



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 316397

INSPECTION DETAILS

Inspection Date 23/04/2004
Inspector Name Susan Elaine Heap

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Buttons & Bows Playgroup
Setting Address Asby Close
Middleton
Manchester
Lancashire
M24 4JF

REGISTERED PROVIDER DETAILS

Name The Committee of Buttons & Bows Playgroup Committee

ORGANISATION DETAILS

Name Buttons & Bows Playgroup Committee
Address Asby Close
Middleton
Manchester
Lancashire
M24 4JF

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Buttons and Bows Playgroup operates from Demesne Community Centre in the Langley area of Middleton in Rochdale. It is a multi use building and the playgroup has sole use of a large playroom with adjacent toilet facilities. The playgroup staff also have access to the kitchen. There is an outside play area which is secure.

There are currently 15 children on roll. This includes four children aged three years and one child aged four years who receive the Nursery Education Grant. None of the children have been identified as having special needs.

The playgroup operates five days a week from 09:30 until 12:00 on a term time only basis.

There are currently three members of staff who work directly with the children. One of whom has NVQ level 3 in Childcare and Education. The two remaining staff are currently undertaking NVQ Level 2 training in Childcare and Education and will complete their studies in June 2004.

The playgroup receives support from the local Sure Start team and the Early Years Advisory teacher from Rochdale Children's Services.

How good is the Day Care?

Buttons and Bows playgroup provides satisfactory care for children. There has been a recent change in the staff team which has meant that the qualification requirements are not being met. However this will be resolved in June 2004 when two members of staff will have completed NVQ level 2 in Childcare and Education. There are also systems in place for staff to undertake additional training for their own personal and professional development if required. Policies and procedures are currently being revised and a new parents handbook compiled. This will ensure that staff and parents are familiar with the aims of the group and the procedures that are followed.

Most aspects of safety are good. There are policies and procedures in place to promote health and safety. Staff have a good understanding of these and are able to put them into practice through the daily routines and activities with the children.

The playgroup has a range of toys and equipment for children from two to five years. These need to be improved to give children opportunities for more challenging play

experiences. Resources to support equal opportunities also need to be improved. Staff demonstrate a good understanding of the individual dietary and development needs of children. Interaction between staff and children is good. Behaviour is managed effectively and a sensitive and caring approach is evident.

Good relationships are established with parents to ensure the individual needs of each child are met. Information about children's activities are shared with them in a variety of ways both verbally and in writing. Parents feel welcomed and supported both as individuals and as a family.

What has improved since the last inspection?

At the last inspection the playgroup was asked to ensure that all documentation was kept in accordance with the requirements of the National Standards; ensure key staff are familiar with the Area Child Protection Committee procedures; ensure the outside area is safe and free from potential hazards; introduce a procedure for the induction of new staff; establish a risk assessment procedure; ensure at least one member of staff holds a current First Aid certificate for babies and children; develop resources which show positive images of race gender religion and disability and provide children with more opportunities to be imaginative and creative.

Policies, procedures and documentation now meet the requirements of the National Standards and are available for parents and for inspection. An induction procedure is being developed by the new playleader to ensure that all new staff are familiar with the aims and policies of the group. An action plan has been submitted to show how the staffing requirements will be met by June 2004. It also includes details of First Aid and Child Protection training that staff have attended or will be attending. Risk assessment of the areas used by children now takes place every four to six weeks and clearly shows any areas which need attention and action taken. The outside area had recently been refurbished and some building bricks have been left behind. These could be a hazard to children and so a recommendation has been made from this inspection. Resources which show positive images have been purchased and include dressing up clothes and books. Creative materials and dressing up clothes have been purchased which enable children to be more imaginative.

What is being done well?

- Interaction between staff and children is good. Staff spend time talking and playing with them. Interesting activities are planned based on a theme and these are extended so that children can take an active part in them.
- Staff show a good awareness of keeping children safe. Regular risk assessment of the areas used by children is completed regularly.
- There are good routines and written health and hygiene policies in place which minimise the risk of opportunities for cross infection
- Staff use positive behaviour methods. There are ground rules in place which children are aware of. Staff work positively with parents when dealing with

behaviour management issues.

- Systems are in place to ensure parents are aware of the aims of the group. Information is shared in a variety of ways. Parents value the care, support and activities provided for children.

What needs to be improved?

- the documentation regarding staff clearance forms being available for inspection
- the toys and equipment available for construction and mathematics and resources which promote positive images of all aspects of equality issues
- the safety of the outside play area.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	Ensure that vetting procedures are completed for all staff and that a record of these are available for inspection.
5	Ensure that sufficient and suitable equipment is available to meet the development needs of children and continue to develop resources which promote equality of opportunity and anti discriminatory practice.
6	Ensure the outside area is safe for children to play.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.