



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 161988

INSPECTION DETAILS

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|-----------------|--------------------------|
| Inspection Date | 20/08/2003 |
| Inspector Name | Catherine, Louise Sample |

SETTING DETAILS

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| Day Care Type | Creche Day Care |
| Setting Name | The Active Zone & Junior Active Zone |
| Setting Address | Nadder Road Tidworth Hampshire SP9 7QN |

REGISTERED PROVIDER DETAILS

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|------|-------------------------|
| Name | Kennet District Council |
|------|-------------------------|

ORGANISATION DETAILS

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| Name | Kennet District Council |
| Address | Tidworth Leisure Centre Nadder Road Tidworth Wilts SP9 7QN |

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The Active Zone and Junior Active Zone holiday play scheme has been operating since 2001. It is held at Tidworth Leisure Centre and serves the local area.

The play scheme is registered to care for 40 children from the age of three to under eight years.

The play scheme is open every weekday during the school holidays. Junior Active Zone is open from 9:30 am to 12:30 pm for children aged between three and five years. The Active Zone is open from 8:30 am to 16:00 pm for children from the age of five.

There are thirteen staff that work with the children of whom four have childcare qualifications.

How good is the Day Care?

Junior Active Zone and Active Zone provides satisfactory care for the children. The play scheme is situated in a modern, well maintained leisure centre with a variety of facilities available. Positive steps are taken to ensure that the children are safe indoors, outdoors and when on outings. The play scheme plans and provides activities appropriate to the age of the children and their interests. The children have access to a wide variety of sports and crafts equipment but there are limited resources for other play activities.

The playscheme is pro-active in offering all children opportunities to take part in activities whatever their individual needs and staff receive appropriate training in how to involve all of the children. The staff are made aware of any special dietary needs that the children may have and the play scheme has full procedures for administering medicines and for giving first aid. The staff use consistent and appropriate methods to manage the children's behaviour and are made aware of child protection issues.

The staff receive a full induction programme before working with the children. The play scheme does not meet the minimum qualification criteria for the person in charge and the staff. There is not currently a system in place for each child to have a key person who is responsible for their daily welfare. The play scheme has the majority of the policies and procedures required by the National Standards for the

efficient running of the provision but some are still outstanding.

The play scheme works in partnership with the parents and encourages them to give regular feedback on the service provided.

What has improved since the last inspection?

At the last inspection the provider was asked to develop an action plan showing how the minimum staffing qualification criteria would be met. The provider was asked to allocate a key worker for each child. To ensure that children were not left unattended with unvetted adults and to ensure that children were made aware of the fire drill procedures. The provider was also asked to draw up a variety of policies and procedures required by the National Standards.

The provider has now drawn up the majority of the policies and procedures required and ensured that parents are informed of these. There are still some procedures outstanding (see "What needs to be done next"). The children are all aware of the fire drill procedures and have taken part in a practice evacuation. The staff are all vetted and children are directly supervised at all times to ensure that they are never left with unvetted persons. The provider has not put a full key worker system into place although this is in process (see "What needs to be done next"). The provider has not drawn up an action plan to show how the minimum qualification criteria for staff will be met (see "What needs to be done next").

What is being done well?

- The staff undergo a full induction programme.
- Appropriate activities are planned for the ages and interests of the children.
- The playscheme takes positive steps to promote safety inside and outside the building and when on outings.
- The playscheme is committed to providing opportunities for all children to participate whatever their needs and staff receive appropriate training in caring for children with special needs.
- The staff use consistent and appropriate methods of behaviour management.

What needs to be improved?

- the qualifications of the person in charge and the staff;
- the key worker system;
- the range of toys and resources available;
- the written procedure to follow if a child is not collected;
- the written procedure for parents wishing to make a complaint;
- the written child protection procedures.

| Outcome of the inspection |
|----------------------------------|
| Satisfactory |

| CONDITIONS OF REGISTRATION |
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| <i>All registered persons must comply with all conditions of registration included on his/her certificate of registration.</i> |
| <i>As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.</i> |

WHAT NEEDS TO BE DONE NEXT?

| The Registered Person must take the following actions by the date shown | | |
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| Std | Action | Date |
| 1 | draw up an action plan showing how the minimum qualification criteria for the person in charge will be met | 20/10/2003 |
| 2 | draw up an action plan showing how the minimum criteria for staff qualifications will be met | 20/10/2003 |
| 14 | make available to parents a written statement that provides details of the procedure to be followed if they have a complaint | 20/10/2003 |
| 14 | ensure that the child protection procedures made available to parents include contact names and numbers and procedures for dealing with allegations of abuse against a member of staff | 20/10/2003 |
| 14 | make available to parents a written statement that provides details of the procedure to be followed if a child is not collected | 20/10/2003 |

| The Registered Person should have regard to the following recommendations by the time of the next inspection | |
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| Std | Recommendation |
| 2 | ensure that children are allocated a key person who is responsible for the children's well being on a daily basis. |
| 5 | provide a suitable range of toys and resources in order to meet the needs of all the children |

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.