



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY152822

INSPECTION DETAILS

Inspection Date 19/05/2004
Inspector Name Elizabeth Anne Coffey

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Winterbourne Children's Club
Setting Address Winterbourne Junior Boys School
Winterbourne Road
Thornton Heath
Surrey
CR7 7QT

REGISTERED PROVIDER DETAILS

Name Mrs Georgina Osei-Tutu

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Winterbourne Croydon Children's Club has been registered to care for children since June 2003. It operates from Winterbourne Junior Boys School's dining room. Toilets used are situated in a separate block away from the dining room. The group have the use of the school playgrounds. A portacabin in the grounds of the school is used for storage.

The Registered Provider runs four other out of school facilities in the Croydon area. Winterbourne Croydon Children's Club is open to all children who attend Winterbourne Schools. There were 29 children on roll at the time of inspection. There were no children with special needs.

The club is open on Monday to Friday from 15:30 to 18:00, term time only.

The club is staffed by a manager who holds a level 3 qualification and four playworkers, three of whom hold a level 2 qualification. The setting receives support from the Early Years Development and Childcare Partnership (EYDCP).

How good is the Day Care?

Winterbourne Children's Club provides a good standard of care.

The club provides a safe and well managed out of school service. The staff work well as a team to plan and provide a range of activities that meet the varying needs and interests of primary school-aged children.

Children attending the club are generally very well behaved. They are polite and encouraged to behave in a manner that is respectful to others at all times. The staff interact well with them, playing with them and supporting them in their activities.

There is adequate space in the building to accommodate the number of registered children. Hand washing facilities for adults involved in the preparation of food are inadequate. Toilets used are situated some distance from the club's main play area and this requires children to always be escorted to the toilet by a member of staff. Furniture and equipment used are in good repair. The range of resources and play materials available are enjoyed and well used by the children. Children particularly enjoy daily art and craft sessions.

Security of the building is sound and staff are proactive in ensuring the safe arrival

and departure of the children. Children are signed in and out of the club however the registration system to identify actual times of arrival and departure of staff members is not readily available. Policies and procedures for dealing with fire and other emergencies are in place. However there are no written policies relating to sick children or the administration of medication. The child protection policy also lacks some detail.

Parents and staff interact in a friendly but professional manner. Parents are kept well informed about how their children have been. The club acts as a good intermediary between home and school.

What has improved since the last inspection?

Not applicable.

What is being done well?

- Behaviour of the children is good and there are clear expectations of how both children and adults should behave in the club. Children are given clear consistent messages as to what is permissible and staff themselves act as good role models for the children. Good behaviour and children's personal efforts and achievements are readily acknowledged and praised.
- There are effective systems in place to promote children's safety. Staff are vigilant in supervising the children at all times. The layout of the site necessitates staff escorting children to the toilet and this practice is strictly adhered to. The registration system ensures that staff are aware of children's whereabouts. Risk assessments are carried out regularly.
- The group is well organised. There is a daily routine which staff and children are familiar with. Staff are clear about what their roles and responsibilities are and work well as a team to provide a safe, well run club for the children.

What needs to be improved?

- availability of sufficient suitable hand washing facilities for adults involved in the preparation of food
- availability of policies relating to sick children and to the administration of medication
- detail of the procedure to be followed in the event of an allegation of abuse or neglect being made against a member of staff or volunteer
- availability of a staff attendance register.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
4	Ensure that sufficient suitable hand washing facilities are available for adults who are involved in the preparation of food.
7	Devise and implement written policies, which are made available to parents, covering the exclusion of children who are ill or infectious and the administration of medication.
13	Ensure that there is a written procedure in place that covers allegations of abuse made against a member of staff or a volunteer.
14	Ensure that a daily record of staff's hours of attendance is available on the premises at all times.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.