



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 509068

### INSPECTION DETAILS

Inspection Date	29/03/2004
Inspector Name	Jennifer Devine

### SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	HOPSCOTCH NURSERY
Setting Address	GIRL GUIDE HEADQUARTERS MARICAS AVENUE HARROW WEALD MIDDLESEX HA3 6JD

### REGISTERED PROVIDER DETAILS

Name	Miss Marie Gaughan
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## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Hopscotch Nursery school opened in 1993. It operates from the Girl Guide Headquarters in Harrow Weald.

The nursery is registered for 25 children aged from 2 to 5 years. There are currently 54 children on roll. This includes 15 funded 3 year olds and 1 funded 4 year old. There are currently no children who have special needs, neither are there any children who speak English as an additional language.

The group opens five days a week during school term times. Sessions are from 09:15 to 12:15 everyday and 13:00 to 15:00 on a Monday and Thursday.

Four staff work with the children, of which three have early years qualifications. The setting receives support from a teacher from the Early Years Development and Childcare partnership. The group are members of the Pre School Learning Alliance.

### How good is the Day Care?

Hopscotch Nursery offers satisfactory care to children. Over half the staff hold relevant childcare qualifications. Minimum staffing requirements are currently not met for children under three years.

The staff have a satisfactory understanding of ensuring children's safety in the nursery and when outside. They have a good understanding of hygiene practises within the nursery to prevent the spread of infection. Staff have a satisfactory knowledge of the signs of child abuse and the reporting procedures for child protection. The nursery staff have a poor understanding of the Code of Practise for the Identification and Assessment of Special Educational Needs. Currently there are no children attending with special needs. There are currently no children attending who have English as an additional language.

The staff provide a satisfactory range of toys and activities but they lack understanding of planning and providing a broad and balanced curriculum to ensure children experience a wide variety of play opportunities at all times. The staff have a good understanding of behaviour management strategies.

The nursery is welcoming to parents and provides good verbal feedback to parents. Parents are not actively encouraged to help out in the nursery and written information to keep parents well informed is irregular. Appropriate systems are in

place to record all required information regarding children but some procedures require updating to ensure they meet current legislation.

#### **What has improved since the last inspection?**

Resources reflecting positive images has been enhanced but continues to be developed further. Staff's understanding of equal opportunities has improved and staff are attending further training in the near future. Most records were available for inspection but staff records continue to be kept off the premises due to security reasons. The complaints procedure continues not to include details of the regulator.

#### **What is being done well?**

- Staff have a good understanding of consistent behaviour management strategies.
- Staff have a good understanding of hygiene practises to prevent the spread of infection.
- The nursery is very welcoming to parents and provide good verbal feedback to keep parents well informed about their child.

#### **What needs to be improved?**

- Minimum staffing ratios of 1:4 for children under 3 years.
- Activities to include a broad range of activities to support children's development at all times.
- Staff's understanding of the Code of Practise for the Identification and Assessment of Special Educational Needs and amend the policy to have regards to this. Practises for working in partnership with parents need developing to encourage parental participation and to keep them well informed.
- Policies and procedures to ensure they contain relevant and current information.

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
2	Meet minimum staffing ratios for children under 3 years.	29/05/2004
10	Devise a written policy on special needs, which has regard to the Code of Practise for the Identification and Assessment of Special Educational Needs and ensure staff have an understanding on this policy.	29/05/2004
13	Update Child Protection policy to ensure information is current and includes the procedure to be followed in the event of an allegation being made against a member of staff.	29/05/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
2	Keep records of staff attendance.
3	Enhance activities to include a broad range of activities to support children development at all times. Include activities to encourage exploration and investigation.
6	Perform regular fire evacuation drills.
7	Update policy on the exclusion of sick children.
8	Develop snack times to encourage healthy eating.
9	Enhance resources which reflect positive images of culture, ethnicity, gender and disability.
12	Develop practises for working in partnership with parents.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*