



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 127690

INSPECTION DETAILS

Inspection Date 29/07/2003
Inspector Name Michael Kubiak

SETTING DETAILS

Day Care Type Out of School Day Care, Full Day Care
Setting Name The Hub Playscheme and After School Club
Setting Address High Street
Edenbridge
Kent
TN8 5AB

REGISTERED PROVIDER DETAILS

Name Mrs Christine Dorothe Burges

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The Hub offers after school care and a two week playscheme held during the summer holidays. It is held in a purpose built building in the grounds of Edenbridge County Primary School and has a wide catchment area. Accommodation comprises one large hall for play and craft activities, and a second smaller hall for computer games, library, home work area and a dining area. There are good toilet facilities and a kitchen. Children have use of the school grounds for football, and a enclosed tarmac area for roller blading, bikes and ball games. Also in the grounds there is an adventure trail and large sand pit used in the summer months. There is wheelchair access and disabled toilet.

The group is registered for 85 children in the after school club and for 130 children for the playscheme. Some children are funded by EHAS and there are children who attend who have special needs.

The Supervisor has NVQ level three in play work and all other members of staff except one has an Advanced Certificate in Play work.

How good is the Day Care?

The Hub After School Club and Holiday Playscheme provides a satisfactory standard of care for children. There is a comprehensive range of policies and procedures and these are on display in the reception area. Some paperwork needs developing. There is a large staff team made up of volunteers, teenage helpers and qualified and experienced permanent staff. New volunteers and teenage helpers are given a basic induction and the teenage helpers sign an agreement that sets out their role and responsibilities.

The group have sole use of a large building within the school grounds. As the group operates outside of school times there is also access to a large field and playground areas. Staff are vigilant in these areas to ensure the safety and supervision of the children. There are clear routines i.e. at mealtimes and the children know what is expected of them and respond positively.

The children attending The Hub have access to an extensive range of toys and equipment. A range of art and craft based activities are offered within the building with more sports based activities outside however there is a table tennis table, table football and pool table inside. Children also have the opportunity to relax and not

participate in any of the activities if they wish. There are basic plans for sessions and all staff and children are aware of that days activities. The staff, volunteers and teenage helpers all interact well with the children and take an interest in their activities and what they are saying.

There is an effective partnership with parents. Parents are provided with a basic information booklet about The Hub. The group actively encourage children to attend and send out 'invitations' for children to attend the scheme. The group have also devised a customer comments form and charter.

What has improved since the last inspection?

The last inspection was a transitional one and this section is not relevant.

What is being done well?

- behaviour management is very effective. There are detailed policies and procedures and staff work well to encourage co-operation and appropriate social behaviour. In addition there is an agreement for children to sign when behaviour becomes unacceptable and the sanction for inappropriate behaviour is agreed with the child. The adults encourage positive behaviour and act as good role models (Standard 11);
- the equal opportunities policy is very thorough and clear and the group have acknowledged and responded well to children where English is an additional language. (Standard 9);
- partnership with parents is good. The group are active in encouraging children to attend and work closely with the parents to ensure attendance. Children attend the group by 'invitation' and keep parents well informed about the activities of the group. (Standard 12);
- the high adult: child ratio means that children can be given individual attention and have the opportunity for small group work (Standard 3).

What needs to be improved?

- information to parent/carers about special needs (Standard 13);
- procedure for recording of accidents (Standard 14);
- the complaints procedure (Standard 14);
- resources that positively promote images of cultures and disabilities. (Standard 9).

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
9	ensure that children have an appropriate range of activities and resources that promote equality of opportunity and anti-discriminatory practice.
10	devise and make available to parents, a written statement on special needs which is consistent with current legislation and guidance.
14	ensure that the complaints procedures has the correct contact details of Ofsted.
14	ensure that the record of accidents is clear and that it is recorded how the parent has been informed.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.