



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY268196

INSPECTION DETAILS

Inspection Date 19/01/2004
Inspector Name Teresa Elkington

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Southgate West Playgroup
Setting Address Southgate West First School
Ditchling Hill
Crawley
West Sussex
RH11 8SF

REGISTERED PROVIDER DETAILS

Name The Committee of The Management Committee

ORGANISATION DETAILS

Name The Management Committee
Address Southgate West Playgroup
Ditchling Hill
Crawley
West Sussex
RH11 8SF

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Southgate West Playgroup is a registered sessional care facility, providing care for 26 children under the age of 5 years and over 3 years. The facility operates from Southgate West First School which is situated in the Southgate area of Crawley, it comprises of a large classroom, toilet facilities. Children have access to the playground for outdoor activities.

The playgroup operates during term time only, with children attending from the local and surrounding areas. The playgroup is supported by a team of staff who have current Childcare qualifications and experience along with First Aid Training.

How good is the Day Care?

Southgate West Playgroup provides satisfactory care for children. They offer a clean, well maintained provision. Children's work is displayed throughout the playgroup which provides a bright and colourful environment for children, parents and staff. Space is well utilised, providing areas for free play, creative and physical play.

Staff are welcoming, friendly and have good relationships with all children. A clear awareness of safety is acknowledged by all staff and precautions are in place to safeguard the children. Well established hygiene regimes ensure that children's health and well being are promoted at all times. An induction programme to support new staff members is not in place.

Daily routines provide for the needs of the children, allowing times for play, adult lead activities, snack times. Activities are planned around a theme, where children are given varied opportunities for play and participation in organised activities based around the theme. Staff are supportive to the needs of the children, and allow many opportunities for children to explore, develop independence and make choices for themselves. There are effective methods for ensuring children behave well, and staff readily give praise and encouragement. Staff have an awareness of child protection issues, however, no policy document is in place to guide the staff in this area of their work.

A partnership approach is adopted between the setting and the parents. Staff ensure that parents are fully informed as to their child's day, with a verbal report being given to parents before departure. Parents are given many opportunities to consult staff as

to their child's progress and view developmental records. Most policies and procedures are readily available for staff and parents.

What has improved since the last inspection?

Not Applicable

What is being done well?

- Staff are welcoming friendly and have good relationships with the children, to ensure that they feel safe and secure.
- A varied programme of activities available throughout the session, to support the development and individual needs of all children.
- Established hygiene regimes in place to promote the well being of the children at all time.
- Staff showed clear awareness of safety within the playgroup, with precautions in place to safe guard the children.
- Adults handling of behaviour is consistent and respects children's level of understanding.

What needs to be improved?

- the lost children's policy.
- the child protection policy.
- the complaints policy.
- the procedure for the recruitment and vetting of staff.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
2	Implement a procedure in the event of a lost or uncollected child.	16/02/2004
13	Develop a Child Protection policy outlining procedure to be followed in the event of a child being abused and if an allegation is made against a staff member or volunteer.	16/02/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	Ensure that effective measures are in place for the recruitment of staff.
2	Ensure that an effective induction programme for staff is available.
12	Ensure parents are aware of the contact details of regulatory body in the event of them wanting to make a complaint.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.