



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY255294

INSPECTION DETAILS

Inspection Date	23/08/2004
Inspector Name	Moira Oliver

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Pitstop, The - Melton out of School Club
Setting Address	Melton Road Melton Woodbridge Suffolk IP12 1PG

REGISTERED PROVIDER DETAILS

Name	The Committee of Pitstop, The - Melton out of School Club
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ORGANISATION DETAILS

Name	Pitstop, The - Melton out of School Club
Address	Melton Road Melton Woodbridge Suffolk IP12 1PG

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Pitstop, The Melton Out of School Club opened in 2003. It operates from two rooms in Melton Primary School. The club serves the local area.

There are currently 105 children from 5 years to 12 years on roll. The children attend for a variety of sessions. The setting currently supports a number of children with special needs.

The club opens five days per week during school holidays. It is open from 08:00 until 18:00.

Seven part-time staff work with the children. Two members of staff have early years qualifications to NVQ level 2 or 3.

How good is the Day Care?

Pitstop, The Melton Out of School Club provides satisfactory care for the children. They provide a welcoming, bright environment where the staff are friendly and approachable. The children are supervised at all times, however, only two members of staff have been police checked and only two hold relevant early years qualifications.

The children are provided with a stimulating environment with a range of interesting activities to take part in, they make choices confidently. Relevant documentation is in place, however, the accident and incident books need reviewing and to be used consistently.

Staff are very aware of safety issues, they involve the children teaching them about safety and the club rules, ensuring that the children learn to take some responsibility for themselves, however, a broken heater is a potential hazard when in use. There are effective procedures in place to promote children's health and hygiene limiting the risk of infection. The staff provide the children with healthy snacks, they respect the dietary needs of individual children, however, not all staff are aware of all the children's medical conditions. The club operates an inclusive policy ensuring all children can access all the activities at their own developmental level.

The children are interested in the activities provided. Staff support the children by providing resources and assistance, they talk to and play with the children, they are interested in what the children say and do. The staff encourage the children to take

turns and to respect each other, the children are aware of the club rules and generally behave well.

The club provides detailed, written information for the families, staff are available to the parents and information is shared daily. The parents are very happy with the provision and are confident that their children are well cared for.

What has improved since the last inspection?

Not applicable

What is being done well?

- Staff plan a wide range of exciting and interesting activities for the children. They have a range of resources including craft materials which the children have free access to. Children enjoy the activities and make choices with confidence.
- Staff support the children in their play, they play with them, offering ideas or suggestions to extend the children's play and assisting them when children ask for help. Children expand on the ideas and enjoy their achievements.
- Staff build good relationships with the parents. Parents are kept well informed of the provision both verbally and in writing. Staff are friendly and approachable and information is shared daily, ensuring that they work in partnership.
- The staff and children are very aware of safety issues both on the premises and whilst on outings. Risk assessments are carried out regularly and staff involve the children by discussing the rules and the reasons for them, children know what is expected of them.

What needs to be improved?

- the checking of staff to ensure children are never left alone with persons who are not vetted;
- the amount of qualified staff to ensure at least 50% of staff hold a level 2 or 3 qualification appropriate for the care or development of children;
- the safety of the heater to ensure children cannot reach the internal workings;
- the recording of accidents to ensure all accidents are signed by the parent;
- the confidentiality of the accident and incident books;
- the staff's knowledge of each child's individual needs to ensure they are all aware of the children's allergies and medical conditions.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
1	ensure that any person who has not been vetted is never left alone with children	24/08/2004
2	submit an action plan to show how you will ensure that at least half the staff will hold relevant early years qualifications	08/09/2004
6	ensure hazards to the children are minimised, this refers to the broken heater	08/09/2004
7	ensure all accidents are recorded and signed by the parent	24/08/2004
7	ensure all staff are aware of children's medical and dietary needs	24/08/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
7	consider revising the accident and incident books to ensure confidentiality

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.