



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 229052

### INSPECTION DETAILS

Inspection Date 29/10/2003  
Inspector Name Samantha Jayne Taylor

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name YMCA Sutton Coldfield Playscheme (Clive Yates)  
Setting Address George Williams House  
Watson Close, St Bernards Road  
Sutton Coldfield  
W Midlands

### REGISTERED PROVIDER DETAILS

Name Sutton Coldfield YMCA

### ORGANISATION DETAILS

Name Sutton Coldfield YMCA  
Address George William House  
St. Bernards Road  
Sutton Coldfield  
West Midlands  
B72 1LF

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

YMCA Sutton Coldfield Play scheme opened in 1999. It operates from several rooms on the ground floor of YMCA hostel and from the ground floor and first floor of an adjacent building. Residents are not on site during play scheme operational times. The unit is set in the grounds of George Williams House, Sutton Coldfield. The holiday play scheme serves the local area and surrounding schools.

There are currently 32 children from 5-8 years on roll. The scheme can have a total of 50 children under 11 years. Children can attend either full time or part time. The group opens during school holidays by arrangement. Sessions are from 8:15 until 17:40.

Five full time staff work with the children and there are also students and volunteers. Over half of the staff have Level 3 qualifications in play work or early years. The setting receives support from the Early Years Development and Childcare Partnership (EYDCP) and has recently completed an 'Aiming High' award.

### How good is the Day Care?

YMCA Sutton Coldfield Play Scheme provides satisfactory care for children.

There are effective management strategies to ensure that ratios are met. Good use is made of the space available. The environment is bright and staff are welcoming. There are procedures in place to ensure that staff have a consistent approach to their work; staff are knowledgeable in procedures.

Equipment and resources are maintained, conform to safety standards and are in satisfactory condition. Some documentation is in place but it is incomplete.

Staff work in conjunction with management to promote safety, however the risk assessment does not include both indoors and outdoors. The security of the adjacent building, the lodge is insufficient and the procedure for using the garden is not always consistent with practice.

Staff plan a range of activities and play opportunities which meet children's individual interests and promote their overall development. Children are encouraged to explore and make their own choices about play and learning.

Partnership with parents is satisfactory. Information is shared regularly with parents and carers. Policies are displayed on the notice board.

#### **What has improved since the last inspection?**

Not applicable, as there were no actions raised at the previous Inspection.

#### **What is being done well?**

- Children are cared for according to their age and ability. Staff aim to support children's individual needs.
- There is a range of toys and activities available which encourage children to develop their imaginative and creative skills.
- The environment is bright and staff are welcoming to children and visitors.
- Information is exchanged on a daily basis and written policies are displayed for parents and staff. There is a programme of activities which is shared with staff, parents and children.
- Staff members and volunteers are informed of procedures and know where to access policies.

#### **What needs to be improved?**

- security of the premises including the lodge entrance;
- documentation including the format of accident records; clear written fire procedures which pertain to the holiday play scheme; children's record cards and the child protection policy;
- the risk assessment to include wall heaters and the outside play area.

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

<b>The Registered Person must take the following actions by the date shown</b>		
Std	Action	Date
6	conduct a risk assessment on the premises identifying actions to be taken to minimize identified risks inside and outside;	29/11/2003

<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>	
Std	Recommendation
14	revise documentation including the format of accident records; clear fire procedures which pertain to the holiday play scheme; children's record cards and the child protection policy.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*