



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY259120

### INSPECTION DETAILS

Inspection Date 17/12/2004  
Inspector Name Denise Sixsmith

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name St Johns Roman Catholic Primary School ( After School Club)  
Setting Address St. Johns RC Primary School  
Chapel Lane, Burscough  
Ormskirk  
Lancashire  
L40 7RA

### REGISTERED PROVIDER DETAILS

Name The Committee of St Johns Catholic Primary (After School Club)

### ORGANISATION DETAILS

Name St Johns Catholic Primary (After School Club)  
Address St. Johns Catholic Primary School  
Chapel Lane, Burscough  
Ormskirk  
Lancashire  
L40 7RA

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

St John's Roman Catholic After School Club opened in 2004. It operates from one large room in the parish church hall, which is situated in the grounds of St John's Catholic primary school in the village of Burscough. The club serves the children who attend the school. It is run by a committee which comprises of parents of children who attend the school and an employee of the school.

There are currently 30 children from 4 to 8 years on role. The children attend for a variety of sessions.

The club opens 5 days a week during school term times. Sessions are from 15:15 until 17:30.

There are 3 staff who work with the children. The manager is qualified to NVQ level 3 and another member of staff is working towards an NVQ level 2.

### How good is the Day Care?

St Johns Roman Catholic Primary School After School Club provides satisfactory care for children. The committee and staff team have developed and follow effective procedures, which enable the group to run smoothly, however, knowledge of some aspects of legislation is limited. Most documentation relating to the care of children is in place, however systems for uncollected children, the recording of incidents of physical intervention and action to be taken if an allegation is made against a member of staff are not in place. The staff work well as a team in a relaxed environment making effective use of the key worker system, space and resources to help the children to be settled and happy.

Good safety procedures are in place and staff are very vigilant with regards to the children's health and welfare. Appropriate staff hold first aid qualifications, food hygiene certificates and have a satisfactory understanding of child protection issues. Limited security of portable items is provided in the kitchen. Children are provided with a healthy, balanced snack and drinks are readily available while the club operates.

The staff and children have good relationships, good behaviour is valued and children's self esteem is fostered through praise. Staff are patient, calm, and caring towards the children and place an emphasis on enjoyment. Children are respected

as individuals and staff meet their needs well. The children benefit from a good range of play activities that are appropriate for their age and interests. They have choice about what they do, and can access the suitable range of toys and resources readily. Interesting, exciting activities are planned for the children.

The staff team have a good relationship with parents. They share information daily about the activities and provide a welcoming environment with notice boards and displays of children's work.

#### **What has improved since the last inspection?**

Not applicable.

#### **What is being done well?**

- The staff are caring and patient in their interactions with the children. They support them well during play and encourage good behaviour and positive self esteem through praise and encouragement.
- The children enjoy a good range of play activities, including planned topics such as Castles and Calligraphy. These are appropriate to their age and stage of development and promote their enjoyment, curiosity and experimentation.
- Good use of space and resources ensuring that children are grouped appropriately enabling the children to work together cooperatively as well as individually with staff.
- Children's individual creativity is valued and fostered well by staff with children's own creations being displayed.

#### **What needs to be improved?**

- the implementation of systems relating to uncollected children, and action to be taken if a child protection allegation is made against a member of staff
- the safety and security of the clubs portable items in the kitchen area
- the storage of food at the correct temperature
- the recording of incidents of physical intervention by staff
- the adherence to legislation with regards to usage of registered premises.

#### **PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints to report.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

Std	Action	Date
4	Ensure that children are cared for on the registered premises only.	17/12/2004

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
6	Ensure that the portable equipment in the kitchen is stored safely and securely.
8	Ensure that food is stored at the correct temperature.
14	Update documentation to include action to be taken when parents fail to collect children, action to be taken if an allegation is made against a member of staff regarding child protection issues and the recording of incidents of physical intervention relating to standard 11.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*