



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 229112

### INSPECTION DETAILS

Inspection Date 20/01/2005  
Inspector Name Janet Ann Keeling

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Four Oaks School Before and After Care Scheme (FOSBACS)  
Setting Address Four Oaks Infant School  
Edge Hill Road  
Sutton Coldfield  
W Midlands  
B74 4PA

### REGISTERED PROVIDER DETAILS

Name The Committee of Four Oaks Schools Before and After Care Scheme

### ORGANISATION DETAILS

Name Four Oaks Schools Before and After Care Scheme  
Address Four Oaks Junior & Infant School  
Edge Hill Road  
Sutton Coldfield  
West Midlands  
B74 4PA

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Four Oaks School Before and After Care Scheme opened in 1993. At present, the group operates from temporary facilities within the main school building. The group's old premises have been demolished and new self-contained premises are currently being built within the school campus. The group have access to, an entrance hall, main school hall, a reception classroom, toilets and kitchen facilities. There is access to an outside play area. The group provides places for children who attend Four Oaks Infant and Junior Schools.

There are currently 111 children from 4 to 11 years on roll.

The group opens five days a week during school term time only. Sessions are from 07.30hrs until 09.00hrs and 15.20hrs until 18.00hrs.

There are 13 staff who work with the children, of whom, 6 hold appropriate early years qualifications, whilst 1 member of staff is currently working towards an NVQ Level 3 in childcare.

### How good is the Day Care?

Four Oaks School Before and After Care Scheme provides good quality care for children.

Staff provide a welcoming and stimulating environment where, space and resources are well organised to support children's learning and play opportunities. Staff are deployed effectively to ensure the safety and welfare of the children. A wide range of toys and equipment are provided, they are in good condition and accessible to the children. Most documentation is in place, however, attention is needed in certain areas.

Staff take positive steps to promote safety within the setting and ensure hazards to children are minimised, effective procedures are in place for the safe arrival and collection of children. Good health and hygiene practices have been established and children are encouraged to learn about personal hygiene, through established daily routines. Children are provided with snacks and drinks during the session and have access to drinking water at all times. Staff are aware of children's dietary needs and comply with parents wishes. Staff are fully aware of their child protection responsibilities.

Staff interaction with the children is excellent, staff are aware of the children's individual needs and treat them with equal concern. Children are happy, confident and play enthusiastically together. Staff plan a balanced programme of in and outdoor activities, which provide children with opportunities to make choices and use their imagination. Staff manage children's behaviour very positively, staff use a calm and consistent approach, together with lots of praise and encouragement to reward good behaviour and achievement. Children are actively encouraged to share equipment, take turns and show consideration for each other.

There is a strong and valued partnership with parents and carers. Effective systems are in place to ensure parents are kept fully informed about their child's activities and achievements.

#### **What has improved since the last inspection?**

Not applicable, as there were no actions raised at the previous inspection.

#### **What is being done well?**

- Staff provide a welcoming and friendly environment, where, space and resources are well organised to support the children's individual needs.
- Children have access to a wide range of activities and play opportunities both in and outdoors. Activities are stimulating and enable the children to use their imagination, make choices and further develop their independence.
- Children benefit from excellent staff interaction, staff listen to the children, give them clear explanations, talk to them about what they are doing and value their contributions.
- Staff use effective strategies to encourage positive behaviour and relationships within the group are very good. Children are well behaved and sensitive to others.
- The partnership with parents and carers is very good and is supportive in meeting children's individual needs.

#### **What needs to be improved?**

- the daily registration system
- the procedures for completing the accident and medication records.

#### **PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints to report.

**Outcome of the inspection**

Good

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
14	Make sure the daily registration system is accurate and includes the time of arrival and departure of staff and children, and ensure confidentiality is maintained when completing the accident and medication records.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*