



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 218362

INSPECTION DETAILS

Inspection Date 09/12/2004
Inspector Name Margaret Webster

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Smart Kids Out of School
Setting Address St Michaels School
Weavers Lane
Stone
Staffordshire

REGISTERED PROVIDER DETAILS

Name The Committee of Smart Kids Out of School

ORGANISATION DETAILS

Name Smart Kids Out of School
Address St Michael's School
Weavers Lane
Stone
Staffordshire

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Smart Kids Out of School Club opened in 1997. It operates from a large classroom in St Michael's School in Stone, Staffordshire. A maximum of 50 children may attend the club at any one time. It is open five days a week from 07:30 until 09:00 and from 15:30 until 18:00 term time only. There is access to a safe and secure outside play area.

There are currently 160 children aged from 3 years to under 8 years on roll. The club provides care for children attending the school. The club supports children with special needs and children who speak English as an additional language.

The club employs six staff. Three of the staff, including the manager, hold appropriate early years qualifications.

How good is the Day Care?

Smart Kids Out of School Club provide satisfactory care for children.

The club provides a warm and welcoming environment. Staff recognise children as individuals and ensure that their needs are met. Children are encouraged to be aware of potential dangers, however the security into the room needs to be improved. Children are made aware of personal hygiene, but the facilities in the toilets to wash their hands needs to be improved.

Time and resources are well organised to provide a broad range of activities, creating a stimulating and supportive environment for children. There is a range of toys and equipment that meets the needs of all the children. Children are encouraged to take part in activities that contribute to their development and learning.

Partnership with parents is good due to the friendly, approachable manner of the staff. They know the children's likes, dislikes and individual needs well from regular discussions with their parents. Staff listen to the parents and inform them about their child's activities and progress. There are suitable procedures and behaviour boundaries in place that are understood by both children and parents. Staff manage children effectively: the quality of their interactions enhances all aspects of the children's development. Staff are aware of child protection issues but they are not aware of the Area Child Protection Committee Procedures (ACPC). Most of the

relevant paperwork in place.

What has improved since the last inspection?

Not applicable, as there were no actions raised at the last inspection.

What is being done well?

- Good use is made of the premises to provide a welcoming and friendly environment for children and parents. Children have access to spacious areas to organise their play, both indoors and outdoors.
- Children are able to select their own choice of activities easily and are given lots of encouragement and individual support in all their play. A good range of interesting and stimulating activities is provided for children.
- Relationships have been established and nurtured with the children. Time is spent talking and playing with them and they are happy and settled.
- Relationships with parents are good. Frequent discussions with the parents ensure their children are cared for in accordance to their wishes. Effective methods for sharing information are in place. Parents are kept fully informed of the club's routines and how the children spend their time in order to share and build on the child's experiences.

What needs to be improved?

- the procedure for lost or uncollected children
- the security of the room used by the club
- hygiene facilities for washing hands
- records of medication administered to children
- information available to parents to include Ofsted's telephone number in the complaints procedure
- knowledge and understanding of the Area Child Protection Committee Procedures (ACPC).

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
2	Provide a written procedure to inform parents about the procedure for lost or uncollected children.	23/12/2004
6	Improve the security to the room used in the school.	23/12/2004
7	Keep records of medication administered to children.	23/12/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
7	Ensure that children have hygienic facilities to wash their hands.
12	Ensure that parents are aware of Ofsted's telephone number and address.
13	Improve knowledge and understanding of the Area Child Protection Committee Procedures (ACPC).

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.