



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 133703

### INSPECTION DETAILS

Inspection Date 01/02/2005  
Inspector Name Christine Cutts

### SETTING DETAILS

Day Care Type Out of School Day Care, Full Day Care  
Setting Name The Cabin Pre-School  
Setting Address Langtree School Ground, Reading Road  
Woodcote  
Reading  
Berkshire  
RG8 0QY

### REGISTERED PROVIDER DETAILS

Name The Committee of Cabin Pre-School 296168

### ORGANISATION DETAILS

Name Cabin Pre-School  
Address C/O Mrs Alison Burridge  
14 Blensgrove Close  
Woodcote, Reading  
Berkshire  
RG8 0QY

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

The Cabin Pre-school opened in 1987 and is located in a purpose built portacabin on a primary and secondary school site in the village of Woodcote. The setting has access to a safe outside area which is shared with the school.

The pre-school serves mainly the village and surrounding local area.

There are currently 32 children from two to five years on roll. This includes funded three and four year olds. There are currently no children with special educational needs and none with English as an additional language.

The group is open during term times from 09.00 to 11.45 and 13.00 to 15.30, Monday to Friday. Children can bring a packed lunch.

Five full and part time members of staff work with the children, of whom two hold early years or teaching qualifications. The setting receives support from the Early Years Development and Childcare Partnership. Further support is provided by the management committee and through strong links with the on-site primary school.

### How good is the Day Care?

The Cabin Pre-school offers satisfactory quality care for children. Staff develop good relationships with the children and parents. The staff team are committed to updating their childcare skills and knowledge with regular training, although there is no formal induction or training programme in place. All documentation is in place, however some areas lack the necessary detail.

Staff give high priority to ensuring the safety of the children and consistently carry out procedures detailed in the policies. There is no formal establish risk assessment in place. Good hygiene is promoted and the children are encouraged to become independent in their personal care. A good range of healthy snacks are offered and staff foster the children's independence appropriately. Children develop confidence and are secure in their environment.

The staff ensure the children have access to a wide range of interesting and stimulating activities with a well planned curriculum to promote and enhance the children's play and learning, indoors and outdoors. There is good support for children with special needs. Staff are caring and sensitive to the children's needs and children's behaviour is well managed. Staff's understanding and knowledge of

up to date child protection issues are less well supported.

The staff have good relationships with parents. The parents support the pre-school and liaise with staff daily. Children's progress records are recorded and shared with parents. Parents receive good quality information relating to the setting, its policies and curriculum.

#### **What has improved since the last inspection?**

Not Applicable

#### **What is being done well?**

- The pre-school provides an effective play and learning environment for the children indoors and out. Staff plan first hand experiences that enable children to make choices as they develop their skills, knowledge and understanding. They support the children's care learning and play well with a good range of activities. The environment is safe and secure and space is well organised and used appropriately to promote the children's development.
- All children's work and achievements are valued. Their work is sympathetically displayed in all areas of the pre-school. The room and play areas are well prepared and activities well presented to the children encouraging their confidence to select play materials from a good range of resources.
- Staff are vigilant of the children's safety. They demonstrate an awareness of children's developing abilities which helps to ensure appropriate safety measures are in place.

#### **What needs to be improved?**

- Procedures for lost or uncollected children.
- An action plan that sets out how staff training and qualification requirements will be met, including an induction program.
- A clear record of children's actual attendance during the day.
- An operational plan.
- A risk assessment for the pre-school.
- Parental consent for emergency medical treatment or advice.
- Staff's knowledge of child protection procedures.

#### **PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints recorded.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

Std	Action	Date
2	Introduce a procedure for lost or uncollected children	30/05/2005

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	develop an action plan that sets out how staff training and qualification requirements will be met, including an effective induction programme
2	establish a record of children's attendance that clearly reflects the actual children attending during the day
2	develop an Operational Plan for the pre-school that meets the recommendation under standard 2
6	conduct a risk assessment on the premises identifying action(s) to be taken to minimize identified risks.
7	obtain written permission from parents for seeking emergency medical advice or treatment
13	develop staff's knowledge and understanding of child protection issues

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*