



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY227538

### INSPECTION DETAILS

Inspection Date 29/09/2003  
Inspector Name Patricia Jane Daniels

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Wing Bats  
Setting Address Camphill Road  
West Byfleet  
Surrey  
KT14 6EG

### REGISTERED PROVIDER DETAILS

Name The Committee of Wingbats of West Byfleet

### ORGANISATION DETAILS

Name Wingbats of West Byfleet  
Address Camphill Road  
West Byfleet  
Surrey  
KT14 6EG

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Wingbats after school group operates in West Byfleet Infant School. It serves the local community. The children attending are mainly drawn from the infant and primary schools on site. The group is open to children from other schools, but parents would need to make their own travel arrangements.

Wingbats is registered to provide care for thirty two children. It accepts children from the age of four years who attend full time education.

The group is open from 15:15 - 17:30 daily during term times.

All of the staff hold a first aid certificate and a relevant childcare qualification.

### How good is the Day Care?

Wingbats after school group provides a good standard of care for children.

The group is well organised by the staff, who have a clear understanding of their responsibilities. The staff hold relevant childcare qualifications and are supported in undertaking further training. They provide a welcoming environment for children and parents. A wide range of toys and equipment is available, with children's likes and dislikes taken into account. The group is in the process of updating its policies and procedures. Most of the relevant documentation is in place, but a lost child policy has not been provided.

Staff have a reasonable awareness of potential hazards and have taken steps to minimise risks. However, fire drills are not held frequently enough to ensure that all children participate. The group provides drinks and a snack, with children's dietary needs taken into account. Staff have experience of caring for children with special needs and are aware of their roles with regard to child protection.

Children have access to a wide range of interesting activities, some of which are themed to different cultures around the world. Staff build close relationships with the children. They set guidelines and value children's good behaviour.

The group promotes a positive relationship with parents. They are kept informed by a daily exchange of information and regular newsletters.

**What has improved since the last inspection?**

At the last inspection there were no areas highlighted.

**What is being done well?**

- Staff have a clear understanding of their roles and develop their skills through ongoing training. The group is organised to meet children's needs.
- A welcoming environment is provided for children, with a wide range of interesting toys available. Children are settled and confident and have access to toys that they enjoy.
- The group offers a good range of interesting activities and staff build warm relationships with the children. Children have choices about how to spend their time. Their independence and confidence is promoted.
- The group values its relationship with parents and encourages information to be shared. Parents are kept informed about their children and staff have a good understanding of the children's needs.

**What needs to be improved?**

- the procedure for fire drills, to ensure that all children participate
- the documentation, to provide procedure to follow in the event of a child being lost.

**Outcome of the inspection**

Good

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
6	Conduct regular fire drills to ensure that all children and staff take part.

14	Provide a statement of procedure to be followed if a child is lost.
----	---

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*