



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 512649

### INSPECTION DETAILS

Inspection Date	20/11/2004
Inspector Name	Thecla Grant

### SETTING DETAILS

Day Care Type	Creche Day Care
Setting Name	Horsforth Music Centre Creche
Setting Address	Lee Lane East Horsforth Leeds West Yorkshire LS18 5RF

### REGISTERED PROVIDER DETAILS

Name	East Riding of Yorkshire
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### ORGANISATION DETAILS

Name	East Riding of Yorkshire
Address	Lee Lane East Horsforth Leeds West Yorkshire LS18 5RF

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Horsforth Music Centre Crèche is part of Education Leeds art forms music and arts initiative. The crèche has been registered for a number of years and operates from one class room at Horsforth school in the Horsforth area of Leeds. A maximum of 18 children may attend the crèche at any one time. The crèche is open each Saturday from 09:00 to 13:00 term time only.

There are currently 20 children on roll, some of which are over eight. The crèche provides care for children of staff and adults attending the music centre. Some of the children attending the crèche are also students of the music centre. The crèche currently supports a number of children with special needs and who speak English as an additional language.

There are three full time members of staff who work with the children. All staff hold relevant childcare qualifications.

### How good is the Day Care?

Horsforth Music Centre Crèche provides satisfactory care for children. The environment is warm and welcoming with very good evidence of children's play. The staff work effectively as a team to create a supportive environment for the children. They provide a wide range of age appropriate toys and equipment for them; children are confident in their surroundings and play happily with what is provided.

The staff are aware of risks to children's health and safety and most areas of health and safety are met. Very good arrangements are in place to share child protection procedures with the staff. All staff recognise children as individuals and suitably meet their differing needs. They provide a consistent routine for snacks and drinks, children are aware of the routine and are settled.

The staff manage children very well, they effectively organise the morning to include active play and relaxing activities. Children are involved in a broad range of activities which support their language, mathematical thinking, imagination and creativity.

The staff have good partnerships with the parents and give verbal feedback when they collect their child at the end of the session. Most documentation is in place although record keeping lacks consistency.

### **What has improved since the last inspection?**

At the last inspection there were several actions relating to health and safety. The crèche has effective systems in place regarding medication and parents are familiar with the sickness policy, records are kept of all accidents but parents signatures are not on recent records; information is available regarding complaints but Ofsted details are not included. The crèche have implemented a system for changing children's nappies and children can access fresh drinking water during the session. Most issues are fully addressed to ensure children are cared for in a safe environment.

### **What is being done well?**

- The staff are committed to improving their service and implement the operational plan very well. Space available is organised effectively so children have enough space to play. Children can access all toys and equipment easily, they are interested in what is available and play happily for good periods of time.
- All staff are aware of the child protection policy for the crèche and show comprehensive knowledge and understanding of the procedure. The staff are aware of children who have special dietary needs and make sure snacks are provided for them. Children access the café which is set out and supervised during the morning so children can access drinks and food independently.
- Children are supervised in activities; some children are drawing pictures, others are making models with plasticine or playing with the bricks, one child is constructing the Eiffel Tower. Children confidently make decisions about where they want to play. The staff are interested in what the children say and respond effectively to their requests. They manage children consistently and skilfully implement the systems in place for behaviour management.

### **What needs to be improved?**

- safety, with regards to current public liability insurance for the provision and systems for managing access to the premises and keeping a record of visitors
- documentation, with regard to including Ofsted's details in the complaint's procedure, and to devise a statement of the procedure to be followed where a parent fails to collect a child or a child is lost
- record keeping, with regard to making sure a record is maintained and signed by parents of all accidents.

**PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints to report.
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<b>Outcome of the inspection</b>
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Satisfactory
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<b>CONDITIONS OF REGISTRATION</b>
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<i>All registered persons must comply with all conditions of registration included on his/her certificate of registration.</i>
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<i>As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.</i>
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<b>WHAT NEEDS TO BE DONE NEXT?</b>
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<b>The Registered Person must take the following actions by the date shown</b>
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Std	Action	Date
14	Devise a statement of the procedure to be followed where a parent fails to collect a child or a child is lost.	30/11/2004
14	Make sure a record is maintained and signed by parents of all accidents.	30/11/2004

<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>
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Std	Recommendation
6	Make sure the public liability insurance for the provision is in current.
6	Devise a system for managing access to the premises and keep a record of visitors.
12	Make sure the complaint's procedure includes Ofsted's details.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*