



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY240093

INSPECTION DETAILS

Inspection Date 24/01/2005
Inspector Name Daphne Prescott

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name St Richard's Church Centre
Setting Address 35 Forge Lane
Feltham
Middlesex
TW13 6UN

REGISTERED PROVIDER DETAILS

Name The Committee of St Richard's Church

ORGANISATION DETAILS

Name St Richard's Church
Address 35 Forge Lane
Feltham
Middlesex
TW13 6UN

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

St Richard's Pre-School Playgroup is one of two provisions run by St Richards's Church Committee. It opened in 2002 and operates from the community area of the church building. It is situated in Feltham and serves the local and wider community.

A maximum of 26 children may attend the playgroup at any one time. The playgroup is opened each weekday from 09:00 to 12:00, term time only. All children share access to a secure enclosed outdoor play area.

There are currently 46 children aged 2 to under 5 years on roll. Of these 13 children receive funding for nursery education. The playgroup supports children with special educational needs, and also supports children who speak English as an additional language.

The playgroup employs nine staff. There are three staff including the manager that hold appropriate early years qualifications. Some unqualified staff are working towards a qualification.

The playgroup receives support from a Foundation Stage Consultant from the Early Years Development and Childcare Partnership (EYDCP). The Early Years Foundation Stage is the teaching method used for teaching children aged three to four years old.

How good is the Day Care?

St Richard's Church Playgroup provides good quality care for children.

The staff provide a warm and welcoming environment to both children and parents. The operational plan works well to ensure staff are appropriately deployed throughout the play rooms to ensure children are supervised well. Space is well organised to ensure children can move freely, and access toys and equipment easily. There is a good selection of age appropriate toys and resources, many of the resources promote children's early learning experiences. There are policies and procedures in place. However, not all of the required documentation is in place, and some documentation lacks detail.

Staff ensure children's safety both indoors and outdoors. Staff give attention to developing children's understanding of good hygiene practices to develop their personal hygiene through the daily routine. Snack time is a sociable occasion,

where children sit in a small group and staff encourage children's social skills. Children are offered healthy and nutritious snacks which helps them to understand the importance of healthy eating.

The children's care, learning and play is well supported by the staff. Activities are planned by staff to enable children to progress in all areas of their development. Staff and children have formed good relationships. The staff communicate well with the children and act as positive role models, treating them as individuals and with respect. This results in the children displaying good behaviour and relating well to the other children. All children are included and their differences are acknowledged and valued.

Partnership with parents is good. The staff have developed very good relationships with the parents. Parents are warmly welcomed, and encouraged to participate in their children's learning and playgroup events. Parents receive good information about the playgroup and regular information about their child's activities and progress.

What has improved since the last inspection?

Not applicable.

What is being done well?

- Staff are deployed effectively and spend much of their time actively involved with children's play, they make good use of space and resources, so children are able to develop in all areas of learning.
- Snack time is well organised with staff sitting with the children. Staff have created an relaxed atmosphere where children sit in a small group, and talk with staff and their peers. Children's dietary needs are respected and met.
- The staff have created an environment that encourages good behaviour. They ensure that the children have plenty of attention, praise and encouragement in their every day activities. Children behave well and have formed good relationships with staff and their peers.
- Staff have a very positive attitude and approach to the inclusion of all children. They provide good levels of one to one care and attention, and adapt activities to include and support children with special educational needs. The staff demonstrated that they liaise well with both parents and other professionals when caring for children who have special needs.
- The playgroup works well in partnership with parents. Parents are informed about their child's daily activities and are encouraged to participate in playgroup events.

What needs to be improved?

- the recording of the children's and staff's daily hours of attendance

- the improvement of completing risk assessments on the premises identifying action to be taken to minimize identified risks
- the improvement of keeping a fire log book according to the recommendations made by the Fire Safety Officer
- to devise a medication policy
- the improvement of the written complaints procedure by including the address and telephone number of Ofsted
- to include in the child protection policy procedures to be followed in the event of an allegation being made against a member of staff or volunteer.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

| Std | Recommendation |
|-----|---|
| 2 | Ensure that a record is made of the children's and staff's daily hours of attendance. |
| 6 | Conduct a risk assessment on the premises identifying action to be taken to minimize identified risks. |
| 6 | Ensure records are kept in a fire log book according to the recommendations made by the Fire Safety Officer. |
| 7 | Ensure that there is a written medication policy, understood by all staff and discussed with parents, regarding the administration of medication. |
| 12 | Ensure that the complaints procedure includes the address and telephone number of Ofsted. |
| 13 | Ensure that the child protection policy includes procedures to be followed in the event of an allegation being made against a member of staff or volunteer. |

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.