



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 301939

INSPECTION DETAILS

Inspection Date 23/01/2004
Inspector Name Cathleen Howarth

SETTING DETAILS

Day Care Type Out of School Day Care, Sessional Day Care, Creche Day Care
Setting Name Childs Play Neighbourhood Nursery
Setting Address Leytop Family Centre
Allerton
Bradford
BD15 7PQ

REGISTERED PROVIDER DETAILS

Name The Committee of Childs Play Neighbourhood Nursery

ORGANISATION DETAILS

Name Childs Play Neighbourhood Nursery
Address Leytop Family Centre
Allerton
Bradford
BD15 7PQ

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Child's Play Playgroup is located behind Leytop Primary School and near to the school Nursery on the Allerton estate on the outskirts of Bradford. It is known locally as The Leytop Family Centre. The setting is organised in two rooms which consist of a crèche for babies and toddlers, (0 - 2 1/2 yrs) and the playgroup for young children (aged 2 1/2 to 5yrs) and the centre's out of school care / holiday club for the under 5's. The facilities are open Monday to Friday for 51 weeks a year. The sessions are staggered throughout the day starting at 8.00 and finishing at 17:00. The centre serves families from the local community.

There are over 70 children on the register and of these 27 are aged three and four years. Some of these children receive the Nursery Education Grant. The setting currently supports children who speak English as a second language . There are no children attending with special needs.

The Family Centre is run by a manager who is accountable to a voluntary committee made up of members from the local community.

There are 15 members of staff working at Child's Play including the manager and deputy who are supernumery. Of these staff, 6 have a Level 3 qualification, 2 members of staff have degrees; one in Child Psychology and Counselling and the other in EY's and Child Care. A member of staff is working towards a degree in Children's Art. There are 2 members of staff working towards an NVQ level 2 in Child Care and 1 member of staff working towards Level 3. A SENCO has been appointed. Parent / volunteers assist at lunch time and when required.

The centre receives regular support from a teacher advisor from the Early Years Development and Childcare Partnership in Bradford.

Childs Play at Leytop Family Centre is a member of Kids Club Network and is working towards membership of a quality scheme 'Quality In Play'.

How good is the Day Care?

Childs Play Playgroup provides satisfactory care for the children.

There is an adequate system in place to ensure procedures are followed for appointing and vetting staff. There is effective multi agency working to ensure

children's needs are appropriately met.

The new resources and play materials for children help to provide a stimulating environment for children to learn through play which will be improved by extending the resources to reflect positive images of culture, ethnicity, disability and gender. All children are included in activities and their different needs and abilities are acknowledged and valued. However there is work to be done to ensure the needs of babies are met when the setting changes to full day care and this includes additional policies and procedures for safe storage, safe preparation and sterilising of babies' bottles, feeding equipment .

Children's behaviour is managed effectively. Improved policies and procedures are in place however there is still work to be done to develop these further and to improve on arrangements for sharing these with parent/carers. In the main precautions are taken to prevent accidents. There are improved standards of cleanliness and the premises are safe and secure. Written risk assessments are required to identify and minimise potential hazards to promote the safety of children both within and out of the setting. There are appropriate systems in place to promote the good health of children. Outside agencies are used to support healthy eating and this includes a fun day when a Health Worker came to help children prepare healthy sandwiches and pizza's.

There is a friendly, informal atmosphere at the centre. Parents are welcomed into the setting and information is shared on an individual basis.

What has improved since the last inspection?

Procedures for appointing and vetting staff have been developed improved and is ongoing. The new office and bookkeeper, assisted by the Deputy, has improved the general organisation of records and administrative procedures

An Incident record was required and this has been implemented to record concerns mainly about children's behaviour.

A medication record was required and this has been implemented and needs to be countersigned by parent / carers.

When the new baby room was built risk assessments were required to safeguard children's safety. This was done and building work was completed at weekends.

What is being done well?

- The effective multi agency working to promote the care and welfare of children. A good example was given to demonstrate the effectiveness of child protection procedures.
- Room lay outs to enable children to access their toys, equipment and play materials.

- Improved range of toys and equipment to help children develop in all areas of learning.
- Record keeping. the new office and bookkeeper, assisted by the Deputy, has improved record keeping and general administrative procedures.
- Standards of cleanliness and arrangements has improved to promote the good health of children, including work with outside agencies to promote healthy eating.
- Staff ratios and the deployment of staff to ensure the individual needs of children are met.
- Access to the centre which is ramped for easy access for wheelchair users and prams.
- The friendly and informal atmosphere at the centre. Children and parent / carers are made to feel welcome. Staff are consistent when managing children's behaviour and children are safe and confident with their carers

What needs to be improved?

- policies and procedures for the safe storage and safe preparation of babies' bottles and feeds
- ensure written risk assessments are completed for indoors, outdoors and trips and outings and includes procedures to safeguard children' s safety when work commences on the new toilet block
- resources to reflect positive images of culture, ethnicity, disability and gender
- ensure an effective system for the safe arrival and collection of all children and ensure all parent / carers are made aware of the procedures
- ensure a procedure to include what would happen if an allegation of abuse was made against a member of staff, student / volunteer or member of the committee
- arrangements for sharing policies and procedures with all parent / carers

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
4	Submit an action plan detailing how you will obtain and comply with the following checks: Health and Safety, Fire Safety, Environmental Health, Building Control and Planning permission.	10/02/2004
8	Ensure a nappy changing policy and procedure which takes into account the child's individual needs.	10/02/2004
12	Ensure a procedure to include what would happen if an allegation of abuse was made against a member of staff, student / volunteer or member of the committee	10/02/2004
4	Submit an action plan showing how you intend to meet the National Standards for Full Day Care	10/02/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
7	Ensure parent / carers sign the medication record book to acknowledge the entry.
8	Ensure a policy and procedure for the safe storage and safe preparation of babies' bottles and feeds.
9	Continue to build on existing resources to reflect positive images of culture, ethnicity, disability and gender.
14	Improve arrangements for sharing policies and procedures with all parent / carers
4	Ensure written risk assessments are completed for indoors, outdoors and trips and outings and includes procedures to safeguard children's safety when work commences on the new toilet block
14	Ensure an effective system for the safe arrival and collection of all children and ensure all parent / carers are made aware of the procedures

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.