



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 113640

INSPECTION DETAILS

Inspection Date 10/05/2004
Inspector Name Elaine Simmons

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name Peter Pan Playgroup
Setting Address Copthorne Village Hall
Copthorne
West Sussex
RH10 3RE

REGISTERED PROVIDER DETAILS

Name The Committee of Peter Pan Playgroup 1031364

ORGANISATION DETAILS

Name Peter Pan Playgroup
Address Copthorne Village Hall
Copthorne
Crawley
West Sussex
RH10 3RE

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Peter Pan Playgroup is a community group with a parent Committee and meets in the Copthorne village hall. The group operates Monday to Friday 9:15 am to 12 noon, term time only and offers afternoon sessions for rising 4,s during the spring and summer terms.

Registration is for 26 children, aged from two to five years, with five members of staff per session. The group have funded 3 and 4 year olds attending.

Children prior to starting playgroup are invited with their parent / carer to " Stay and Play"

Children attend from the village and surrounding areas.

Most staff are qualified up to NVQ level 3 and on going training is undertaken.

How good is the Day Care?

The Playgroup provides satisfactory care for children. Staff are friendly and welcoming towards parents and children. Children respond to staff in a confident manner and staff in turn are aware of children who require extra emotional support at the start of the session. Most staff are trained and on going training is undertaken. The premises are clean, tidy and well maintained, there is no outside play area for their sole use. A recreation ground and secure play area is adjacent and the group use this for outside play. They have a varied and sufficient range of toys and equipment. There is a satisfactory selection of resources to reflect multicultural and equality of opportunity. Most paper work is up to date and in order.

The staff have a clear understanding of safety and ensure children are safe at all times by following the groups health and safety procedures. Staff offer basic snacks and a choice of drinks. They are aware of health issues regarding children with allergies and work with parents to provide the care required. Children's individual needs are understood and met. Staff display a clear understanding of child protection requirements.

Children are offered a basic range of activities. Outings with parents attending are undertaken. A key worker system is in place and staff interact well with children, encouraging and praising them at all times. Staff work with other professionals and parents to promote children's development. Staff have satisfactory behaviour

management techniques and use distraction and explanation to help children learn right from wrong.

Parents are given good information about the groups activities. This is achieved by regular newsletters, invitations to attend meetings and information displayed on a notice board. New parents are given a ' Welcome pack ' containing the groups policies and procedures. Staff also exchange information verbally with parents to ensure continuity of care for children.

What has improved since the last inspection?

Not applicable.

What is being done well?

- The provision has a varied range of toys and equipment to suitable for the age range and to reflect multicultural and equality of opportunity.
- The staff are aware of the individual children's needs and work with parents and other professionals to promote their welfare.
- The staff display a clear understanding of safety requirements and ensure children are safe at all times.

What needs to be improved?

- The maintenance of all required documentation.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure a written procedure is in place for lost or uncollected children and

	the attendance of all visitors is suitably recorded.
7	Ensure children's full names are written in the accident record book and that parents are advised and sign all accidents recorded.
12	Ensure parents are advised that Ofsted is the Regulator and that full contact details are available.
13	Ensure the Area Child Protection Committee Procedure and a suitable procedure to record concerns is available - also that the Child Protection policy contains a procedure to cover any allegations made against staff

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.