



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 113799

### INSPECTION DETAILS

Inspection Date 14/10/2004  
Inspector Name Judith Margaret Reed

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Toybox Playgroup  
Setting Address Wakehams Green Community Centre  
Heathfield, Pound Hill  
Crawley  
West Sussex  
RH10 3NU

### REGISTERED PROVIDER DETAILS

Name The Committee of Toybox Playgroup 1038244

### ORGANISATION DETAILS

Name Toybox Playgroup  
Address Wakehams Green Community Centre  
Wakehams Green Drive, Heathfield, Pound Hill  
Crawley  
West Sussex  
RH10 3NU

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Toybox Playgroup is an established sessional group. It operates from a Community Centre in the Pound Hill area of Crawley and serves the local community.

There are currently 25 children from 3 to 5 years on the roll. This includes 23 funded 3 year olds and no funded 4 year olds. Children attend a variety of sessions. The setting currently supports a number of children with special needs, and who speak English as an additional language.

The Playgroup opens Monday to Friday, 9:30 to 12 noon during school term time.

There are seven members of staff. Two of the staff have relevant qualifications and other staff have various training experience. One member of staff is working towards a recognised early years qualification. The setting receives support from the local Early Years Development and Childcare Partnership (EYDCP).

### How good is the Day Care?

Toybox Playgroup provides good quality sessional care for children.

Staff are experienced and keep training up to date. They provide a choice of activities and toys for children in the warm and welcoming environment. Staff maintain most records but some additions are necessary. All records remain confidential at all times.

Staff are aware of safety at all times and promote a healthy lifestyle. They are aware of child protection matters.

Staff know the children well as individuals and praise and encourage them in the range of activities provided.

Staff build good relationships with parents and keep them informed.

### What has improved since the last inspection?

Not applicable.

### What is being done well?

- Staff are well organised and support each other well. They are experienced in caring for young children and take every opportunity to access relevant training courses. A wide choice of toys and equipment is available to meet the needs of the children. The environment is warm and welcoming to both children and their parents and children's work is displayed around the room. Staff maintain necessary records, policies and procedures in a confidential manner.
- Staff are aware of the safety of the children at all times. They hold regular fire drills with the children and promote good health and hygiene through routines. An appropriate record of accidents is maintained. Children bring a piece of fruit for their snack and drinks are available throughout the session. Staff are aware of child protection procedures.
- Staff know the children well and ensure their individual needs are met. They are interested in the children and talk and listen to them. They praise and encourage the children at all times. Staff provide resources which reflect positive images of culture, disability and ethnicity.
- Staff meet the parents regularly to discuss their children's progress. Parents are kept informed through regular newsletters and the parent's notice board.

### What needs to be improved?

- ensure times of arrival and departure are recorded in the register.

### Outcome of the inspection

Good

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure times of arrival and departure are recorded in the register.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*