurance details; ensuring all appropriate documentation is in place.

#### **What is being done well?**

- Space is well organised to meet children's needs; children are grouped according to their age and stage of development. Children are confident to explore their surroundings. Babies are able to move around freely and practice their gross motor skills such as sitting, crawling and walking.
- Staff deploy themselves well to enable them to offer good care and support to the children. They sit on the same level as the children as they play and interact with them to guide them in their play and to enhance their learning overall. Staff observe the children as they play and use these observations to chart children's progress and to plan future activities based on the individual learning needs of the children.
- Parents are provided with a wealth of information about the setting. This is in the form of a parent's handbook, policies and procedures and individual

information leaflets for each playroom; helping to forge partnership with parents from an early stage. Parents are kept well informed about future events via regular news letters. Staff gather lots of information from parents to be in a position to best meet their children's individual needs. Good systems are in place to keep parents informed about their children's routines and activities; as well as verbal communication, staff maintain daily diaries for younger children and weekly reports for older children. Staff produce written reports on children's progress every six months and a parents evening is organised once a year.

#### What needs to be improved?

- the staff's continued professional development with regards to childcare practice.

#### PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

Since April 2004 there has been one complaint relating to National Standard 2: staff to child ratios not maintained and students being included in staff to child ratios and National Standard 3: babies having access to inappropriate play materials. Ofsted carried out an unannounced visit and took no further action. The provider continues to meet the National Standards and remains qualified for registration.

#### Outcome of the inspection

Good

#### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Continue to develop the existing qualitative service provided to children by attending ongoing training.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*