



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 152889

### INSPECTION DETAILS

Inspection Date 16/09/2004  
Inspector Name Denys Rasmussen

### SETTING DETAILS

Day Care Type Creche Day Care  
Setting Name Kingston and Wimbledon YMCA  
Setting Address 49 Victoria Road  
Surbiton  
Surrey  
KT6 4NG

### REGISTERED PROVIDER DETAILS

Name Kingston & Wimbledon YMCA 02971930 1041923

### ORGANISATION DETAILS

Name Kingston & Wimbledon YMCA  
Address 49 Victoria Road  
Surbiton  
Surrey  
KT6 4NG

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Kingston and Wimbledon YMCA Crèche and out of school club is based in the YMCA situated at Surbiton. The crèche operates from one room and the out of school club operates from the crèche room and a studio. The crèche mainly serves people using the facilities at the YMCA and the out of school club provides a service to pupils of local primary schools.

There are currently 44 children on roll at the crèche from six-weeks-old to five years, attending various sessions. There are currently 28 children on roll at the out of school club which provides a breakfast club and after school club aged from five to eleven years.

The crèche opens five days a week all year round. Sessions are from 09:15 until 11:45. The out of school club opens term time only. Sessions are from 07:30 until 09:00 for breakfast and 15:15 until 18:00 after school.

There are three crèche staff, two with relevant childcare qualifications and one on a training programme. There are four out of school staff, one with a relevant childcare qualification, one on a training programme and two unqualified.

### How good is the Day Care?

Kingston and Wimbledon YMCA provides satisfactory care overall for children aged 0-11 years.

It offers a warm and welcoming environment with approachable staff, encouraging good communication between parents and staff. The quality of care for children in the Crèche is very good. Positive, gentle interaction and a good variety of play resources enable staff to establish good relationships with the children which enables them to settle well. The quality of play resources and activities on offer is generally good, however, the after school club has recently been unable to be fully resourced due to organisational changes.

The group have good health and safety systems in place to ensure the environment is safe and secure, however, they are not always effective in the after school club when the base room is not available and the group is only using the studio. There are good hygiene measures in place. A nutritious menu is offered for the children attending the after school club in the company restaurant.

Parents are well informed about the group and activities on offer. Parental comments are used to monitor the service provided. Most paperwork is in place, however, it is often not relevant to the service provided and some written policies are missing. Ofsted are not informed of significant changes.

#### **What has improved since the last inspection?**

At the last inspection there were a number of actions set for improvements to be made, most actions are met, however, notification of significant changes and filling in the relevant forms for new members of staff, and sending to Ofsted has not been completed and will form part of this report.

#### **What is being done well?**

- The crèche provision is good. Staff meet children's individual needs well and provide a stimulating variety of play resources.
- The staff have a gentle and supportive manner enabling the children to settle well.
- There is a warm and welcoming environment, staff are approachable and communicate well with parents, using parents comments to monitor the service provided.

#### **What needs to be improved?**

- the system to ensure Ofsted is notified of staff changes and significant changes.
- arrangements to ensure staff ratios are maintained at all times.
- documentation, to include written policies that are used as working documents.
- appropriate use of the premises.

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

<b>The Registered Person must take the following actions by the date shown</b>		
Std	Action	Date
1	Inform Ofsted of staff changes and complete the relevant forms and inform Ofsted of any significant change of use of the premises.	16/10/2004
2	Ensure staffing ratios are maintained at all times.	16/10/2004

<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>	
Std	Recommendation
1	Devise a written policy to ensure that any person who has not been vetted is never left alone with children.
2	Devise a written policy for an un collected child.
3	Ensure the use of the premises does not hinder play opportunities.
14	Ensure policies and procedures are adapted to be appropriate and relevant to the service provided.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*