



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 311356

INSPECTION DETAILS

Inspection Date 17/12/2003
Inspector Name Barbara Ridgway

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Elm Street Kidz Club
Setting Address Skelmanthorpe Nursery School
Elm Street
Skelmanthorpe
Huddersfield
HD8 9DZ

REGISTERED PROVIDER DETAILS

Name The Committee of Elm Street Kidz Club

ORGANISATION DETAILS

Name Elm Street Kidz Club
Address Skelmanthorpe Nursery School
Elm Street
Skelmanthorpe
Huddersfield
HD8 9DZ

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Elm Street Kidz Club opened as an Out of School Club and Playscheme in 1992. It operates from two rooms within the Elm Street Nursery School in Skelmanthorpe, near Huddersfield. There is a fully enclosed outdoor area. The Out of School provision serves the local area.

There are currently 39 children on roll, 17 of which are aged under 8 years. Children attend for a variety of sessions.

The out of school club opens five days a week during school term time. Sessions are from 15:30 until 18:00. The playscheme sessions are from 08:30 until 18:00 during school holidays.

The club is managed by a committee of parents. One full time co-ordinator and five part time staff work with the children. The co-ordinator and two staff members are working towards level 3 Playworker status, and three staff members hold a level 2 qualification. The setting receives support from the Early Years Development and Childcare Partnership (EYDCP).

How good is the Day Care?

Elm Street Kidz Club Out of School provides satisfactory care for children. Children are motivated and happy.

Good staff ratios are maintained and priority is given to providing a secure environment. Staff have some awareness of health and safety issues, and high priority is given to good hygiene practices. Effective paperwork is in place to assess hazards. However, it is not reviewed effectively to fully address issues around safety and supervision. Staff have an awareness of individual children's needs and ensure these are met, including children with special needs. There is a good policy for the management of children's behaviour. Staff ensure that consistency in approach is maintained and offer praise to encourage positive behaviour.

A range of toys and equipment is provided for children, and these offer appropriate challenges for a variety of abilities. However, there is a limited selection of resources and activities that reflect positive images. Staff's participation and interaction with the children is good, and friendly relationships are maintained.

An effective partnership is established with parents and carers. Information is

exchanged verbally on a day to day basis regarding children's activities. Policies and procedures included in a welcome pack and notice boards give information about the setting. A supportive parent committee is actively involved in the management of the setting. The majority of documentation is maintained in good order, and all staff are aware of policies and procedures in place. However, the setting needs to ensure that Ofsted is informed of any significant changes and that effective staff recruitment procedures are followed.

What has improved since the last inspection?

The club has addressed the actions that were given at the last inspection. The co-coordinator and two staff members are working towards level 3 qualification, and staff have been designated specific roles within the club, including a keyworker system.

The room layout has been improved to provide defined areas for specific activities, and this has had a positive effect on children's behaviour. However there are still some supervision issues with regard to the side room and access to other parts of the building.

Paperwork has been improved and there are attendance registers that include staff and visitors. Staff files have been started and these now need to be extended to include all relevant details. Risk assessments have been completed and these have addressed some safety issues including storage of any hazardous substances and equipment, and outings. There are procedures in place for first aid and medication. All relevant documentation is maintained on the premises for inspection, insurance is displayed, and a working operational file is in place.

What is being done well?

- There is effective interaction and participation of the staff, and good relationships are developed. Children are happy, settled and motivated.
- There is an informative file of relevant documentation in place, and staff have a good awareness of the policies and procedures.
- Children are encouraged to wash their hands, and staff pay high priority to maintaining good hygiene procedures throughout the provision.
- There are good strategies for dealing with inappropriate behaviour, and consistent use of praise and encouragement is used to promote good behaviour.
- Effective relationships are maintained with parents, they are actively involved in the running of the club, and are provided with useful information about the setting.

What needs to be improved?

- systems to inform Ofsted of relevant changes, especially with regard to staff

- staff files and recruitment, to include sufficient information including proof of vetting and references
- risk assessments with particular regard to the supervision of children in the kitchen area and the adjoining rooms
- resources, to reflect equal opportunities and anti-discriminatory practice
- policies and procedures, with particular regard to child protection and complaints
- consent from parents for emergency treatment.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
1	Ensure that there are effective procedures in place for recruitment and vetting, and that staff files contain sufficient information. Develop a system to ensure that Ofsted is informed of relevant changes.	05/01/2004
5	Develop an action plan to ensure that children have an appropriate range of activities and resources that promote equality of opportunity and anti-discriminatory practice.	05/01/2004
6	Review the risk assessments to ensure that children do not have access to the kitchen or adjoining quiet room, except with direct staff supervision, and that other rooms in the building are inaccessible.	18/12/2003
12	Make available to parents the details of the procedure to be followed if they have a complaint that includes the name, address and telephone number of the regulator.	05/01/2004
12	Request written permission from parents for seeking emergency medical advice or treatment.	05/01/2004

13	Ensure that the child protection statement and procedure for the club complies with the government publication and includes reporting in accordance with the Area Child Protection Procedures. Ensure that this information is available for parents.	05/01/2004
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SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.