## DAY CARE INSPECTION REPORT

### URN
229126

### INSPECTION DETAILS

<table>
<thead>
<tr>
<th>Inspection Date</th>
<th>24/06/2003</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspector Name</td>
<td>Samantha Jayne Taylor</td>
</tr>
</tbody>
</table>

### SETTING DETAILS

<table>
<thead>
<tr>
<th>Day Care Type</th>
<th>Full Day Care</th>
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<tbody>
<tr>
<td>Setting Name</td>
<td>Acre Wood Day Nursery</td>
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</table>
| Setting Address  | 394-396 Clay Lane  
|                  | Birmingham  
|                  | West Midlands  
|                  | B26 1EU |

### REGISTERED PROVIDER DETAILS

<table>
<thead>
<tr>
<th>Name</th>
<th>Ms Hazel Sheppard</th>
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This inspection was carried out under the provisions of Part XA of the Children Act 1989, as inserted by the Care Standards Act 2000
ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Acre Wood Day Nursery opened in 1999. It operates from ground floor rooms of a converted building situated in Yardley and serves the local area.

There are currently 15 children on roll. This includes one funded three year old. Children attend for a variety of sessions.

The group opens five days a week term time only. Sessions are from 7:30 until 18:00.

Nine staff work with the children. Over fifty percent of staff have early years qualifications to NVQ Level 2 or 3. The setting receives support from a teacher mentor from the Early Years Development and Childcare Partnership (EYDCP). The nursery holds the Bronze Award.

How good is the Day Care?

Acre wood Day Nursery provides satisfactory care for children.

The environment is bright, maintained and staff are welcoming. Information is shared with staff. There is a vacancy for a deputy manager which in the absence of the manager affects the deployment of staffing. The staffing list is not reflective of the staffing on site and not all staff member’s certificates of qualifications are available for inspection. Equipment and resources are maintained, conform to safety standards and are in good condition. However the changing area for older children is unsafe. Documentation is incomplete.

Staff conduct regular risk assessments in order to ensure children's safety. Individual dietary needs are met. Toys and resources include positive imagery.

Staff encourage and value good behaviour. The child protection policy is incomplete.

Staff aim to meet children's individual needs and plan a range of activities both indoors and outdoors for play opportunities and interests to develop the children's overall development. Children are encouraged to explore and make their own choices about play and learning.

There is good partnership with parents and carers; policies are shared. Newsletters are sent out, daily information is exchanged with parents and notices are also

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displayed for information. Parent evenings are held and parents are encouraged to
participate in charity fundraising. Parents express confidence in the provision and
state that their children look forward to attending the provision.

What has improved since the last inspection?

At the last inspection the manager agreed to restrict access to the kitchen and office
area; make safe the front door; ensure that unvetted persons do not have
unsupervised access to children; make safe the water butt in the garden area; make
safe the garden and back entrance area; ensure that minimum staffing ratios are
maintained at all times; ensure appropriate deployment of staff in the under twos
area and develop an operational plan which is available to parents. The front door is
now secure; additional security and procedure is in place. Children are supervised at
all times and are not allowed in the kitchen area or office; a gate prevents access
together with staff being aware of this procedure. The outside area has been made
safe and secure; the water butt has been removed. Agency staff will be used to
ensure that minimum staffing levels are achieved if necessary and the manager has
deployed staff within the unit to ensure qualifications are met. Unvetted persons are
always supervised within the nursery and procedures for vetting staff are followed.
An operational plan has been developed which is available to parents, students and
staff.

What is being done well?

• The environment is well maintained and staff are welcoming to children and
parents. Children are valued and staff aim to meet individual needs.
• Staff exchange information with parents on a daily basis, encouraging
positive relationships which help children to feel secure.
• Staff use appropriate strategies for managing behaviour according to the
child's developmental age and level of understanding. Children respond to
the praise given.
• Staff listen to children and show interest in what they do.

What needs to be improved?

• the staffing cover for the deputy manager
• the current staffing list including evidence of qualifications
• the facilities for nappy changing
• documentation including the child protection policy, fire drill recordings and
the procedure for signing the visitors book.

Outcome of the inspection

Satisfactory

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by the Care Standards Act 2000
CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

<table>
<thead>
<tr>
<th>Std</th>
<th>Action</th>
<th>Date</th>
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<tbody>
<tr>
<td>1</td>
<td>Submit a current staffing list including evidence of appropriate qualifications.</td>
<td>17/12/2003</td>
</tr>
<tr>
<td>2</td>
<td>Develop an action plan detailing how a deputy manager will be recruited.</td>
<td>17/12/2003</td>
</tr>
<tr>
<td>14</td>
<td>Ensure that all documentation is complete including the child protection policy, fire drill recordings and the procedure for signing the visitors book.</td>
<td>17/12/2003</td>
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The Registered Person should have regard to the following recommendations by the time of the next inspection

<table>
<thead>
<tr>
<th>Std</th>
<th>Recommendation</th>
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<tr>
<td>4</td>
<td>Ensure that all safety precautions are in place for the bathroom changing area.</td>
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SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON
Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION
The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY
The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT
The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT
Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY
The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH
The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK
Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES
The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)
The registered person is aware that some children may have special needs and is

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proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR
Adults caring for children in the provision are able to manage a wide range of children’s behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS
The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION
The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION
Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.

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