



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 200517

### INSPECTION DETAILS

Inspection Date 10/05/2004  
Inspector Name Susan Mukherjee

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name BISHOPS TACHBROOK OUT OF SCHOOL CLUB  
Setting Address KINGSLEY ROAD  
BISHOPS TACHBROOK  
LEAMINGTON SPA  
WORKS  
CV33 9RY

### REGISTERED PROVIDER DETAILS

Name The Committee of BISHOPS TACHBROOK OUT OF SCHOOL  
HOLIDAY CLUB

### ORGANISATION DETAILS

Name BISHOPS TACHBROOK OUT OF SCHOOL HOLIDAY CLUB  
Address BISHOPS TACHBROOK OUT OF SCHOOL HOLIDAY CLUB  
BISHOPS TACHBROOK PRIMARY SCHOOL, KINGSLEY  
ROAD, BISHOPS TACHBROOK  
LEAMINGTON SPA  
WORKS  
CV33 9RY

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Bishops Tachbrook Out of School opened in 1999. It operates from the school hall, library area and playground within Bishops Tachbrook Primary School, in the village of Bishops Tachbrook. The Out of School Club is exclusively for children attending Bishops Tachbrook Primary School in the term time, but accepts children from the wider community in the holidays.

There are currently 60 children from 4 years to 8 years on roll, although the club accepts children up until their 12th birthday. Children attend before and after school during the term time and for full day sessions in the holidays. The setting supports children with special needs, and who speak English as an additional language.

The group opens five days a week during school term times and school holidays. Sessions are from 07:45 until 08:45 and 15:15 until 17:45 during term times and 08:00 until 17:30 during the school holidays.

Four staff work with the children. Over half the staff have early years qualifications to NVQ level 2 or 3. One member of staff is currently working towards a recognised early years qualification. The club is a member of the 4Children association for Out of School Clubs.

### How good is the Day Care?

Bishops Tachbrook Out of School Club provides satisfactory care for children. It offers a welcoming and relaxed environment to children and their parents. The areas of the school used by the club are spacious, although the security of access to the hall and outside play areas needs to be reviewed. There are good systems for providing most of the required documentation and a comprehensive operational plan is implemented.

Staff work well together as a team and show a commitment to ongoing training. They are warm and caring in their interactions with the children and have a consistent approach to behaviour management. The use of praise and clear boundaries ensures the children are polite and well behaved when attending the club. Health and safety issues are generally addressed well, although the safety of low-level glass should be reviewed. Breakfasts and light teas are provided by the club and parents provide packed lunches for the holiday play scheme.

The staff plan a range of interesting activities which the children enjoy. The holiday play scheme in particular is very well planned with different themed activities offered each week, however there is scope to further develop more planned activities for the after school sessions. There is a good range of toys and resources provided, although the children would benefit from a wider choice of play equipment for outdoor play, and resources which reflect diversity.

Staff have a good working relationship with parents and carers. All policies are shared with them and they are kept informed of the provision through daily communication. Parents are invited to be committee representatives.

#### **What has improved since the last inspection?**

Not applicable, as no actions were raised at the previous inspection.

#### **What is being done well?**

- The interaction between staff and children is good. The staff are friendly and approachable, and they manage children's behaviour effectively.
- There is a good range of planned activities offered, particularly for the holiday play scheme.
- There are effective systems for providing and maintaining all the required documentation.
- Partnership with the parents is open and friendly. Information is shared and parent's wishes respected, ensuring the individual needs of children is met.

#### **What needs to be improved?**

- the security of access to the hall and outside play areas
- the safety of all low level glass, to ensure it meets current safety standards
- the range of play equipment provided for outdoor play and resources, which reflect diversity
- the procedure for recording all staff and visitors to the setting including times of arrival and departure.

#### **Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure a record is maintained of all staff and visitors, including times of arrival and departure.
5	Ensure there is sufficient and suitable toys and equipment, in particular for outdoor play, and resources which reflect diversity.
6	Increase security of access to the provision, in particular the access to the outside play area, and the security of the entrance doors to the hall.
6	Ensure all low level glass meets BS EN safety standards.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*