



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 254532

INSPECTION DETAILS

Inspection Date 20/12/2004
Inspector Name Anne Walker

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Haydn Road After School Club (HOSCA)
Setting Address Haydn Primary School
Haydn Road
Nottingham
NG5 2JX

REGISTERED PROVIDER DETAILS

Name The Committee of Haydn Road After School Club

ORGANISATION DETAILS

Name Haydn Road After School Club
Address Haydn Primary School
Haydn Road
Nottingham
Nottinghamshire
NG5 2JU

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Haydn After School Club (known as HOSCA) has been open since 1994. It operates from a porta-cabin within the grounds of Haydn Primary School, in the Sherwood area of Nottingham. The porta-cabin comprises of a main play room, toilet facilities and a small kitchen. Children have access to an outdoor play area. A maximum of 32 children may attend the setting at any one time. The club operates each weekday, 07:30 to 09:00 and 15:30 to 18:00 during term times and 08:00 to 18:00 during school holidays.

There are currently 59 children aged from 4 to 8 years on roll. Children over 8 may attend the setting and are included in the maximum number. The club employs 4 play workers 3 of whom hold appropriate early years qualifications. The fourth member of staff is currently working towards a recognised qualification for her post.

How good is the Day Care?

Haydn Road Out of School Club (HOSCA), provides satisfactory care for children. The room is organised so that children take part comfortably in activities. It is cleanly decorated and provides a satisfactory environment for children to play, rest and have their meals. There is a suitable range of play materials and equipment which meet the needs of the ages of children attending the group. Toys, furniture and equipment are in a clean and safe condition. Records of medication administered on the premises have not been maintained, as is required. In addition there are no risk assessments for the premises or systems for gaining parental consent for emergency treatment. There are also some policies that have not been developed.

Staff collate relevant information about children's individual needs and take account of these in their day to day work. Satisfactory systems are in place to promote good hygiene and children are encouraged to wash their hands before eating. Although staff have ensured there are no hazards within the playroom, the building and outdoors are not secure, neither are all children escorted from their school day to the after school club. Staff have relevant regard to their child protection responsibilities and most of the staff have attended relevant training.

A good range of activities are planned by staff and often in conjunction with the children. Children are keen to be involved in what's available and play happily with their friends, with all ages mixing well. Overall there is a happy and inclusive environment, which is fostered and supported by the staff's consistent expectations

of children and by them being good role models.

Parents have access to the range of policies as well as other information displayed for them. Staff are welcoming and friendly as children and parents arrive and depart; and take time to share information. Parents have good opportunities to influence the running of the setting by becoming a committee member.

What has improved since the last inspection?

At the last inspection the setting agreed to address actions in order to meet the National Standards. They needed to ensure relevant forms were always submitted in order that Ofsted could conduct relevant checks regarding staffs' suitability to work with children. This has been done and all current employees have been cleared. In addition they were asked to develop a policy regarding the exclusion of children who were ill or infectious and to develop systems to request parental consent to obtain emergency medical treatment if this became necessary. Both of these have not been addressed and may impact on the health and well being of children in the setting.

What is being done well?

- The children take part in a broad range of activities. Through the children's committee they have opportunities to be active in making decisions and influencing the play plans. Consequently they are involved, interested and enjoy the play available to them.
- Space in the main playroom is organised effectively so that children can take part in a variety of activities as well as being able to relax on a sofa or large bean bags. It provides a comfortable and welcoming environment.
- The staff have good relationships with the children. Through clear expectations and positive interaction with the children, they foster children's ability to share and take turns and to be accepting and tolerant of others. Consequently the children are well behaved and get on well with each other and their carers.

What needs to be improved?

- the arrangements for ensuring the premises and outside area are secure and children are supervised between school and the setting
- the provision of a risk assessment for the setting
- systems to record medicines administered to children at the club and for obtaining parental consent for emergency medical treatment
- policies for the exclusion of children who are ill or infectious and for children with special needs.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

| Std | Action | Date |
|-----|--|------------|
| 6 | Take positive steps to promote safety in the setting with regard to ensuring: the premises and outside play area are secure; children are supervised between school and HOSCA; and there is a risk assessment for the premises. | 24/01/2005 |
| 7 | Take positive steps to promote children's health by ensuring: written records are maintained of medicines administered to children; there is a policy about the exclusion of children who are ill or infectious; and parental permission to seek emergency medical treatment is requested. | 24/01/2005 |

The Registered Person should have regard to the following recommendations by the time of the next inspection

| Std | Recommendation |
|-----|--|
| 10 | Devise and make available to parents, a written statement on special needs which is consistent with current legislation and guidance. Ensure that this is understood and implemented by all staff. |

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.