



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 131711

INSPECTION DETAILS

Inspection Date 13/10/2004
Inspector Name Marcia Robinson

SETTING DETAILS

Day Care Type Full Day Care
Setting Name Manor Gardens Pre School
Setting Address Manor Gardens Centre
6-9 Manor Gardens
London
N7 6LA

REGISTERED PROVIDER DETAILS

Name The Committee of Manor Gardens Welfare Trust 3386929
1063053

ORGANISATION DETAILS

Name Manor Gardens Welfare Trust
Address 6-9 Manor Gardens
London
N7 6LA

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Manor Gardens Pre School is a voluntary, committee run full day care provision that has been opened since 2000. It is situated in the area of Holloway Road, within a short walking distance of local amenities, including Holloway Road and Archway tube stations. The pre-school operates from the ground floor of a purpose built building situated within the Manor Gardens Welfare centre. The pre-school have access to one open plan playroom, toilet facilities for children and staff, including a disabled toilet and two fully enclosed front outside play areas. The pre-school serves the local community.

There are currently 36 children from 2 to under 5 years on roll. This includes 20 funded three year olds and 4 funded four year olds. Children attend a variety of sessions. The setting currently supports 1 child with special educational needs and 18 children with English as an additional language.

The group opens five days a week during term time, between the hours of 09:00 to 16:30.

Six staff are employed to work directly with the children. Four staff are qualified at NVQ level 3 and 2 staff are qualified at level 2. The setting is also supported by an administrator and cleaner.

The setting receives support from a teacher from the Early Years Development and Childcare Partnership.

How good is the Day Care?

Manor Gardens Pre School provides good quality care to children.

All staff are qualified and they work well as a team. Staff have created a warm and welcoming environment. They make effective use of the space available to meet children's learning and play needs. The pre-school is well resourced and has a wide selection of early learning toys and equipment. Most records, policies and procedures are in place, well organised and confidentiality is maintained, despite a few missing or lacking the required details.

The premises are safe, clean and well maintained. Good health and safety practices are evident and encouraged in children. The majority of staff are first aid trained but written procedures for dealing with accidents is not in place. Staff adhere to

children's special dietary needs and ensure that the provision of food meets children's nutritional needs. Staff have a good understanding of equal opportunities, special needs and child protection and they ensure procedures are implemented well in practice.

The range of activities available is interesting and children are settled and engaged in play. Staff spend time listening, playing and interacting positively with children both in small and large groups. Staff use effective positive strategies to manage children's behaviour, which in turn encourages children to respond well to staff guidance.

Partnership with parents is good. Staff were seen to welcome parents on arrival and departure to allow information to be exchanged between them. Information about children's attainment and achievements is given to parents on a regular but informal basis.

What has improved since the last inspection?

Not applicable.

What is being done well?

- The nursery is well resourced with toys and equipment of good quality and easily accessible to children. Staff plan a variety of interesting and stimulating activities and give children plenty of opportunity to choose their own activities, work individually, in small or as a whole group.
- Staff implement their behaviour policy well and consistently praise and encourage the children for their efforts and achievements.
- Staff know the children well. They spend time playing, talking and listening to children to ensure their individual needs are met.
- Partnership with parents is positive. Staff ensure that parents receive regular feedback regarding their child's progress and development.

What needs to be improved?

- the written detail and maintenance of the daily attendance register to include children's arrival and departure times, visitors book to be implemented, accident procedure to be devised and the complaints, lost and uncollected child procedure to be updated accordingly.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
14	Maintain all records, policies and procedures, inclusive of all necessary detail.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.