



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 205135

INSPECTION DETAILS

Inspection Date 13/09/2004
Inspector Name Ann Doreen Burford

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name B.A.S.I.C.
Setting Address Beoley First School
Holt End, Beoley
Bromsgrove
Worcs
B98 9AN

REGISTERED PROVIDER DETAILS

Name B.A.S.I.C. Ltd

ORGANISATION DETAILS

Name B.A.S.I.C. Ltd
Address Beoley First School
Holt End, Beoley
Bromsgrove
Worcs
B98 9AN

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

B.A.S.I.C out of school club opened 1999. It operates from the main room in the village hall in the rural village of Beoley. The group serves children attending Beoley First School and local middle schools.

There are currently 29 children from 4 years to 9 years on roll. Children attend for a variety of sessions. The setting has procedures to support children with special needs, and who speak English as an additional language.

The group opens five days a week school term times. Sessions are from 07:30 until 09:00 before school and 15:00 until 17:30 after school. It also opens for some school holidays from 07:30 until 17:30.

There are five staff who work with the children on a rota basis. Of these, over half have an early years qualification to NVQ 2 or 3. In addition, one staff member is currently working towards a recognised early years qualification.

How good is the Day Care?

B.A.S.I.C provides satisfactory care for children. Staff work effectively together to ensure good supervision and provide a stimulating fun environment. The school hall is maintained to a high standard. Toys are rotated and shared effectively to enable children to have a choice and optimum learning opportunities. The amount of resources provided is limited to the size of the storage facilities. Ofsted is not kept informed of relevant changes in staff and committee members, so not all adults are vetted. All the required records are well organised, although some procedures have omissions.

The clear safety procedures and detailed risk assessments are regularly reviewed. Staff give safety a priority and most potential hazards are identified. The staff are vigilant about health standards and ensure the premises are kept to a high standard of cleanliness. Most staff have accessed relevant training on child protection, however, the flow-charts are not clear about roles and responsibilities.

All staff consistently and positively interact with the children to encourage their interest, involvement and learning. Children are able to learn about the diverse community through their play. Staff effectively use resources and activities to promote equal opportunities. The good settling-in procedure enables children's

individual needs to be identified and met. Staff show a good awareness that some children have special needs and work with the parents to take appropriate action to meet them. Children are usually well behaved.

Parents and staff have a strong partnership. All parents are welcome to join the committee.

What has improved since the last inspection?

At the last inspection, the group agreed to devise a system to record the administration of medicines and a policy about the exclusion of children who are ill or infectious. These are now in place and have improved the health care for children.

They were also asked to train a designated person for child protection. Most staff have now completed relevant training, however the flow chart is unclear about roles and responsibilities.

The group were also asked to develop a procedure for keeping Ofsted informed about staff changes. This procedure is in place, but is not fully operational. The impact of this is that not all staff and committee members have been vetted.

Times of arrival and departure are now recorded accurately.

What is being done well?

- There is a strong commitment to training. Staff attend as many courses as possible. They identify relevant training courses at regular staff meetings and then ask committee for funding. The committee feel this training is important to the continuing success of the group.
- Staff consistently consult with children to find out what interests each child and what he or she knows and can do. They build on this information to plan and provide a variety of activities and opportunities to help children progress in all areas of learning and have fun.
- There are high expectations for good behaviour and social manners. Staff involve children in decision making and listen to their point of view. This strategy promotes children's understanding of right from wrong.
- The staff and committee work closely to provide a well organised group. Parents are kept well informed through detailed information packs and regular newsletters. The good settling in procedure enables parents wishes to be met.

What needs to be improved?

- the system for keeping Ofsted informed of relevant changes including new staff or committee members
- the child protection statement to include the procedures to be followed if there is an allegation made against a member of staff or volunteer

- the child protection flow chart to reflect the roles and responsibilities of staff and committee members.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
1	Develop a procedure to ensure Ofsted is kept informed of all relevant changes including new members of staff and committee for vetting clearances.	14/11/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
13	Improve the child protection statement to include the procedure to be followed if there is an allegation made against a member of staff or volunteer.
13	Review the child protection flow chart to reflect the staff and committee roles and responsibilities.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.